



राष्ट्रीय आयुर्वेद संस्थान

मानद विश्वविद्यालय (डी-नोवो)
(आयुष मंत्रालय, भारत सरकार)

NATIONAL INSTITUTE OF AYURVEDA

Deemed to be University (de-novo)
(Ministry of AYUSH, Govt. of India)



NO. F. 1 (04) EC/REG/NIA/2025/3600

Date: 25/07/2025

To,
The Chairperson & members,
Executive Council,
National Institute of Ayurveda,
Deemed to be University (De-Novo),
Jaipur.

Subject: Minutes of the 1st Meeting of the Executive Council held on 08-07-2025.

Respected Sir/Madam,

Kindly find attached herewith the Minutes of the 01st Meeting of Executive Council of National Institute of Ayurveda, Deemed to be University (De-Novo), Jaipur duly approved by the Hon'ble Chairman of the Executive Council for your kind information and perusal. Comments, if any, may kindly be sent through E-Mail at the earliest possible.

Thanking You.

Yours Sincerely,

(PROF. ANITA SHARMA)
REGISTRAR I/C

Date: 25/07/2025

NO. F. 1 (04) EC/REG/NIA/2025/3601-10

Copy forwarded for information and necessary action to: -

1. Sr. PPS to Secretary, Ministry of Ayush
2. Dr. MA Qasmi, Adviser (Unani), Ministry of Ayush
3. Ms. Asha Chauhan, Director, Ministry of Ayush
4. Shri B.S. Kothari, Under Secretary, Ministry of Ayush
5. Section Officer (NI), Ministry of Ayush
6. Joint Registrar (Administration/Academic) NIA, DU, Jaipur
7. Deputy Director/Administrative officer. NIA, DU, Jaipur
8. In-Charge(IT) for uploading on NIA Website
9. Account officer, NIA, DU, Jaipur
10. PA to Vice-Chancellor, NIA, DU, Jaipur

(PROF. ANITA SHARMA)
REGISTRAR I/C

जोरावर सिंह गेट, आमेर रोड, जयपुर-302002

Jorawar Singh Gate, Amer Road, JAIPUR-302002

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NATIONAL INSTITUTE OF AYURVEDA DEEMED TO BE UNIVERSITY

MINUTES OF THE 1st MEETING OF EXECUTIVE COUNCIL HELD ON 08-07-2025 (HYBRID MODE)

PRESENT

1.	Prof. (Dr.) Sanjeev Sharma, Vice-Chancellor	Chairman
2.	Pro-Vice-Chancellor, Prof. (Dr.) P Hemantha Kumar	Member
3.	Dean (PG) & HOD of Panchakarma, Prof. (Dr.) Gopesh Mangal	Member
4.	Dean (Research) & HOD of Bala Roga, Prof. (Dr.) Nisha Ojha	Member
5.	Professor, Department of Kaya Chikitsa, Prof. (Dr.) Udai Raj Saroj	Member
6.	Associate Professor, Deptt. of Rog Nidan & Vikriti Vigyan, Dr. Reetu Sharma	Member
7.	Assistant Professor, Deptt. of Kaya Chikitsa, Dr. Abhishek Upadhyay	Member
8.	Dr. Kousthubha Upadhyaya, Adviser (Ayurveda), Ministry of Ayush	Member
9.	Prof. Santosh Bhatted, Professor, All India Institute of Ayurveda, New Delhi (Joined Online)	Member (Non-Officio)
10.	Dr. Vaibhav Dattatray Phartale, Principal, Anjaneya Ayurved College & Hospital, Nashik	Member (Non-Officio)
11.	Dr. Milind B. Aware, Principal, Shree Saptashruni Ayurved Mahavidyalaya, Nashik	Member (Non-Officio)
12.	Dr. Kiran Pandurang Shinde, Vice-Principal & Academic Director, Shree Saptashruni Ayurved Mahavidyalaya, Nashik	Member (Non-Officio)
13.	Prof. (Dr.) Anita Sharma, Registrar (I/C)	Secretary
14.	Shri JP Sharma, Joint Director (Admn.)	Special Invitee
15.	Prof. Narinder Singh, Joint Registrar (Acad.)	Special Invitee
16.	Shri CS Sharma, Deputy Director (Admin.)	Special Invitee
17.	Shri Mohan Lal Meena, Administrative Officer	Special Invitee
18.	Shri Manohar Lal Kumawat, Store Officer	Special Invitee
19.	Shri Nirmal Kumar, Accounts Officer	Special Invitee
20.	Shri NN Kutty, Senior Consultant (Admn.)	Special Invitee

Upon the arrival of the Chairperson and Non-officio members, Dr. Ritu Sharma extended a warm and ceremonious welcome to all dignitaries present. Following the Dhanvantari Vandana, the newly appointed Non-officio members were warmly welcomed and facilitated by the Hon'ble Vice Chancellor, Prof. (Dr.) Sanjeev Sharma. Prof. Narinder Singh, Joint Registrar (Academic) introduced all the newly nominated Non-Officio members to the other members of Executive Council. Chairperson, Hon'ble Vice Chancellor Prof. Sanjeev Sharma welcomed all worthy member to the 1st Meeting of the Executive council. In his opening remarks informed the members that in accordance with the revised Memorandum of Association (MoA) the responsibilities previously handled by the Board of Management are now under the purview of the reconstituted Executive Council, He also highlighted that the Institute is celebrating its Golden Jubilee year, marking 50 years of excellence, to be completed on 4th February 2026.

The Chairperson emphasized the crucial role of the Executive Council in advancing academic quality and institutional excellence. He also shared key information about the institute including the roles and responsibilities of the Executive Council regarding the following topics:

1. Historical overview, apex regulatory bodies & Organization Structure.
2. Vision-Mission, approach & major mandates.
3. Details of courses offered, annual intake of national and international students.
4. Major achievements, certifications/Accreditations and Institute expansion plan.
5. Recruitment status.
6. Hospital Patient Statistics.
7. Brief Details of NIA, Panchkula an Off-campus centre of the institute
8. Governance of Executive Council.

The Chairman also addressed the quorum requirements for convening Executive Council meetings. He proposed that, out of the one-third representation (five members), at least two should be external (Non-officio) members to constitute a valid quorum. All the members unanimously approved the proposal.

After the Opening Remarks & with the permission of Chairperson, Prof. Narinder Singh, Joint Registrar (Academic) I/C on the behalf of Prof. (Dr.) Anita Sharma, Registrar I/C, Secretary, Board of Management, took up the Agenda Proposals for discussion, consideration & approval.

Agenda Item No. EC.1.1	Confirmation of the Minutes of 10th Meeting of Board of Management
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It was conveyed to the Executive council that no comments or suggestions were received from any member regarding the draft minutes circulated to the Board of Management members. The decisions made during the meeting had already been implemented and were being followed. The Executive Council after discussions confirmed the Minutes of the 10th Meeting held on 26th November, 2024.

Agenda Item No. EC.1.2	Report of Action Taken & Current Status about the Minutes of the 10th Meeting of Board of Management held on 26-11-2024
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The Executive Council noted, discussed & reviewed the Action Taken/Present Position thoroughly on the current implementation status on the decisions made by the Board of Management its 10th Meeting held on 26th November, 2024.

Agenda Item No. EC.1.3	Information about the Approval of MoA by the UGC as per UGC (Institutions Deemed to be Universities) Regulations, 2023.
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The Executive Council noted the Information of Approval of Memorandum of Association as per UGC (Institutions Deemed to be Universities) Regulations, 2023 by the Ministry of Ayush & University Grants Commission. The worthy members of EC were also made aware about the further directions of the UGC to get it registered with the office of the registrar.

Agenda Item No. EC.1.4	Consideration & Ratification of the Appointments and Promotions to various Regular Posts as per the Recommendations of Selection Committees and DPCs.
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The Executive Council ratified the following Appointments and Promotions to various Regular Posts as per the Recommendations of Selection Committees and DPCs & MACPs which is as follows:

Direct Recruitments by Selection Committees held on 2nd and 3rd June 2025

S.No.	Candidates Appointed	Post	Chairman of Selection Committee
1	Dr. Ms. Maya	Assistant Professor	Deputy Director General Ministry of Ayush
2	Dr. Praveen Kumar B	Assistant Professor	
3	Dr. Nitesh Lakshman S	Assistant Professor	
4	Dr. Ms. Prachisha PC	Assistant Professor	
5	Dr. Nareshkumar Chaudhary	Assistant Professor	
6	Dr. Muniraj	Assistant Professor	
7	Dr. Solanki Akshay Kumar	Assistant Professor	
8	Dr. Ms. Pooja Rani	Assistant Professor	
9	Dr. Hitesh Bhati(Yet to join)	Assistant Professor	
10	Dr. Ashwani Kumar	Vaidya(MO)	
11	Dr. Ms. Renu Sharma	Clinical Registrar (Kayachikitsa)	
12	Dr. Ms. Neha Dixit	Clinical Registrar (Prasuti Tantra)	
13	Shri Balu Ram Meena (Yet to join)	Accounts Officer(Deputation)	
14	Shri Satpal Aiswal (Yet to join)	Admn. Officer(Deputation) for NIA Panchkula	Registrar, NIA
15	Shri Rajendra Kumar J (Yet to join)	Matron(Deputation) for NIA Panchkula	Medical Supdt., NIA
16	Ms. Usha Rani	Pharmacist	Vice-Chancellor, NIA
17	Ms. Dhirajba Daljadeja	Pharmacist	
18	Ms. Anu Pabri	Multi-Tasking Staff(MTS)	Vice-Chancellor, NIA
19	Shri Ajay Meena	Multi-Tasking Staff(MTS)	
20	Ms. Neelam	Multi-Tasking Staff(MTS)	
21	Shri Majoj Kumar	Multi-Tasking Staff(MTS)	
22	Shri Sashichandan Singh	Multi-Tasking Staff(MTS)	
23	Shri Tara Chand	Multi-Tasking Staff(MTS)	
24	Ms. Priyanka Swami	Multi-Tasking Staff(MTS)	
25	Shri Nimaram Godara	Multi-Tasking Staff(MTS)	
26	Shri Arvind Marwal	Multi-Tasking Staff(MTS)	
27	Shri Somesh Swarnkar	Multi-Tasking Staff(MTS)	
28	Shri Rahul Choudhary	Multi-Tasking Staff(MTS)	
29	Shri Ganesh Sain	Multi-Tasking Staff(MTS)	
30	Ms. Pooja Khandelwal	Multi-Tasking Staff(MTS)	
31	Shri Raghunandan Kaushik	Multi-Tasking Staff(MTS)	
32	Shri Chetan Saini	Multi-Tasking Staff(MTS)	
33	Shri apurv Yadav	Multi-Tasking Staff(MTS)	
34	Shri Inderchand	Multi-Tasking Staff(MTS)	
35	Shri Vicky Sharma	Multi-Tasking Staff(MTS)	
36	Ms. Aashi Sinha	Multi-Tasking Staff(MTS)	
37	Shri Ajay Singh Gujar	Multi-Tasking Staff(MTS)	
38	Shri Praveen Kumar	Multi-Tasking Staff(MTS)	
39	Shri Santosh Prajapat	Multi-Tasking Staff(MTS)	
Sl.No 20, 21, 22 & 33 have not joined yet.			

