

NATIONAL INSTITUTE OF AYURVEDA, JAIPUR.

WALK IN INTERVIEW on 30-09-2020

For Contractual Appointment of Computer Operator & Data Entry Operator

OUTLINE OF SELECTION PROCEDURE

Computer Operator

1. Registration and document verification of candidates.
2. If number of eligible candidates is less than 15, then selection will be done on interview only.
3. If number of eligible candidates is more than 15 then a screening test will be conducted and top five candidates will be interviewed for final selection.
4. The screening test will comprise of 30 MCQs covering Computer Knowledge and General Knowledge. The tests will be of 20 minutes duration, each correct answer will carry one mark. There will be no negative marking.

Data Entry Operator

1. Registration and document verification of candidates.
2. If number of eligible candidates is less than 15, then selection will be done on typing test speed only.
3. If number of eligible candidates is more than 15 then a screening test will be conducted and typing speed test will be conducted of the top fifteen candidates.
4. The screening test will comprise of 30 MCQs covering Computer Knowledge, Current Affairs and General Knowledge. The tests will be of 20 minutes duration, each correct answer will carry one mark. There will be no negative marking.
5. The final selection will be done on basis of the combined marks scored in the screening test and typing test.

**By Order
DIRECTOR.**