



राष्ट्रीय आयुर्वेद संस्थान
(आयुष मंत्रालय, भारत सरकार)
जोरावर सिंह गेट, आमेर रोड़, जयपुर-302002
NATIONAL INSTITUTE OF AYURVEDA
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Order No. 2266 - 72

Dated:- 17/5/19

Office Order

INTERNAL ASSESSMENT MONITORING COMMITTEE

A committee comprising the following members is constituted to co-ordinate and conduct the internal assessments & prepare the consolidated Results, as under

Chairperson – Dr. Meeta Kotecha

Members:

- Dr. R. K. Joshi-Member
- Dr. Anita Sharma- Member
- Dr. Kritika Joshi- Member secretary

DUTIES:

- To co-ordinate the conduct of ISAs and prepare the consolidated Results.
- To receive the final ISA marks by 10th September / March and to hand them over to Dean by 15th September / March.
- To ensure that the marks of ISAs are given to the students within 1 week and the ISA mark lists are submitted by the lecturers to the Examination Section by the due dates.
- To make inventory of the required Stationery well in advance and put the requisition of the required items to the Stores Dept. at least 1 month in advance.
- To guide the students regarding ISA related matters.


(PROF. SANJEEV SHARMA)
DIRECTOR

Copy to:-

1. All the member of the committee
2. All Heads of the department for information of Staff
3. Deans
4. Deputy Director (Admin.)
5. PA to Director
6. Notice Board
7. NAAC Office


(PROF. SANJEEV SHARMA)
DIRECTOR