DACP Promotions by DPCs held on 30-12-2024 & 2-6-2025

S.No.	Incumbent Promoted	Promotion as:	Chairman of DPC
1	Prof. Smt. Nisha Gupta	Professor in SAG Pay Level	Deputy Director General
2	Prof. Smt. Anita Sharma	Professor in SAG Pay Level	Deputy Director General

Promotions by DPCs held on 30-12-2024 & 7-2-2025

S.No.	Incumbent Promoted	Promotion to the Post of:	Chairman of DPC
1	Shri Mohan Lal Meena	Administrative Officer	Vice-Chancellor
2	Shri Manohar Lal Kumawat	Store Officer	Dy. Director General

**MACP Upgradations to Pay Level 6 by Internal MACP Promotion Committee
Held on 04-06-2025**

S.No.	Incumbents	Designation	Chairman
1	Shri Sita Ram Sharma	Office Assistant	Joint Director (Admn.)
2	Shri Phool Chand Meena	Senior Secretariat Assistant	
3	Shri Chhagan Lal Badetiya	Senior Secretariat Assistant	
4	Shri Gopal Lal Bairwa	Senior Secretariat Assistant	
5	Shri Mahesh Kumar Biwal	Senior Secretariat Assistant	
6	Shri Jai Kumar Tak	Senior Secretariat Assistant	
7	Shri Dharam Pal Yadav	Senior Secretariat Assistant	

Agenda Item No. EC.1.5	Ratification of the appointments of Deans, Associate Deans and In-Charges of the Controller of Examination & Dy. Controller of Examination.
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The Executive Council ratified the appointments of Deans, Associate Deans and In-Charges of the Controller of Examination & Dy. Controller of Examinations.

Agenda Item No. EC.1.6	Information & approval of minutes of the 13th & 14th Finance Committee.
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The Executive Council went through and approved the Minutes of the 13th & 14th Finance Committee Meetings held on 21st March & 3rd June, 2025. The Executive Council discussed the provision of revising the sitting charges for different meetings/guest lecturers/ workshops etc. according to the directions of DOP&T. It was also decided to present this matter as an agenda in the forthcoming meeting of the FC.

Agenda Item No. EC.1.7	Information & approval of minutes of the 8th, 9th & 10th Academic Council.
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The Executive Council noted and approved the Minutes of the 8th, 9th & 10th Meeting of Academic Council held on 30th January, 20th March & 30th May, 2025 after thorough discussions.

Agenda Item No. EC.1.8	Consideration & approval of Amendments in the Recruitment Rules for various Regular Posts.
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Executive Council examined and considered the various Amendments proposed in the Recruitment Rules for various Regular Posts of NIA, Jaipur, submitted in the Agenda. After detailed discussions and deliberations on various provisions vis-à-vis the amendments proposed in the Recruitment Rules, the Executive Council approved the Amendments considering the genuine justifications and reasons submitted by the Institute and in the larger interest of the Institute. The said Amendments Recruitment Rules are enclosed herewith as Annexure -01.

Agenda Item No. EC.1.9	Approval of the Amended version of Rules & Regulation for Ayurveda vachaspati (M.D.- Ayurveda)/Ayurveda Dhanvantari (M.S.- Ayurveda) Course effective From PG Batch 2024-25 and onwards.
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The Executive Council approved the Amended version of Rules & Regulation for Ayurveda vachaspati (M.D.- Ayurveda)/Ayurveda Dhanvantari (M.S.- Ayurveda) Course effective from PG Batch 2024-25 and onwards.

Agenda Item No. EC.1.10	Approval of the Roles and Responsibilities of Dean and Associate Dean P.G.
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The Executive Council approved the Roles and Responsibilities of Dean and Associate Dean P.G. The Executive Council suggested that apart from PG Dean, the other Deans should also draft a detailed & clear-cut Roles & Responsibilities of Dean and Associate Dean of their respective faculty to get approval by their respective Board of Studies, Academic Council and then get it approved by the Executive Council.

Agenda Item No. EC.1.11	Approval of inclusion of Bachelor of Vocation (B. Voc) in Nutrition, Exercise, and Health Degree under eligibility for admission in Department of Ayurveda Diet and Nutrition.
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The Executive Council approved the inclusion of Bachelor of Vocation (B.Voc) in Nutrition, Exercise, and Health Degree under eligibility for admission in Department of Ayurveda Diet and Nutrition.

Agenda Item No. EC.1.12	Consideration & approval of the SOPs/Guidelines for the process of Admission & Examination for various Certificate Courses and to permit to start these courses at NIA, Panchkula.
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The Executive Council approved of the SOPs/Guidelines for the process of Admission & Examination for various Certificate Courses. The Executive Council after thorough discussions also instructed to start Certificate courses at NIA, Panchkula.

Amc

Agenda Item No. EC.1.13	Approval of the provision of offering Internship facility to BAMS Graduates from other Institutions by National Institute of Ayurveda, Panchkula (Satellite Centre).
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The Executive Council approved the provision of starting the internship facility to BAMS Graduates of other Institutes/Colleges by National Institute of Ayurveda, Panchkula (Satellite Centre).

Agenda Item No. EC.1.14	To Approve the Proposals from Controller of Examination section.
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The Executive Council reviewed and approved the:

- List of scholars of M.D. /M.S. – (Ay.) Batch – 2020 & 2021 for the award of M.D. /M.S. (Ayurveda) Degree.
- List of four scholars of Ph.D. Batch 2021 for the award of Ph.D. (Ayurveda) degree.
- Panel of external examiners for the UG, PG & IDS examinations for the next 3 years.
- Proposal to issue transcript to graduates & Post Graduates from the institute who seek jobs abroad based on their degrees.

The Chairperson raised the proposal of finalizing the Date of Convocation & suggested to conduct a joint meeting to be chaired by the Hon'ble Minister of Ayush.

Agenda Item No. EC.1.15	To Approve the Proposed IPR Credit Based Certificate courses for BAMS & MD Students.
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The Executive Council approved the following courses to sensitize students about Intellectual Property Rights (IPRs):

1. Mandatory certificate course on **General Introduction of IPRs** of 2 credit points for UG students.
2. Basic Certificate course on **IPR Management, Innovation & Design thinking** having 4 credit points for PG, Ph.D. students and faculty members. Executive council suggested that MoU should be made with the apex Universities & Institutions of Law which would provide better IPR understanding to the students. He also emphasized on Case Studies.

Additional Agenda

Agenda Item No. EC.1.15	To Approve the SOP for the Meetings of the Executive Council.
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The Executive Council reviewed and approved the SOP's for the meetings of Executive Council. The said SOP's are enclosed herewith as Annexure – 02


Prof. Anita Sharma,
Registrar I/C,
Secretary



**NATIONAL INSTITUTE OF AYURVEDA
DEEMED TO BE UNIVERSITY**

No.F.12-92/2025-NIA/CC/778-789-E

Dated: 14-10-2025

NOTIFICATION

The Executive Council, in its 1st Meeting held on 8-7-2025, amended and approved the Recruitments Rules for the following Regular Posts. These Approved Recruitment Rules are hereby notified, as attached herewith, for information of all concerned and for further necessary action:

S.No.	Name of Post	S.No.	Name of Post	S.No.	Name of Post
1	Professor	13	Accountant	25	Senior Nursing Officer
2	Associate Professor	14	Multi Tasking Staff	26	Nursing Officer(Ayurved)
3	Assistant Professor	15	Resident Medical Officer	27	Nursing Officer(Modern)
4	Joint Director(Admn.)	16	Vaidya(Medical Officer)	28	Pharmacist(Ayurved)
5	Deputy Director(Admn.)	17	Panchakarma Vaidya	29	Museum Curator
6	Administrative Officer	18	Clinical Registrar(Tenure)	30	Medical Lab. Technologist
7	Store Officer	19	Pathologist	31	Jr. Med. Lab. Technologist
8	Office Superintendent	20	Radiologist	32	X-Ray Technician
9	Office Assistant	21	Biochemist	33	Librarian
10	Personal Assistant	22	Pharmacologist	34	Assistant Librarian
11	Junior Stenographer	23	Physiotherapist	35	Cataloguer
12	Accounts Officer	24	Pharmacy Manager	36	Library Assistant

(JP SHARMA)

JOINT DIRECTOR(ADMN.)

संयुक्त निदेशक (प्रशासन)

राष्ट्रीय आयुर्वेद संस्थान, जयपुर

Joint Director (Admin.)

Accounts Officer

National Institute Ayurveda, Jaipur

Copy to:

1. Registrar I/C
2. All Heads of Departments
3. All Deans
4. Medical Superintendent

5. Joint Director(Admn.)
6. Deputy Director(Admn.)
7. Administrative Officer
8. Store Officer

9. Accounts Officer
10. PA to Vice-Chancellor
11. IT Section for Website
12. All Sections & Units

**NATIONAL INSTITUTE OF AYURVEDA
DEEMED TO BE UNIVERSITY**

Recruitment Rules for the Post of Professor

(Approved by Executive Council in its 1st Meeting held on 8-7-2025)

1	Name of the Post	PROFESSOR									
2	No. of Posts	14									
3	Classification	Group-A									
4	Pay Band & Grade Pay/Pay Scale	Pay Level 13 Pay Matrix: Rs. 1,23,100-2,15,900 Plus NPA and other Allowances									
5	Whether Selection Post or Non-Selection Post	Selection									
6	Age limit for Direct Recruits	Not exceeding 55 Years. Relaxation as per Govt. of India Rules									
7	Educational and other Qualifications required for Direct Recruits	<ol style="list-style-type: none"> 1 Post-Graduate Degree in Ayurveda in the Subject concerned recognised under IMCC Act, 1970/NCISM Act 2020. 2 15 Years Teaching Experience in the Subject concerned out of which 10 Years Post-Graduate Teaching Experience as Lecturer/Assistant Professor/Associate Professor/Reader or combined. 3 Minimum 10 Research Publications in Indexed Journals or Peer Reviewed Journals OR minimum 10 Research Publications and Patents combined. 4 Working knowledge of Computer and Artificial Intelligence. Basic Knowledge of GeM, GFRs, Office Procedures etc. <p><u>Desirable:</u> Ph.D. in the Subject concerned.</p>									
8	Whether Age and Educational Qualifications prescribed for Direct Recruits will apply in case of Promotes	Not Applicable									
9	Period of Probation, if any	1 Year for Direct Recruits									
10	Method of recruitment whether by Direct Recruitment or by Promotion/Deputation/Absorption and Percentage of Vacancies to be filled by various methods	<p>50% by Direct Recruitment.</p> <p>50% will be merged at the Entry Level of Assistant Professor as per DACP Scheme.</p> <p><u>By Absorption:</u> The incumbent appointed on Deputation shall be eligible for Absorption on the Post subject to fulfilment of eligibility, satisfactory performances and Approval of the Competent Authority.</p>									
11	In case of Recruitment by Promotion/Deputation/Absorption, Grades from which Promotion/Deputation/Absorption to be made	<p><u>Promotion under DACP Scheme:</u></p> <p>5 Years Regular Service as Associate Professor in Pay Level 12 with Minimum 10 Research Publications in Indexed Journals or Peer Reviewed Journals OR minimum 10 Research Publications and Patents combined.</p> <p><u>Deputation including Short Term Contract:</u></p> <p>Officers of Central Govt., State Govt., Statutory Organisations, Autonomous Bodies, PSUs, University or Research Institutions:</p> <p>Holding analogous post on regular basis with essential educational qualifications prescribed for direct recruitment.</p> <p>OR</p> <p>15 Years Teaching Experience in the Subject concerned out of which 10 Years Post-Graduate Teaching Experience as Assistant Professor/Associate Professor.</p> <p>OR</p> <p>15 years Research Experience.</p> <p>AND</p> <p>(i) PG Qualification in Ayurveda in the subject concerned recognised under IMCC Act 1970/NCISM Act 2020.</p> <p>(ii) Minimum 10 Research Publications in Indexed Journals or Peer Reviewed Journals OR minimum 7 Research Publications and Patents combined.</p>									
12	If a Selection Committee/ Departmental Promotion Committee exists, what is its Composition	<table> <tr> <td>1</td><td>Vice-Chancellor</td><td>Chairman</td></tr> <tr> <td>2</td><td>Joint Secretary or an Officer of equivalent Rank in the Ministry of Ayush</td><td>Member</td></tr> <tr> <td>3</td><td>Two Experts of the Subject concerned to be nominated by Chairman.</td><td>Member</td></tr> </table> <p>Members belonging to SC/ST, OBC, Woman, Minority etc. shall be nominated by Chairman as prescribed under DOPT Guidelines.</p>	1	Vice-Chancellor	Chairman	2	Joint Secretary or an Officer of equivalent Rank in the Ministry of Ayush	Member	3	Two Experts of the Subject concerned to be nominated by Chairman.	Member
1	Vice-Chancellor	Chairman									
2	Joint Secretary or an Officer of equivalent Rank in the Ministry of Ayush	Member									
3	Two Experts of the Subject concerned to be nominated by Chairman.	Member									
13	Circumstances in which UPSC to be consulted in making Recruitment	Not necessary									
<p>Note: The incumbent Professors in Pay Level 13 with 7 Years Regular Service on the Post and with Minimum 10 Research Publications in Indexed Journals or Peer Reviewed Journals OR minimum 10 Research Publications & Patents combined will be promoted as Professor in SAG Pay Level 14 under the Approved DACP Scheme subject to fulfilment of the criteria laid down for DACP Scheme. Composition of the DPC for DACP Promotion will be the same as mentioned above.</p>											

