

# राष्ट्रीय आयुर्वेद संस्थान

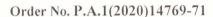
( आयुष मंत्रालय, भारत सरकार ) जोरावर सिंह गेट, आमेर रोड़, जयपुर-302002

## NATIONAL INSTITUTE OF AYURVEDA

(Ministry of AYUSH, Govt. of India)

Jorawar Singh Gate, Amer Road, JAIPUR-302002 (Raj.)

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Dated:-24/01/2020

#### Office Order

### INTERNATIONAL PROSPECTUS COMMITTEE

In continuation to received letter of AYUSH Ministry, No. F.No.K.-14030/73/2019-IC dated 10-01-2019 the International prospectus committee is constituted to draft short term courses and to incorporate the same in the prospectus, as under

Chairperson - Dr.C.R. Yadav

#### Members:

- Dr. Gopesh Mangal Member
- Dr. Shailza Bhatnagar Member
- Dr. Rashmi Mutha Member
- Dr. Manorama Singh Member
- Dr. Sarika Yadav- Member

#### **DUTIES:**

- To collect proposals / materials from the Departments, Committees and lecturers to draft Annual plan of activities for the year for publication in the Prospectus.
- To draft the Annual Plan of activities for the year 2020-21 and to incorporate the same in the Prospectus.
- To finalize College Prospectus & Admission Form for the year 2020-21.
- To assist the students and to interact with the parents during admissions for the year 2020-21.
- To provide proper College Identity Cards to the students after the reopening of the institute for the year 2020-21.
- To file and maintain the records of the admissions and Annual Plan.
- To submit the enrollment records to the IQAC Committee.

(PROF. SANJEEV SHARMA) DIRECTOR

### Copy to: -

- 1. All the member of the committee
- 2. All Heads of the department for information of Staff
- 3. Deans
- 4. Deputy Director (Admin.)
- 5. PA to Director
- 6. Notice Board
- 7. NAAC Office

(PROF. SANJEEV SHARMA) DIRECTOR