



## **NATIONAL INSTITUTE OF AYURVEDA**

(Deemed To Be University Under *de-novo* Category)

(Ministry of AYUSH, Govt. of India)

**Jorawar Singh Gate, Amer Road**

**JAIPUR-302002**

Email: nia-rj@nic.in

### **ENGAGEMENT OF PROJECT CONSULTANT**

1. The Institute invites Applications to engage Project Consultant in the Ministry of AYUSH purely on Temporary/Contractual basis.
2. The applicants should be:
  - (i) A Retired Civil Engineer from CPWD/State PWD/Government PSU with at least 18 years Post-Qualification Experience with experience of handling project related work independently.
3. Age Limit:
  - (i) Should not be more than 64 years of age on the last date for receipt of application.
  - (ii) The age ceiling for continuation of contract shall be 65 years as on the date of renewal of contract on year to year basis. However, a relaxation of two years can be made in exceptional cases involving sensitive matters for the sake of continuity or technical expertise. Such continuation shall be taken on an year-to-year basis, and shall depend on the quality of services rendered subject to satisfaction and recommendation of Wing Head (Joint Secretary).
4. The monthly consolidated remuneration shall be Rs. 50,000/- P.M. The place of work would be New Delhi.
5. Interested persons may apply on prescribed Application with photocopies of self-attested supporting documents i.e. Educational and Service Records etc. to the **Vice-Chancellor I/C, National Institute of Ayurveda, Jorawar Singh Gate, Amer Road, Jaipur-302002**. The Application Performa and Conditions/Instructions can be seen and downloaded from Website [www.nia.nic.in](http://www.nia.nic.in) The last date for receipt of applications in the Office is 10 days of publishing of this Advertisement. Only shortlisted candidates will be called for the interview.

**(PROF. SANJEEV SHARMA)**  
**VICE-CHANCELLOR I/C**  
**21-1-2021**



**9. List of Enclosures attached with the Application :**

- 1.
- 2.
- 3.
- 4.
- 5.

**DECLARATION**

I hereby declare that the information furnished in this Application is correct and true to the best of my knowledge and belief and I understand that furnishing any false/improper information will lead to rejection and cancellation of my candidature and also that I am liable for legal and/or disciplinary action as may be initiated by the National Institute of Ayurveda.

**DATE:**

**SIGNATURE &  
NAME OF THE APPLICANT**

# **NATIONAL INSTITUTE OF AYURVEDA**

## **ENGAGEMENT OF PROJECT CONSULTANT ON CONTRACTUAL BASIS**

### **TERMS AND CONDITIONS**

1. The selected Project Consultant will be stationed at New Delhi and will work in the Ministry of AYUSH, AYUSH Bhawan, B-Block, GPO Complex, INA Colony, New Delhi under the control of Officers concerned of the Ministry of AYUSH.
2. The Project Consultant shall report to the Under Secretary/Deputy Secretary/Director or to the Joint Secretary or equivalent Officers as per the internal mechanism of the Ministry of AYUSH.
3. He shall work independently on the given tasks and no regular staff will report to him.
4. The engagement of Project Consultant will be purely on contract basis and will not confer any right for regular appointment in the Institute or in the Ministry.
5. The engagement is of the nature of fee-based consultancy and does not in any way tantamount to any appointment or employment or job.
6. The engagement as Project consultant shall not be considered as a case of re-employment.
7. A Monthly Consolidated Remuneration of Rs. 50,000/- will be paid to the selected Consultant.
8. He shall not be entitled to any allowance such as DA, Transport Facility, HRA, Residential Accommodation, CGHS, Medical Reimbursement etc.
9. The contract initially would be for a maximum period of one year and may be further extended on year to year basis, subject to functional requirements and also subject to appraisal of the performance.
10. In case the contract is renewed after satisfactory completion of one year service, 5% increase in Monthly Remuneration shall be given every year.
11. There shall be no change in the terms and conditions of the contract once it is finalized.
12. The retired Govt. Servant engaged as Project Consultant shall continue to draw Pension and Dearness Relief on Pension during the period of his engagement as Project consultant.
13. The Project consultant shall be entitled to avail 12 days Leave in a calendar year. The reimbursement will be on *pro-rata* basis. Therefore, he shall not draw any remuneration in case of his absence beyond 12 days in a year.
14. The un-availed leave in a calendar year can neither be carried forward to the next calendar year nor be entitled for any leave encashment.
15. The Project Consultant shall be required to observe the normal Office Timings and may also be called upon to attend the Office on Saturdays, Sundays or any holidays in case of urgency.
16. He shall mark Attendance in AEBAS mandatorily, failing which it may result in deduction of remuneration.
17. The Income Tax or any other Tax will be deducted at source as per Government instructions. Necessary TDS Certificate will be issued.
18. The Project Consultant will maintain absolute confidentiality and secrecy of the information handled by him. The secrecy and confidentiality are to be maintained even after termination of the engagement.
19. The Intellectual Property Rights (IPR) or the data generated or collected as well as deliverable by the Project Consultant produced for the Department/organization shall remain with the Institute/Ministry.
20. The Project Consultant shall not utilize or publish or disclose or part with, to a third party, any part of the data or statistics or proceedings or information collected for the purpose of this assignment or during the course of assignment for the, without the express written consent of the Institute/Ministry.
21. The Project Consultant shall be bound to hand over the entire set of records of assignment to the Institute/Ministry before expiry of the contract, and before the final payment is released by the Institute/Ministry.
22. The Project Consultant would be required to sign a Non-Disclosure Undertaking in the Performa which will be provided to him.

23. The Project Consultant appointed shall, in no case, represent or give opinion or advice to others in any matter which is adverse to the interest of the Institute/Ministry nor will he indulge in any activity outside the terms of employment/contractual assignment.
24. The Project Consultant shall not claim any benefit/compensation/ absorption/ regularization of service with the Institute/Ministry under the provision of Industrial Disputes Act, 1947 or Contract Labour (Regulation and Abolition) Act, 1970.
25. The Project Consultant engaged from open market shall give a Bond at the time of initial engagement/renewal to the effect that his engagement shall not confer any right/claim for regularization of his service in the Institute/Ministry.
26. The Institute retains the right to terminate the contract at any time without giving any notice and also without assigning any reason. Some of the situations under which the Institute may terminate the contract are:
  - i) The Project Consultant is unable to address the assigned work.
  - ii) Quality of the assigned work is not to the satisfaction of the Institute/Ministry.
  - ii) The Project Consultant is found lacking in honesty and integrity.
27. The Project Consultant shall work independently on the given tasks and no regular staff will report to him.
28. The Project Consultant from open market shall be engaged only after Police Verification of his antecedences.
29. The Institute has the right to cancel the Advertisement issued for engagement of Project Consultant and not to proceed in the matter for engagement of the Project Consultant at any stage, to accept or to reject any or all the applications without giving any explanation or notice, whatsoever.

.....