**NATIONAL INSTITUTE OF AYURVEDA
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Recruitment Rules for the Post of Associate Professor

(Approved by Executive Council in its 1st Meeting held on 8-7-2025)

1	Name of the Post	ASSOCIATE PROFESSOR									
2	No. of Posts	29									
3	Classification	Group-A									
4	Pay Band & Grade Pay/Pay Scale	Pay Level 12 Pay Matrix: Rs. 78800-209200 Plus NPA and other Allowances									
5	Whether Selection Post or Non-Selection Post	Selection									
6	Age limit for Direct Recruits	Not exceeding 50 Years. Relaxation as per Govt. of India Rules.									
7	Educational and other Qualifications required for Direct Recruits	<ol style="list-style-type: none"> 1 Post-Graduate Degree in Ayurveda in the Subject concerned recognized under IMCC Act, 1970/NCISM Act 2020. 2 10 Years Teaching Experience in the Subject concerned as Lecturer/Assistant Professor/Regular Ph.D. out of which 5 Years Post-Graduate Experience in the Subject concerned as Assistant Professor. 3 Minimum 7 Research Publications in Indexed Journals or Peer Reviewed Journals OR minimum 7 Research Publications and Patents combined. 4 Working knowledge of Computer and Artificial Intelligence, Basic Knowledge of GeM, GFRs, Office Procedures etc. <p>Desirable: Ph.D. in the Subject concerned.</p>									
8	Whether Age and Educational Qualifications prescribed for Direct Recruits will apply in case of Promotes	Not Applicable									
9	Period of Probation, if any	1 Year for Direct Recruits									
10	Method of recruitment whether by Direct Recruitment or by Promotion/Deputation/Absorption and Percentage of Vacancies to be filled by various methods	<p>50% by Direct Recruitment. 50% will be merged at the Entry Level of Assistant Professor as per DACP Scheme.</p> <p><u>By Absorption:</u> The incumbent appointed on Deputation shall be eligible for Absorption on the Post subject to fulfilment of eligibility, satisfactory performances and Approval of the Competent Authority.</p>									
11	In case of Recruitment by Promotion/Deputation/Absorption, Grades from which Promotion/Deputation/Absorption to be made	<p><u>Promotion under DACP Scheme:</u> 5 Years Regular Service as Assistant Professor (Senior) in Pay Level 11 with Minimum 7 Research Publications in Indexed Journals or Peer Reviewed Journals OR minimum 7 Research Publications and Patents combined.</p> <p><u>Deputation Including Short Term Contract:</u> Officers of Central Govt., State Govt., Statutory Organisations, Autonomous Bodies, PSUs, University or Research Institutions: Holding analogous post on regular basis with essential qualification prescribed for direct recruitment. OR Persons with 10 years teaching experience as Assistant Professor/Lecturer out of which 5-years of Post-Graduate Teaching Experience in the subject concerned OR 10 years Research Experience. AND (i) PG Qualification in Ayurveda in the subject concerned recognised under IMCC Act 1970/NCISM Act 2020. (ii) Minimum 7 Research Publications in Indexed Journals or Peer Reviewed Journals OR minimum 7 Research Publications and Patents combined.</p>									
12	If a Selection Committee/ Departmental Promotion Committee exists, what is its Composition	<table> <tr> <td>1</td><td>Vice-Chancellor</td><td>Chairman</td></tr> <tr> <td>2</td><td>Joint Secretary or an Officer of equivalent Rank in the Ministry of Ayush</td><td>Member</td></tr> <tr> <td>3</td><td>Two Experts of the Subject concerned to be nominated by Chairman.</td><td>Member</td></tr> </table> <p>Members belonging to SC/ST, OBC, Woman, Minority etc. shall be nominated by Chairman as prescribed under DOPT Guidelines.</p>	1	Vice-Chancellor	Chairman	2	Joint Secretary or an Officer of equivalent Rank in the Ministry of Ayush	Member	3	Two Experts of the Subject concerned to be nominated by Chairman.	Member
1	Vice-Chancellor	Chairman									
2	Joint Secretary or an Officer of equivalent Rank in the Ministry of Ayush	Member									
3	Two Experts of the Subject concerned to be nominated by Chairman.	Member									
13	Circumstances in which UPSC to be consulted in making Recruitment.	Not necessary.									

Note: The incumbent Associate Professors in Pay Level 12 with 5 Years Regular Service on the Post and with Minimum 7 Research Publications in Indexed Journals or Peer Reviewed Journals OR Minimum 7 Research Publications & Patents combined will be promoted as Professor in Pay Level 13 under the Approved DACP Scheme subject to fulfilment of the criteria laid down for DACP Scheme. Composition of the DPC for DACP Promotion will be the same as mentioned above.

**NATIONAL INSTITUTE OF AYURVEDA
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**Recruitment Rules for the Post of Assistant Professor
(Approved by Executive Council in its 1st Meeting held on 8-7-2025)**

1	Name of the Post	ASSISTANT PROFESSOR													
2	No. of Posts	52													
3	Classification	Group-A													
4	Pay Band & Grade Pay/Pay Scale	Pay Level 10 Pay Matrix Rs. 56100-177500 Plus NPA and other Allowances													
5	Whether Selection Post or Non-Selection Post	Not Applicable													
6	Age limit for Direct Recruits	Not exceeding 40 years. Relaxation as per Govt. of India Rules													
7	Educational and other Qualifications required for Direct Recruits	<u>Essential Qualification:</u> <table><tr><td>1</td><td>PG Degree in Ayurveda in the Subject concerned recognised under IMCC Act 1970/NCISM Act 2020.</td></tr><tr><td>2</td><td>Minimum 3 Research Publications in Indexed Journals or Peer Reviewed Journals OR minimum 3 Research Publications and Patents combined.</td></tr></table> <u>Desirable:</u> 1. Ph.D. in the Subject concerned. 2. Working knowledge of Computers and Artificial Intelligence.		1	PG Degree in Ayurveda in the Subject concerned recognised under IMCC Act 1970/NCISM Act 2020.	2	Minimum 3 Research Publications in Indexed Journals or Peer Reviewed Journals OR minimum 3 Research Publications and Patents combined.								
1	PG Degree in Ayurveda in the Subject concerned recognised under IMCC Act 1970/NCISM Act 2020.														
2	Minimum 3 Research Publications in Indexed Journals or Peer Reviewed Journals OR minimum 3 Research Publications and Patents combined.														
8	Whether Age and Educational Qualifications prescribed for Direct Recruits will apply in case of Promotes	Not Applicable													
9	Period of Probation, if any	2 Years													
10	Method of recruitment whether by Direct Recruitment or by Promotion/ Deputation/ Absorption and Percentage of Vacancies to be filled by various methods	Direct Recruitment.													
11	In case of Recruitment by Promotion/ Deputation/ Absorption, Grades from which Promotion/ Deputation/Absorption to be made	Not Applicable													
12	If a Selection Committee/ Departmental Promotion Committee exists, what is its Composition	<table><tr><td>1</td><td>Vice-Chancellor</td><td>Chairman</td></tr><tr><td>2</td><td>Joint Secretary or an Officer of equivalent Rank in the Ministry of Ayush</td><td>Member</td></tr><tr><td>3</td><td>Two Experts of the Subject concerned to be nominated by Chairman.</td><td>Member</td></tr><tr><td colspan="3">Members belonging to SC/ST, OBC, Woman, Minority etc. shall be nominated by Chairman as prescribed under DOPT Guidelines.</td></tr></table>		1	Vice-Chancellor	Chairman	2	Joint Secretary or an Officer of equivalent Rank in the Ministry of Ayush	Member	3	Two Experts of the Subject concerned to be nominated by Chairman.	Member	Members belonging to SC/ST, OBC, Woman, Minority etc. shall be nominated by Chairman as prescribed under DOPT Guidelines.		
1	Vice-Chancellor	Chairman													
2	Joint Secretary or an Officer of equivalent Rank in the Ministry of Ayush	Member													
3	Two Experts of the Subject concerned to be nominated by Chairman.	Member													
Members belonging to SC/ST, OBC, Woman, Minority etc. shall be nominated by Chairman as prescribed under DOPT Guidelines.															
13	Circumstances in which UPSC to be consulted in making Recruitment.	Not necessary.													

Note-1: The incumbent Assistant Professors in Pay Level 10 and with 5 Years Regular Service on the Post and with Minimum 3 Research Publications in Indexed Journals or Peer Reviewed Journals OR minimum 3 Research Publications & Patents combined during the service as Lecturer/Assistant Professor, will be promoted as Assistant Professor(Senior Scale) in Pay Level-11 under the Approved DACP Scheme subject to fulfilment of the criteria laid down in the DACP Scheme. Composition of DPC for DACP Promotion will also be the same as mentioned above.

Note-2: The incumbent Assistant Professors (Senior) in Pay Level 11 and with 5 Years Regular Service on the Post and with Minimum 5 Research Publications in Indexed Journals or Peer Reviewed Journals OR minimum 5 Research Publications & Patents combined will be promoted as Associate Professor in Pay Level-12 under the Approved DACP Scheme subject to fulfilment of the criteria laid down in the DACP Scheme. Composition of DPC for DACP Promotion will also be the same as mentioned above.

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**Recruitment Rules for the Post of Joint Director (Admn.)
(Approved by Executive Council in its 1st Meeting held on 8-7-2025)**

1	Name of the Post	JOINT DIRECTOR (ADMN.)	
2	No. of Posts	1	
3	Classification	Group-A	
4	Pay Band & Grade Pay/ Pay Scale	Pay Level 12 Pay Matrix Rs. 78800-209200 and other Allowances	
5	Whether Selection Post or Non-Selection Post	Not Applicable	
6	Age limit for Direct Recruits	Not Applicable	
7	Educational and other Qualifications required for Direct Recruits	Not Applicable	
8	Whether Age and Educational Qualifications prescribed for Direct Recruits will apply in case of Promotes	Not Applicable	
9	Period of Probation, if any	Not Applicable	
10	Method of recruitment whether by Direct Recruitment or by Promotion/ Deputation/ Absorption and Percentage of Vacancies to be filled by various methods	By Promotion failing which by Deputation/Short Term Contract/Absorption. <u>By Absorption:</u> The incumbent appointed on Deputation shall be eligible for Absorption on the Post subject to fulfilment of eligibility, satisfactory performances and Approval of the Competent Authority.	
11	In case of Recruitment by Promotion/ Deputation/ Absorption, Grades from which Promotion/ Deputation/Absorption to be made	<u>For Promotion:</u> 5 Years regular service as Deputy Director (Admn.). <u>Deputation Including Short Term Contract:</u> (a) Officers of Central Govt., State Govt., Statutory Organizations, Autonomous Bodies, PSUs, University or Research Institution: 1. holding analogous/equivalent post on regular basis. 2. With 5 years experience in Pay Level 11 or equivalent Scale of Pay in Govt./Govt. Autonomous Bodies/PSUs. (b) Possessing the following Educational Qualifications and Experience: 1. Graduate Degree in any discipline from recognized university. 2. Experience in personnel management with thorough knowledge of official procedures of Establishment, Accounts, Finance, General Administration, Vigilance etc. 3. Working knowledge of Computer and Artificial Intelligence. <u>Desirable:</u> MBA/PG Diploma in HRD/Finance/Law.	
12	If a Selection Committee/ Departmental Promotion Committee exists, what is its Composition	1 Vice-Chancellor 2 An Officer not below the Rank of Director from the Ministry of Ayush 3 Two Experts in Administrative Side to be nominated by Vice-Chancellor Members belonging to SC/ST, OBC, Woman, Minority etc. shall be nominated by Chairman as prescribed under DOPT Guidelines.	Chairman Member Members
13	Circumstances in which UPSC to be consulted in making Recruitment.	Consultation with UPSC is not necessary.	


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Joint Director (Admin.)
National Institute Ayurveda, Jaipur

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**Recruitment Rules for the Post of Deputy Director (Admn.)
(Approved by Executive Council in its 1st Meeting held on 8-7-2025)**

1	Name of the Post	DEPUTY DIRECTOR (ADMN.)	
2	No. of Posts	1	
3	Classification	Group-A	
4	Pay Band & Grade Pay/ Pay Scale	Pay Level 11 Pay Matrix Rs. 67700-208700 and other Allowances	
5	Whether Selection Post or Non-Selection Post	Non-Selection	
6	Age limit for Direct Recruits	Not Applicable	
7	Educational and other Qualifications required for Direct Recruits	Not Applicable	
8	Whether Age and Educational Qualifications prescribed for Direct Recruits will apply in case of Promotes	Not Applicable	
9	Period of Probation, if any	Not Applicable	
10	Method of recruitment whether by Direct Recruitment or by Promotion/ Deputation/ Absorption and Percentage of Vacancies to be filled by various methods	By Promotion failing which by Deputation/Short Term Contract/Absorption. <u>By Absorption:</u> The Incumbent appointed on Deputation shall be eligible for Absorption on the Post subject to fulfilment of eligibility, satisfactory performances and Approval of the Competent Authority.	
11	In case of Recruitment by Promotion/ Deputation/ Absorption, Grades from which Promotion/ Deputation/Absorption to be made	<u>For Promotion:</u> Administrative Officer in Pay Level-10 with 5 Years regular service on the Post. <u>For Deputation:</u> Officers of Central Govt.(or the Central Govt./State Govt. or Union Territories) holding analogous Post or Officers in Pay Level 10 having 3 years administrative experience.	
12	If a Selection Committee/ Departmental Promotion Committee exists, what is its Composition	1 Vice-Chancellor	Chairman
		2 An Officer not below the Rank of Deputy Secretary from Ministry of Ayush	Member
		3 Two Experts in Administrative Side to be nominated by Vice-Chancellor	Members
		Members belonging to SC/ST, OBC, Woman, Minority etc. shall be nominated by Chairman as prescribed under DOPT Guidelines.	
13	Circumstances in which UPSC to be consulted in making Recruitment.	Not Applicable	


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**Recruitment Rules for the Post of Administrative Officer
(Approved by Executive Council in its 1st Meeting held on 8-7-2025)**

1	Name of the Post	ADMINISTRATIVE OFFICER										
2	No. of Posts	As sanctioned										
3	Classification	Group-A										
4	Pay Band & Grade Pay/Pay Scale	Pay Level 10 Pay Matrix Rs. 56100-177500 and other Allowances.										
5	Whether Selection Post or Non-Selection Post	Non-Selection										
6	Age limit for Direct Recruits	50 Years. Relaxation as per Govt. of India Rules										
7	Educational and other Qualifications required for Direct Recruitment	<table><tr><td>1</td><td>Bachelor Degree from a recognised University.</td></tr><tr><td>2</td><td>5 Years experience in a supervisory capacity in Central Government Offices/Central Government Organizations/ Central Government Autonomous Bodies with thorough knowledge of Rules and Regulations of Govt. of India like Service Rules, FR, GFR, Procurement Rules etc. out of which 3 Years Experience in Pay Level 7 in administrative side.</td></tr></table>		1	Bachelor Degree from a recognised University.	2	5 Years experience in a supervisory capacity in Central Government Offices/Central Government Organizations/ Central Government Autonomous Bodies with thorough knowledge of Rules and Regulations of Govt. of India like Service Rules, FR, GFR, Procurement Rules etc. out of which 3 Years Experience in Pay Level 7 in administrative side.					
1	Bachelor Degree from a recognised University.											
2	5 Years experience in a supervisory capacity in Central Government Offices/Central Government Organizations/ Central Government Autonomous Bodies with thorough knowledge of Rules and Regulations of Govt. of India like Service Rules, FR, GFR, Procurement Rules etc. out of which 3 Years Experience in Pay Level 7 in administrative side.											
8	Whether Age and Educational Qualifications prescribed for Direct Recruits will apply in case of Promotes	No										
9	Period of Probation, if any	2 Years if promoted from a Group-B Post 2 Years in the case of Direct Recruits										
10	Method of recruitment whether by Direct Recruitment or by Promotion/ Deputation/ Absorption and Percentage of Vacancies to be filled by various methods	By Promotion failing which by Deputation/Short Term Contract/ Absorption/Direct Recruitment. <u>By Absorption:</u> The incumbent appointed on Deputation shall be eligible for Absorption on the Post subject to fulfilment of eligibility, satisfactory performances and Approval of the Competent Authority.										
11	In case of Recruitment by Promotion/ Deputation/ Absorption, Grades from which Promotion/ Deputation/Absorption to be made	<u>For Promotion:</u> 5 Years Regular Service as Store Officer in Pay Level 7. OR 8 Years Regular Service as Personal Assistant/Office Superintendent. OR 8 Years Combined Regular Service as Store Officer in Pay Level 7 and Personal Assistant/Office Supdt. in Pay Level 6. <u>Deputation Including Short Term Contract:</u> Officers of Central Govt., State Govt, Statutory Organizations, Autonomous Bodies, PSUs, University or Research Institutions: 1. Holding analogous Post in Pay Level 10 on regular basis and graduate degree from recognized University with sufficient experience in the field of Administration, Establishment and Accounts. OR Assistant Section Officer or equivalent in Pay Level 6 with 8 years regular service out of which minimum 3 years experience in Accounts, Administration, Establishment work.										
12	If a Selection Committee/Departmental Promotion Committee exists, what is its Composition	<table><tr><td>1</td><td>Vice-Chancellor</td><td>Chairman</td></tr><tr><td>2</td><td>An Officer not below the Rank of Under Secretary from Ministry of Ayush</td><td>Member</td></tr><tr><td>3</td><td>Two Experts in Administrative Side to be nominated by Vice-Chancellor</td><td>Member</td></tr></table> Members belonging to SC/ST, OBC, Woman, Minority etc. shall be nominated by Chairman as prescribed under DOPT Guidelines.		1	Vice-Chancellor	Chairman	2	An Officer not below the Rank of Under Secretary from Ministry of Ayush	Member	3	Two Experts in Administrative Side to be nominated by Vice-Chancellor	Member
1	Vice-Chancellor	Chairman										
2	An Officer not below the Rank of Under Secretary from Ministry of Ayush	Member										
3	Two Experts in Administrative Side to be nominated by Vice-Chancellor	Member										

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**Recruitment Rules for the Post of Store Officer
(Approved by Executive Council in its 1st Meeting held on 8-7-2025)**

1	Name of the Post	STORE OFFICER										
2	No. of Posts	1										
3	Classification	Group-B										
4	Pay Band & Grade Pay/Pay Scale	Pay Level 7 Pay Matrix: Rs. 44,900-1,42,400 and other Allowances										
5	Whether Selection Post or Non-Selection Post	Non-Selection										
6	Age limit for Direct Recruits	Not Applicable										
7	Educational and other Qualifications required for Direct Recruits	Not Applicable										
8	Whether Age and Educational Qualifications prescribed for Direct Recruits will apply in case of Promotes	Not Applicable										
9	Period of Probation, if any	Not Applicable										
10	Method of recruitment whether by Direct Recruitment or by Promotion/ Deputation/ Absorption and Percentage of Vacancies to be filled by various methods	By Promotion failing which by Limited Departmental Examination; failing both by Deputation including Short Term Contract										
11	In case of Recruitment by Promotion/ Deputation/ Absorption, Grades from which Promotion/ Deputation/Absorption to be made	<u>For Promotion:</u> Office Superintendent/Assistant Section Officer/Personal Assistant in Pay Level 6 with 5 Years Regular Service on the Post. <u>For Limited Departmental Examination:</u> Among Office Superintendents/Assistant Section Officers/ Personal Assistant with 2 Years regular service on the Post. <u>For Deputation Including Short Term Contract:</u> Office Superintendent/Assistant Section Officer in Pay Level 6 working in Central Government Offices/Central Autonomous Bodies with 3 Years Regular Service on the Post.										
12	If a Selection Committee/ Departmental Promotion Committee exists, what is its Composition	<table><tr><td>1</td><td>Joint Director (Admn.)/ Deputy Registrar (Admn.)</td><td>Chairman</td></tr><tr><td>2</td><td>An Officer not below the Rank of Under Secretary from Ministry of Ayush</td><td>Member</td></tr><tr><td>3</td><td>One Expert in Administrative line to be nominated by Chairman</td><td>Member</td></tr></table> <p>Members belonging to SC/ST, OBC, Woman, Minority etc. shall be nominated by Chairman as prescribed under DOPT Guidelines.</p>	1	Joint Director (Admn.)/ Deputy Registrar (Admn.)	Chairman	2	An Officer not below the Rank of Under Secretary from Ministry of Ayush	Member	3	One Expert in Administrative line to be nominated by Chairman	Member	
1	Joint Director (Admn.)/ Deputy Registrar (Admn.)	Chairman										
2	An Officer not below the Rank of Under Secretary from Ministry of Ayush	Member										
3	One Expert in Administrative line to be nominated by Chairman	Member										
13	Circumstances in which UPSC to be consulted in making Recruitment.	Not Applicable										


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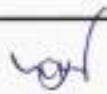
**Recruitment Rules for the Post of Office Superintendent
(Approved by Executive Council in its 1st Meeting held on 8-7-2025)**

1	Name of the Post	OFFICE SUPERINTENDENT	
2	No. of Posts	2	
3	Classification	Group-B	
4	Pay Band & Grade Pay/Pay Scale	Pay Level 6 Pay Matrix Rs. 35400-112400 and other Allowances	
5	Whether Selection Post or Non-Selection Post	-----	
6	Age limit for Direct Recruits	Not Applicable	
7	Educational and other Qualifications required for Direct Recruits	Not Applicable	
8	Whether Age and Educational Qualifications prescribed for Direct Recruits will apply in case of Promotes	No	
9	Period of Probation, if any	2 Years if promoted from Group-C	
10	Method of recruitment whether by Direct Recruitment or by Promotion/ Deputation/ Absorption and Percentage of Vacancies to be filled by various methods	By Promotion failing which by Limited Departmental Examination; failing both by Deputation including Short Term Contract.	
11	In case of Recruitment by Promotion/ Deputation/ Absorption, Grades from which Promotion/ Deputation/Absorption to be made	<p><u>For Promotion:</u> Office Assistant in Pay Level 5 with 6 Years Regular Service on the Post.</p> <p><u>For Limited Departmental Examination:</u> Among Office Assistants in Pay Level 5 with 3 Years Regular Service on the Post and Senior Secretariat Assistants(UDC) in Pay Level 4 with 5 Years Regular Service on the Post.</p> <p><u>For Deputation including Short Term Contract:</u> Assistants in Pay Level 5 working in Central Government Offices/Central Autonomous Bodies with 3 Years Regular Service on the Post OR Senior Secretariat Assistants/UDC in Pay Level 4 working in Central Government Offices/Central Autonomous Bodies with 5 Years Regular Service on the Post</p>	
	If a Selection Committee/ Departmental Promotion Committee exists, what is its Composition	1 Deputy Director (Admn.)/ Assistant Registrar (Admn.)	Chairman
		2 An Officer not below the Rank of Under Secretary from Ministry of Ayush	Members
		3 One Expert in Administrative line to be nominated by Chairman	Member
		Members belonging to SC/ST, OBC, Woman, Minority etc. shall be nominated by Chairman as prescribed under DOPT Guidelines.	
13	Circumstances in which UPSC to be consulted in making Recruitment.	Not Applicable	

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**Recruitment Rules for the Post of Office Assistant
(Approved by Executive Council in its 1st Meeting held on 8-7-2025)**

1	Name of the Post	OFFICE ASSISTANT							
2	No. of Posts	3							
3	Classification	Group-C							
4	Pay Band & Grade Pay/Pay Scale	Pay Level 5 Pay Matrix: Rs.29,200-92,300 and other Allowances							
5	Whether Selection Post or Non-Selection Post	Non-Selection							
6	Age limit for Direct Recruits	Not Applicable							
7	Educational and other Qualifications required for Direct Recruits	Not Applicable							
8	Whether Age and Educational Qualifications prescribed for Direct Recruits will apply in case of Promotes	No							
9	Period of Probation, if any	Not Applicable							
10	Method of recruitment whether by Direct Recruitment or by Promotion/ Deputation/ Absorption and Percentage of Vacancies to be filled by various methods	By Promotion failing which by Limited Departmental Examination; failing both by Deputation including Short Term Contract.							
11	In case of Recruitment by Promotion/ Deputation/ Absorption, Grades from which Promotion/ Deputation/Absorption to be made	<u>For Promotion:</u> Senior Secretariat Assistant/UDC in Pay Level 4 with 5 Years Regular Service on the Post. <u>For Limited Departmental Examination:</u> Among Senior Secretariat Assistants/UDCs in Pay Level 4 with 3 Years Regular Service on the Post. <u>For Deputation Including Short Term Contract:</u> Senior Secretariat Assistant/UDC in Pay Level 4 working in Central Government Offices/Central Autonomous Bodies with 3 Years Regular Service on the Post.							
12	If a Selection Committee/ Departmental Promotion Committee exists, what is its Composition	<table><tr><td>1 Deputy Director (Admn.)/ Assistant Registrar (Admn.)</td><td>Chairman</td></tr><tr><td>2 An Officer not below the Rank of Under Secretary from Ministry of Ayush</td><td>Member</td></tr><tr><td>3 One Expert having Administrative line to be nominated by Chairman.</td><td>Member</td></tr></table> <p>Members belonging to SC/ST, OBC, Woman, Minority etc. shall be nominated by Chairman as prescribed under DOPT Guidelines.</p>	1 Deputy Director (Admn.)/ Assistant Registrar (Admn.)	Chairman	2 An Officer not below the Rank of Under Secretary from Ministry of Ayush	Member	3 One Expert having Administrative line to be nominated by Chairman.	Member	
1 Deputy Director (Admn.)/ Assistant Registrar (Admn.)	Chairman								
2 An Officer not below the Rank of Under Secretary from Ministry of Ayush	Member								
3 One Expert having Administrative line to be nominated by Chairman.	Member								
13	Circumstances in which UPSC to be consulted in making Recruitment.	Not Applicable							


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**Recruitment Rules for the Post of Personal Assistant
(Approved by Executive Council in its 1st Meeting held on 8-7-2025)**

1	Name of the Post	PERSONAL ASSISTANT										
2	No. of Posts	1										
3	Classification	Group-B										
4	Pay Band & Grade Pay/Pay Scale	Pay Level 6 Pay Matrix Rs. 35,400-1,12,400 and other Allowances										
5	Whether Selection Post or Non-Selection Post	-----										
6	Age limit for Direct Recruits	Not Applicable										
7	Educational and other Qualifications required for Direct Recruits	Not Applicable										
8	Whether Age and Educational Qualifications prescribed for Direct Recruits will apply in case of Promotes	No										
9	Period of Probation, if any	2 Years if promoted from Group-C										
10	Method of recruitment whether by Direct Recruitment or by Promotion/ Deputation/ Absorption and Percentage of Vacancies to be filled by various methods	By Promotion failing which by Deputation/Short Term Contract.										
11	In case of Recruitment by Promotion/ Deputation/ Absorption, Grades from which Promotion/ Deputation/Absorption to be made	<u>For Promotion:</u> Junior Stenographers in Pay Level 4 with 10 Years Regular Service on the Post. <u>For Deputation/Short Term Contract:</u> Stenographers in Pay Level 4 or above working in Central/State Govt. Offices Autonomous Bodies with 5 Years Regular Service on the Post.										
12	If a Selection Committee/ Departmental Promotion Committee exists, what is its Composition	<table><tr><td>1</td><td>Joint Director (Admn.)/ Deputy Registrar (Admn.)</td><td>Chairman</td></tr><tr><td>2</td><td>Under Secretary, Ministry of Ayush</td><td>Member</td></tr><tr><td>3</td><td>One Expert having Administrative line to be nominated by Chairman.</td><td>Member</td></tr></table> Members belonging to SC/ST, OBC, Woman, Minority etc. shall be nominated by Chairman as prescribed under DOPT Guidelines.		1	Joint Director (Admn.)/ Deputy Registrar (Admn.)	Chairman	2	Under Secretary, Ministry of Ayush	Member	3	One Expert having Administrative line to be nominated by Chairman.	Member
1	Joint Director (Admn.)/ Deputy Registrar (Admn.)	Chairman										
2	Under Secretary, Ministry of Ayush	Member										
3	One Expert having Administrative line to be nominated by Chairman.	Member										
13	Circumstances in which UPSC to be consulted in making Recruitment.	Not Applicable										


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**Recruitment Rules for the Post of Junior Stenographer
(Approved by Executive Council in its 1st Meeting held on 8-7-2025)**

1	Name of the Post	JUNIOR STENOGRAPHER													
2	No. of Posts	2 (1 in English and 1 in Hindi)													
3	Classification	Group-C													
4	Pay Band & Grade Pay/Pay Scale	Pay Level 4 Pay Matrix Rs. 25,500-81,100 and other Allowances													
5	Whether Selection Post or Non-Selection Post	-----													
6	Age limit for Direct Recruits	28 Years													
7	Educational and other Qualifications required for Direct Recruits	<table><tr><td>1</td><td>Degree from a recognised University.</td></tr><tr><td>2</td><td>For English: Ability to write 80 Words Per Minute in Shorthand and 40 Words Per Minute in Typewriting (Corresponding to 12,000 KDPH in Computer). For Hindi: Ability to write 80 Words Per Minute in Shorthand and 35 Words Per Minute in Typewriting (Corresponding to 10,500 KDPH in Computer). Shorthand Speed to be assessed through Test by Expert.</td></tr></table>		1	Degree from a recognised University.	2	For English: Ability to write 80 Words Per Minute in Shorthand and 40 Words Per Minute in Typewriting (Corresponding to 12,000 KDPH in Computer). For Hindi: Ability to write 80 Words Per Minute in Shorthand and 35 Words Per Minute in Typewriting (Corresponding to 10,500 KDPH in Computer). Shorthand Speed to be assessed through Test by Expert.								
1	Degree from a recognised University.														
2	For English: Ability to write 80 Words Per Minute in Shorthand and 40 Words Per Minute in Typewriting (Corresponding to 12,000 KDPH in Computer). For Hindi: Ability to write 80 Words Per Minute in Shorthand and 35 Words Per Minute in Typewriting (Corresponding to 10,500 KDPH in Computer). Shorthand Speed to be assessed through Test by Expert.														
8	Whether Age and Educational Qualifications prescribed for Direct Recruits will apply in case of Promotes	Not Applicable													
9	Period of Probation, if any	2 Years													
10	Method of recruitment whether by Direct Recruitment or by Promotion/ Deputation/ Absorption and Percentage of Vacancies to be filled by various methods	Direct Recruitment													
11	In case of Recruitment by Promotion/ Deputation/ Absorption, Grades from which Promotion/ Deputation/Absorption to be made	Not Applicable													
12	If a Selection Committee/ Departmental Promotion Committee exists, what is its Composition	<table><tr><td>1</td><td>Deputy Director (Admn.)/ Assistant Registrar (Admn.)</td><td>Chairman</td></tr><tr><td>2</td><td>Under Secretary, Ministry of Ayush</td><td>Member</td></tr><tr><td>3</td><td>One Expert in Administrative line to be nominated by Chairman</td><td>Member</td></tr><tr><td colspan="3">Members belonging to SC/ST, OBC, Woman, Minority etc. shall be nominated by Chairman as prescribed under DOPT Guidelines.</td></tr></table>		1	Deputy Director (Admn.)/ Assistant Registrar (Admn.)	Chairman	2	Under Secretary, Ministry of Ayush	Member	3	One Expert in Administrative line to be nominated by Chairman	Member	Members belonging to SC/ST, OBC, Woman, Minority etc. shall be nominated by Chairman as prescribed under DOPT Guidelines.		
1	Deputy Director (Admn.)/ Assistant Registrar (Admn.)	Chairman													
2	Under Secretary, Ministry of Ayush	Member													
3	One Expert in Administrative line to be nominated by Chairman	Member													
Members belonging to SC/ST, OBC, Woman, Minority etc. shall be nominated by Chairman as prescribed under DOPT Guidelines.															
13	Circumstances in which UPSC to be consulted in making Recruitment.	Not Applicable													


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**Recruitment Rules for the Post of Accounts Officer
(Approved by Executive Council in its 1st Meeting held on 8-7-2025)**

1	Name of the Post	ACCOUNTS OFFICER									
2	No. of Posts	1									
3	Classification	Group-B									
4	Pay Band & Grade Pay/Pay Scale	Pay Level 7 Pay Matrix Rs.44,900-1,42,400 and other Allowances									
5	Whether Selection Post or Non-Selection Post	-----									
6	Age limit for Direct Recruits	Not Applicable									
7	Educational and other Qualifications required for Direct Recruits	Not Applicable									
8	Whether Age and Educational Qualifications prescribed for Direct Recruits will apply in case of Promotes	Not Applicable									
9	Period of Probation, if any	2 Years for Promotees									
10	Method of recruitment whether by Direct Recruitment or by Promotion/ Deputation/ Absorption and Percentage of Vacancies to be filled by various methods	By Promotion failing which by Deputation/Short Term Contract/Absorption. <u>By Absorption:</u> The incumbent appointed on Deputation shall be eligible for Absorption on the Post subject to fulfilment of eligibility, satisfactory performances and Approval of the Competent Authority.									
11	In case of Recruitment by Promotion/ Deputation/ Absorption, Grades from which Promotion/ Deputation/Absorption to be made	<u>By Promotion:</u> Accountant with 5 Years Regular Service on the Post. <u>By Deputation:</u> Officers of Accounts Side working on analogous Post in Central Government Departments/ Organizations/Central Government Autonomous Bodies OR Assistant Accounts Officer/ Accountant in Pay Level 6 with 3 Years service working in Central Govt. Departments/ Organizations/ Central Government Autonomous Bodies etc.									
12	If a Selection Committee/ Departmental Promotion Committee exists, what is its Composition	<table border="1"> <tr> <td>1</td><td>Joint Director (Admn.)/ Deputy Registrar (Admn.)</td><td>Chairman</td></tr> <tr> <td>2</td><td>Under Secretary, Ministry of Ayush</td><td>Member</td></tr> <tr> <td>3</td><td>One Expert in Accounts side to be nominated by Chairman.</td><td>Member</td></tr> </table> <p>Members belonging to SC/ST, OBC, Woman, Minority etc. shall be nominated by Chairman as prescribed under DOPT Guidelines.</p>	1	Joint Director (Admn.)/ Deputy Registrar (Admn.)	Chairman	2	Under Secretary, Ministry of Ayush	Member	3	One Expert in Accounts side to be nominated by Chairman.	Member
1	Joint Director (Admn.)/ Deputy Registrar (Admn.)	Chairman									
2	Under Secretary, Ministry of Ayush	Member									
3	One Expert in Accounts side to be nominated by Chairman.	Member									
13	Circumstances in which UPSC to be consulted in making Recruitment	Not Applicable									


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Joint Director (Admin.)
National Institute Ayurveda, Jaipur

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**Recruitment Rules for the Post of Accountant
(Approved by Executive Council in its 1st Meeting held on 8-7-2025)**


1	Name of the Post	ACCOUNTANT		
2	No. of Posts	3		
3	Classification	Group-B		
4	Pay Band & Grade Pay/Pay Scale	Pay Level 6 Pay Matrix Rs. 35,400-1,12,400		
5	Whether Selection Post or Non-Selection Post	-----		
6	Age limit for Direct Recruits	30 Years		
7	Educational and other Qualifications required for Direct Recruits	B. Com. OR MBA in Financial Management OR Chattered Accountant		
8	Whether Age and Educational Qualifications prescribed for Direct Recruits will apply in case of Promotes	Not Applicable		
9	Period of Probation, if any	2 Years for Direct Recruits.		
10	Method of recruitment whether by Direct Recruitment or by Promotion/ Deputation/ Absorption and Percentage of Vacancies to be filled by various methods	Direct Recruitment		
11	In case of Recruitment by Promotion/ Deputation/ Absorption, Grades from which Promotion/ Deputation/Absorption to be made	Not Applicable		
12	If a Selection Committee/ Departmental Promotion Committee exists, what is its Composition	1	Joint Director (Admn.)/ Deputy Registrar (Admn.)	Chairman
		2	Under Secretary, Ministry of Ayush	Member
		3	One Expert having 5 years or more experience in Accounts side to be nominated by Chairman.	Member
		Members belonging to SC/ST, OBC, Woman, Minority etc. shall be nominated by Chairman as prescribed under DOPT Guidelines.		
13	Circumstances in which UPSC to be consulted in making Recruitment.	Not Applicable		


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**Recruitment Rules for the Post of Multi-Tasking Staff (MTS)
(Approved by Executive Council in its 1st Meeting held on 8-7-2025)**

1	Name of the Post	MULTI TASKING STAFF(MTS)										
2	No. of Posts	127										
3	Classification	Group-C										
4	Pay Band & Grade Pay/Pay Scale	Pay Level 1 Pay Matrix Rs. 18,000-56,900 and other Allowances										
5	Whether Selection Post or Non-Selection Post	Not Applicable										
6	Age limit for Direct Recruits	Not exceeding 25 Years										
7	Educational and other Qualifications required for Direct Recruits	Pass in 10 th Standard from a Central/State Board of Education.										
8	Whether Age and Educational Qualifications prescribed for Direct Recruits will apply in case of Promotes	Not Applicable										
9	Period of Probation, if any	2 Years										
10	Method of recruitment whether by Direct Recruitment or by Promotion/ Deputation/ Absorption and Percentage of Vacancies to be filled by various methods	By Direct Recruitment										
11	in case of Recruitment by Promotion/ Deputation/ Absorption, Grades from which Promotion/ Deputation/Absorption to be made	Not Applicable										
12	If a Selection Committee/ Departmental Promotion Committee exists, what is its Composition	<table><tr><td>1</td><td>Deputy Director (Admn.)/ Assistant Registrar (Admn.)</td><td>Chairman</td></tr><tr><td>2</td><td>Under Secretary, Ministry of Ayush</td><td>Member</td></tr><tr><td>3</td><td>Administrative Officer</td><td>Member</td></tr></table> <p>Members belonging to SC/ST, OBC, Woman, Minority etc. shall be nominated by Chairman as prescribed under DOPT Guidelines.</p>	1	Deputy Director (Admn.)/ Assistant Registrar (Admn.)	Chairman	2	Under Secretary, Ministry of Ayush	Member	3	Administrative Officer	Member	
1	Deputy Director (Admn.)/ Assistant Registrar (Admn.)	Chairman										
2	Under Secretary, Ministry of Ayush	Member										
3	Administrative Officer	Member										
13	Circumstances in which UPSC to be consulted in making Recruitment.	Not Applicable.										


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**Recruitment Rules for the Post of Resident Medical Officer
(Approved by Executive Council in its 1st Meeting held on 8-7-2025)**

1	Name of the Post	RESIDENT MEDICAL OFFICER									
2	No. of Posts	1									
3	Classification	Group-A									
4	Pay Band & Grade Pay/Pay Scale	Pay Level 10 Pay Matrix Rs.,56,100-1,77,500 Plus NPA and other Allowances									
5	Whether Selection Post or Non-Selection Post	Selection									
6	Age limit for Direct Recruits	40 Years									
7	Educational and other Qualifications required for Direct Recruits	<p>Essential: MD/MS(Ayurved) in the subject of Kayachikitsa/ Panchkarma/Shalya Tantra/ Shalakya Tantra/ Prasuti & Stri Roag/Bala Rog/Agad Tantra/Swasthivritta/Roga Nidana & Vikriti Vigyana from a recognized University and duly recognized by CCIM Act 1970/NCISM Act 2020.</p> <p>Desirable: 1. Minimum 3 Research Publications in Indexed Journals or Peer Reviewed Journals OR minimum 3 Research Publications and Patents combined. 2. Working knowledge of Computers and Artificial Intelligence and Hospital Information System. 3. Degree/Diploma in Hospital Management from a recognised University/Institution.</p>									
8	Whether Age and Educational Qualifications prescribed for Direct Recruits will apply in case of Promotes	Not Applicable									
9	Period of Probation, if any	2 Years									
10	Method of recruitment whether by Direct Recruitment or by Promotion/ Deputation/ Absorption and Percentage of Vacancies to be filled by various methods	Direct Recruitment									
11	In case of Recruitment by Promotion/ Deputation/ Absorption, Grades from which Promotion/ Deputation/Absorption to be made	Not Applicable									
12	If a Selection Committee/ Departmental Promotion Committee exists, what is its Composition	<table border="1"> <tr> <td>1</td><td>Vice-Chancellor</td><td>Chairman</td></tr> <tr> <td>2</td><td>Joint Secretary or an Officer of equivalent Rank in the Ministry of Ayush</td><td>Member</td></tr> <tr> <td>3</td><td>Two Experts to be nominated by Vice-Chancellor(One shall be experienced in Hospital Administration in an Ayurvedic College Hospital)</td><td>Member</td></tr> </table> <p>Members belonging to SC/ST, OBC, Woman, Minority etc. shall be nominated by Chairman as prescribed under DOPT Guidelines.</p>	1	Vice-Chancellor	Chairman	2	Joint Secretary or an Officer of equivalent Rank in the Ministry of Ayush	Member	3	Two Experts to be nominated by Vice-Chancellor(One shall be experienced in Hospital Administration in an Ayurvedic College Hospital)	Member
1	Vice-Chancellor	Chairman									
2	Joint Secretary or an Officer of equivalent Rank in the Ministry of Ayush	Member									
3	Two Experts to be nominated by Vice-Chancellor(One shall be experienced in Hospital Administration in an Ayurvedic College Hospital)	Member									
13	Circumstances in which UPSC to be consulted in making Recruitment.	Not Applicable									

The incumbent Resident Medical Officer shall be eligible for Upgradation under the DACP Scheme extended by the Ministry of Ayush for Non-Teaching Posts in the Institute subject fulfilment of the criteria and conditions laid down therein. The DPC for such DACP promotion shall be the same as above. The requirements of Research Publications in Indexed Journals or Peer Reviewed Journals OR Research Publications and Patents combined will be as under for DACP Promotions:

From	To	No. of Research Publications in Indexed Journals or Peer Reviewed Journals OR Research Publications and Patents combined
Pay Level 10	Pay Level 11	3
Pay Level 11	Pay Level 12	5
Pay Level 12	Pay Level 13	7
Pay Level 13	Pay Level 14	10

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**Recruitment Rules for the Post of Vaidya (Medical Officer)
(Approved by Executive Council in its 1st Meeting held on 8-7-2025)**

1	Name of the Post	VAIDYA (MEDICAL OFFICER)									
2	No. of Posts	2									
3	Classification	Group-A									
4	Pay Band & Grade Pay/Pay Scale	Pay Level 10 Pay Matrix Rs.56,100-1,77,500 Plus NPA and other Allowances									
5	Whether Selection Post or Non-Selection Post	Selection									
6	Age limit for Direct Recruits	40 Years									
7	Educational and other Qualifications required for Direct Recruits	<p>Essential: MD/MS(Ayurved) in the subject of Kayachikitsa/ Panchkarma/Shalya Tantra/ Shalakya Tantra/ Prasuti & Striroag/Kaumarabhritya/Agad Tantra/ Swasthvritta/ Roga Nidana & Vikriti Vigyana from a recognized University and duly recognized by CCIM Act 1970/NCISM Act 2020.</p> <p>Desirable: 1. Minimum 3 Research Publications in Indexed Journals or Peer Reviewed Journals OR minimum 3 Research Publications and Patents combined. 2. Working knowledge of Computers and Artificial Intelligence and Hospital Information System.</p>									
8	Whether Age and Educational Qualifications prescribed for Direct Recruits will apply in case of Promotes	Not Applicable									
9	Period of Probation, if any	2 Years									
10	Method of recruitment whether by Direct Recruitment or by Promotion/ Deputation/ Absorption and Percentage of Vacancies to be filled by various methods	Direct Recruitment.									
11	In case of Recruitment by Promotion/ Deputation/ Absorption, Grades from which Promotion/ Deputation/Absorption to be made	Not Applicable									
12	If a Selection Committee/ Departmental Promotion Committee exists, what is its Composition	<table border="1"> <tr> <td>1</td><td>Vice-Chancellor</td><td>Chairman</td></tr> <tr> <td>2</td><td>Joint Secretary or an Officer of equivalent Rank in the Ministry of Ayush</td><td>Member</td></tr> <tr> <td>3</td><td>Two Experts to be nominated by Vice-Chancellor(One shall be experienced in Hospital Administration in an Ayurvedic College Hospital)</td><td>Member</td></tr> </table> <p>Members belonging to SC/ST, OBC, Woman, Minority etc. shall be nominated by Chairman as prescribed under DOPT Guidelines.</p>	1	Vice-Chancellor	Chairman	2	Joint Secretary or an Officer of equivalent Rank in the Ministry of Ayush	Member	3	Two Experts to be nominated by Vice-Chancellor(One shall be experienced in Hospital Administration in an Ayurvedic College Hospital)	Member
1	Vice-Chancellor	Chairman									
2	Joint Secretary or an Officer of equivalent Rank in the Ministry of Ayush	Member									
3	Two Experts to be nominated by Vice-Chancellor(One shall be experienced in Hospital Administration in an Ayurvedic College Hospital)	Member									
13	Circumstances in which UPSC to be consulted in making Recruitment.	Not Applicable									

The incumbent Vaidya (Medical Officer) shall be eligible for Upgradation under the DACP Scheme extended by the Ministry of Ayush for Non-Teaching Posts in the Institute subject fulfilment of the criteria and conditions laid down therein. The DPC for such DACP promotion shall be the same as above. The requirements of Research Publications in Indexed Journals or Peer Reviewed Journals OR Research Publications and Patents combined will be as under for DACP Promotions:

From	To	No. of Research Publications in Indexed Journals or Peer Reviewed Journals OR Research Publications and Patents combined
Pay Level 10	Pay Level 11	3
Pay Level 11	Pay Level 12	5
Pay Level 12	Pay Level 13	7
Pay Level 13	Pay Level 14	10

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**Recruitment Rules for the Post of Panchakarma Vaidya
(Approved by Executive Council in its 1st Meeting held on 8-7-2025)**

1	Name of the Post	PANCHKARMA VAIDYA										
2	No. of Posts	2										
3	Classification	Group-A										
4	Pay Band & Grade Pay/ Pay Scale	Pay Level 10 Pay Matrix Rs. 56,100-1,77,500 Plus NPA and other Allowances										
5	Whether Selection Post or Non-Selection Post	Selection										
6	Age limit for Direct Recruits	40 Years										
7	Educational and other Qualifications required for Direct Recruits	<u>Essential:</u> MD(Ayurveda) in the Subject of Panchkarma from a recognized University and duly recognized by CCIM Act 1970/NCISM Act 2020. <u>Desirable:</u> 1. Minimum 3 Research Publications in Indexed Journals or Peer Reviewed Journals OR minimum 3 Research Publications and Patents combined. 2. Working knowledge of Computers and Artificial Intelligence and Hospital Information System.										
8	Whether Age and Educational Qualifications prescribed for Direct Recruits will apply in case of Promotes	Not Applicable										
9	Period of Probation, if any	2 Years										
10	Method of recruitment whether by Direct Recruitment or by Promotion/ Deputation/ Absorption and Percentage of Vacancies to be filled by various methods	Direct Recruitment.										
11	In case of Recruitment by Promotion/ Deputation/ Absorption, Grades from which Promotion/ Deputation/Absorption to be made	Not Applicable										
12	If a Selection Committee/ Departmental Promotion Committee exists, what is its Composition	<table><tr><td>1</td><td>Vice-Chancellor</td><td>Chairman</td></tr><tr><td>2</td><td>Joint Secretary or an Officer of equivalent Rank in the Ministry of Ayush</td><td>Member</td></tr><tr><td>3</td><td>Two Subject Experts to be nominated by Vice-Chancellor(One shall be experienced in Hospital Administration in an Ayurvedic College Hospital)</td><td>Member</td></tr></table> Members belonging to SC/ST, OBC, Woman, Minority etc. shall be nominated by Chairman as prescribed under DOPT Guidelines.		1	Vice-Chancellor	Chairman	2	Joint Secretary or an Officer of equivalent Rank in the Ministry of Ayush	Member	3	Two Subject Experts to be nominated by Vice-Chancellor(One shall be experienced in Hospital Administration in an Ayurvedic College Hospital)	Member
1	Vice-Chancellor	Chairman										
2	Joint Secretary or an Officer of equivalent Rank in the Ministry of Ayush	Member										
3	Two Subject Experts to be nominated by Vice-Chancellor(One shall be experienced in Hospital Administration in an Ayurvedic College Hospital)	Member										
13	Circumstances in which UPSC to be consulted in making Recruitment.	Not Applicable										

The incumbent Panchakarma Vaidya shall be eligible for Upgradation under the DACP Scheme extended by the Ministry of Ayush for Non-Teaching Posts in the Institute subject fulfilment of the criteria and conditions laid down therein. The DPC for such DACP promotion shall be the same as above. The requirements of Research Publications Indexed in Indexed Journals or Peer Reviewed Journals OR Research Publications and Patents combined will be as under for DACP Promotions:

From	To	No. of Research Publications in Indexed Journals or Peer Reviewed Journals OR Research Publications and Patents combined
Pay Level 10	Pay Level 11	3
Pay Level 11	Pay Level 12	5
Pay Level 12	Pay Level 13	7
Pay Level 13	Pay Level 14	10

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**Recruitment Rules for the Post of Clinical Registrar
(Approved by Executive Council in its 1st Meeting held on 8-7-2025)**

1	Name of the Post	CLINICAL REGISTRAR (TENURE POST FOR 3 YEARS)		
2	No. of Posts	2 (1 for Kayachikitsa and 1 for Prasuti Tantra & Stri Roga)		
3	Classification	Group-A		
4	Pay Band & Grade Pay/Pay Scale	Pay Level 10 Pay Matrix Rs. 56,100-1,77,500 Plus NPA and other Allowances		
5	Whether Selection Post or Non-Selection Post	Selection		
6	Age limit for Direct Recruits	40 Years		
7	Educational and other Qualifications required for Direct Recruits	<u>For Kayachikitsa:</u> Post-Graduate Degree in Kayachikitsa recognised under CCIM Act 1970/NCISM Act 2020. <u>For Prasuti Tantra & Stri Roga:</u> Post-Graduate Degree in Prasuti Tantra & Stri Roga recognised under CCIM Act 1970/ NCISM Act 2020. Working knowledge of Computer and AI.		
8	Whether Age and Educational Qualifications prescribed for Direct Recruits will apply in case of Promotes	Not Applicable		
9	Period of Probation	Not Applicable being Tenure Post for 3 Years		
10	Method of recruitment whether by Direct Recruitment or by Promotion/ Deputation/ Absorption and Percentage of Vacancies to be filled by various methods	By Direct Recruitment.		
11	In case of Recruitment by Promotion/ Deputation/ Absorption, Grades from which Promotion/ Deputation/Absorption to be made	Not Applicable		
12	If a Selection Committee/ Departmental Promotion Committee exists, what is its Composition	1	Vice-Chancellor	Chairman
		2	Joint Secretary or an Officer of equivalent Rank in the Ministry of Ayush	Member
		3	Head of the Department concerned	Member
		Members belonging to SC/ST, OBC, Woman, Minority etc. shall be nominated by Chairman as prescribed under DOPT Guidelines.		
13	Circumstances in which UPSC to be consulted in making Recruitment.	Not Applicable		


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**Recruitment Rules for the Post of Pathologist
(Approved by Executive Council in its 1st Meeting held on 8-7-2025)**

1	Name of the Post	PATHOLOGIST													
2	No. of Posts	1													
3	Classification	Group-A													
4	Pay Band & Grade Pay/ Pay Scale	Pay Level 10 Pay Matrix: Rs. 56,100-1,77,500 Plus NPA and other Allowances													
5	Whether Selection Post or Non-Selection Post	Selection													
6	Age limit for Direct Recruits	40 Years													
7	Educational and other Qualifications required for Direct Recruits	<u>Essential:</u> MD in Pathology from a recognized University. <u>Desirable:</u> 1. Minimum 3 Research Publications in Indexed Journals or Peer Reviewed Journals OR minimum 3 Research Publications and Patents combined. 2. Working knowledge of Computers and Artificial Intelligence.													
8	Whether Age and Educational Qualifications prescribed for Direct Recruits will apply in case of Promotes	Not Applicable													
9	Period of Probation, if any	2 Years													
10	Method of recruitment whether by Direct Recruitment or by Promotion/ Deputation/ Absorption and Percentage of Vacancies to be filled by various methods	By Direct Recruitment.													
11	In case of Recruitment by Promotion/ Deputation/ Absorption, Grades from which Promotion/ Deputation/Absorption to be made	Not Applicable													
12	If a Selection Committee/ Departmental Promotion Committee exists, what is its Composition	<table><tr><td>1</td><td>Vice-Chancellor</td><td>Chairman</td></tr><tr><td>2</td><td>Joint Secretary or an Officer of equivalent Rank in the Ministry of Ayush</td><td>Member</td></tr><tr><td>3</td><td>Two Experts to be nominated by Vice-Chancellor(one in Ayurveda and one Domain Expert with 10 years Teaching or Research experience)</td><td>Member</td></tr><tr><td colspan="3">Members belonging to SC/ST, OBC, Woman, Minority etc. shall be nominated by Chairman as prescribed under DOPT Guidelines.</td></tr></table>		1	Vice-Chancellor	Chairman	2	Joint Secretary or an Officer of equivalent Rank in the Ministry of Ayush	Member	3	Two Experts to be nominated by Vice-Chancellor(one in Ayurveda and one Domain Expert with 10 years Teaching or Research experience)	Member	Members belonging to SC/ST, OBC, Woman, Minority etc. shall be nominated by Chairman as prescribed under DOPT Guidelines.		
1	Vice-Chancellor	Chairman													
2	Joint Secretary or an Officer of equivalent Rank in the Ministry of Ayush	Member													
3	Two Experts to be nominated by Vice-Chancellor(one in Ayurveda and one Domain Expert with 10 years Teaching or Research experience)	Member													
Members belonging to SC/ST, OBC, Woman, Minority etc. shall be nominated by Chairman as prescribed under DOPT Guidelines.															
13	Circumstances in which UPSC to be consulted in making Recruitment.	Not Applicable.													

The incumbent Pathologist shall be eligible for Upgradation under the DACP Scheme extended by the Ministry of Ayush for Non-Teaching Posts in the Institute subject fulfilment of the criteria and conditions laid down therein. The DPC for such DACP promotion shall be the same as above. The requirements of Research Publications Indexed in Indexed Journals or Peer Reviewed Journals OR Research Publications and Patents combined will be as under for DACP Promotions:

From	To	No. of Research Publications in Indexed Journals or Peer Reviewed Journals OR Research Publications and Patents combined
Pay Level 10	Pay Level 11	3
Pay Level 11	Pay Level 12	5
Pay Level 12	Pay Level 13	7
Pay Level 13	Pay Level 14	10

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**Recruitment Rules for the Post of Radiologist
(Approved by Executive Council in its 1st Meeting held on 8-7-2025)**

1	Name of the Post	RADIOLOGIST													
2	No. of Posts	1													
3	Classification	Group-A													
4	Pay Band & Grade Pay/Pay Scale	Pay Level 10 Pay Matrix Rs. 56-100-1,77,500 Plus NPA and other Allowances													
5	Whether Selection Post or Non-Selection Post	Selection													
6	Age limit for Direct Recruits	40 Years													
7	Educational and other Qualifications required for Direct Recruits	<u>Essential:</u> MD in Radiology from a recognized University. OR MBBS & DNB Radiology of 2 Years Duration with 2 Years Experience in Radiology in at least a 50 Bedded Hospital. AND Registration with National Medical Commission and with Atomic Energy Regulatory Board & ELORA. <u>Desirable:</u> 1. Minimum 3 Research Publications in Indexed Journals or Peer Reviewed Journals OR minimum 3 Research Publications and Patents combined. 2. Working knowledge of Computers and Artificial Intelligence.													
8	Whether Age and Educational Qualifications prescribed for Direct Recruits will apply in case of Promotes	Not Applicable													
9	Period of Probation, if any	2 Years													
10	Method of recruitment whether by Direct Recruitment or by Promotion/ Deputation/ Absorption and Percentage of Vacancies to be filled by various methods	Direct Recruitment.													
11	In case of Recruitment by Promotion/ Deputation/ Absorption, Grades from which Promotion/ Deputation/Absorption to be made	Not Applicable													
12	If a Selection Committee/ Departmental Promotion Committee exists, what is its Composition	<table><tr><td>1</td><td>Vice-Chancellor</td><td>Chairman</td></tr><tr><td>2</td><td>Joint Secretary or an Officer of equivalent Rank in the Ministry of Ayush</td><td>Member</td></tr><tr><td>3</td><td>Two Experts to be nominated by Vice-Chancellor(one in Ayurveda and one Domain Expert with 10 years Teaching or Research experience)</td><td>Member</td></tr><tr><td colspan="3">Members belonging to SC/ST, OBC, Woman, Minority etc. shall be nominated by Chairman as prescribed under DOPT Guidelines.</td></tr></table>		1	Vice-Chancellor	Chairman	2	Joint Secretary or an Officer of equivalent Rank in the Ministry of Ayush	Member	3	Two Experts to be nominated by Vice-Chancellor(one in Ayurveda and one Domain Expert with 10 years Teaching or Research experience)	Member	Members belonging to SC/ST, OBC, Woman, Minority etc. shall be nominated by Chairman as prescribed under DOPT Guidelines.		
1	Vice-Chancellor	Chairman													
2	Joint Secretary or an Officer of equivalent Rank in the Ministry of Ayush	Member													
3	Two Experts to be nominated by Vice-Chancellor(one in Ayurveda and one Domain Expert with 10 years Teaching or Research experience)	Member													
Members belonging to SC/ST, OBC, Woman, Minority etc. shall be nominated by Chairman as prescribed under DOPT Guidelines.															
13	Circumstances in which UPSC to be consulted in making Recruitment.	Not Applicable.													

The incumbent Radiologist shall be eligible for Upgradation under the DACP Scheme extended by the Ministry of Ayush for Non-Teaching Posts in the Institute subject fulfillment of the criteria and conditions laid down therein. The requirements of Research Publications indexed in Indexed Journals or Peer Reviewed Journals OR Research Publications and Patents combined will be as under for DACP Promotions:

From	To	No. of Research Publications in Indexed Journals or Peer Reviewed Journals OR Research Publications and Patents combined
Pay Level 10	Pay Level 11	3
Pay Level 11	Pay Level 12	5
Pay Level 12	Pay Level 13	7
Pay Level 13	Pay Level 14	10

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**Recruitment Rules for the Post of Biochemist
(Approved by Executive Council in its 1st Meeting held on 8-7-2025)**


1	Name of the Post	BIO-CHEMIST									
2	No. of Posts	1									
3	Classification	Group-A									
4	Pay Band & Grade Pay/ Pay Scale	Pay Level 10 Pay Matrix Rs. 56,100-1,77,500 and other Allowances									
5	Whether Selection Post or Non-Selection Post	Selection									
6	Age limit for Direct Recruits	40 Years									
7	Educational and other Qualifications required for Direct Recruits	<u>Essential:</u> M.Sc. and Ph.D. in Biochemistry from a recognized University. <u>Desirable:</u> 1. Minimum 3 Research Publications in Indexed Journals or Peer Reviewed Journals OR minimum 3 Research Publications and Patents combined. 2. Working knowledge of Computers and Artificial Intelligence.									
8	Whether Age and Educational Qualifications prescribed for Direct Recruits will apply in case of Promotes	Not Applicable									
9	Period of Probation, if any	2 Years									
10	Method of recruitment whether by Direct Recruitment or by Promotion/ Deputation/ Absorption and Percentage of Vacancies to be filled by various methods	Direct Recruitment.									
11	In case of Recruitment by Promotion/ Deputation/ Absorption, Grades from which Promotion/ Deputation/Absorption to be made	Not Applicable									
12	If a Selection Committee/ Departmental Promotion Committee exists, what is its Composition	<table border="1"> <tr> <td>1</td><td>Vice-Chancellor</td><td>Chairman</td></tr> <tr> <td>2</td><td>Under Secretary, Ministry of Ayush</td><td>Member</td></tr> <tr> <td>3</td><td>Two Experts to be nominated by Vice-Chancellor(one in Ayurveda and one Domain Expert with 10 years teaching or research experience)</td><td>Member</td></tr> </table> Members belonging to SC/ST, OBC, Woman, Minority etc. shall be nominated by Chairman as prescribed under DOPT Guidelines.	1	Vice-Chancellor	Chairman	2	Under Secretary, Ministry of Ayush	Member	3	Two Experts to be nominated by Vice-Chancellor(one in Ayurveda and one Domain Expert with 10 years teaching or research experience)	Member
1	Vice-Chancellor	Chairman									
2	Under Secretary, Ministry of Ayush	Member									
3	Two Experts to be nominated by Vice-Chancellor(one in Ayurveda and one Domain Expert with 10 years teaching or research experience)	Member									
13	Circumstances in which UPSC to be consulted in making Recruitment.	Not Applicable.									


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**Recruitment Rules for the Post of Pharmacologist
(Approved by Executive Council in its 1st Meeting held on 8-7-2025)**

1	Name of the Post	PHARMACOLOGIST									
2	No. of Posts	1									
3	Classification	Group-A									
4	Pay Band & Grade Pay/Pay Scale	Pay Level 10 Pay Matrix Rs. 56,100-1,77,500 and other Allowances. (NPA is admissible in case of Modern Medicine Qualified Doctor)									
5	Whether Selection Post or Non-Selection Post	Selection									
6	Age limit for Direct Recruits	40 Years									
7	Educational and other Qualifications required for Direct Recruits	<p><u>Essential:</u> M. Pharma/M.D. in Pharmacology from a recognized University or M.Sc. with Ph.D. in Pharmacology.</p> <p><u>Desirable:</u> 1. Minimum 3 Research Publications indexed in Indexed Journals or Peer Reviewed Journals OR Minimum 3 Research Publications and Patents combined. 2. Working Knowledge of Computer and AI</p>									
8	Whether Age and Educational Qualifications prescribed for Direct Recruits will apply in case of Promotes	Not Applicable									
9	Period of Probation, if any	2 Years									
10	Method of recruitment whether by Direct Recruitment or by Promotion/ Deputation/ Absorption and Percentage of Vacancies to be filled by various methods	Direct Recruitment.									
11	In case of Recruitment by Promotion/ Deputation/ Absorption, Grades from which Promotion/ Deputation/Absorption to be made	Not Applicable									
12	If a Selection Committee/ Departmental Promotion Committee exists, what is its Composition	<table border="1"> <tr> <td>1</td><td>Vice-Chancellor</td><td>Chairman</td></tr> <tr> <td>2</td><td>Under Secretary, Ministry of Ayush.</td><td>Member</td></tr> <tr> <td>3</td><td>Two Experts to be nominated by Vice-Chancellor (one in Ayurveda and one Domain Expert with 10 years teaching or research experience)</td><td>Member</td></tr> </table> <p>Members belonging to SC/ST, OBC, Woman, Minority etc. shall be nominated by Chairman as prescribed under DOPT Guidelines.</p>	1	Vice-Chancellor	Chairman	2	Under Secretary, Ministry of Ayush.	Member	3	Two Experts to be nominated by Vice-Chancellor (one in Ayurveda and one Domain Expert with 10 years teaching or research experience)	Member
1	Vice-Chancellor	Chairman									
2	Under Secretary, Ministry of Ayush.	Member									
3	Two Experts to be nominated by Vice-Chancellor (one in Ayurveda and one Domain Expert with 10 years teaching or research experience)	Member									
13	Circumstances in which UPSC to be consulted in making Recruitment.	Not Applicable.									


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**Recruitment Rules for the Post of Physiotherapist
(Approved by Executive Council in its 1st Meeting held on 8-7-2025)**


1	Name of the Post	PHYSIOTHERAPIST									
2	No. of Posts	1									
3	Classification	Group-B									
4	Pay Band & Grade Pay/Pay Scale	Pay Level 6 Pay Matrix Rs. 35,400-1,12,400 and other Allowances									
5	Whether Selection Post or Non-Selection Post	Not Applicable									
6	Age limit for Direct Recruits	35 Years									
7	Educational and other Qualifications required for Direct Recruits	<u>Essential:</u> Bachelor Degree in Physiotherapy from a recognized University. <u>Desirable:</u> Working knowledge of Computer & AI									
8	Whether Age and Educational Qualifications prescribed for Direct Recruits will apply in case of Promotes	Not Applicable									
9	Period of Probation, if any	2 Years									
10	Method of recruitment whether by Direct Recruitment or by Promotion/ Deputation/ Absorption and Percentage of Vacancies to be filled by various methods	Direct Recruitment.									
11	In case of Recruitment by Promotion/ Deputation/ Absorption, Grades from which Promotion/ Deputation/Absorption to be made	Not Applicable.									
12	If a Selection Committee/ Departmental Promotion Committee exists, what is its Composition	<table border="1"> <tr> <td>1</td><td>Medical Superintendent</td><td>Chairman</td></tr> <tr> <td>2</td><td>Under Secretary, Ministry of Ayush</td><td>Member</td></tr> <tr> <td>3</td><td>One Domain Expert to be nominated by Chairman</td><td>Member</td></tr> </table> <p>Members belonging to SC/ST, OBC, Woman, Minority etc. shall be nominated by Chairman as prescribed under DOPT Guidelines.</p>	1	Medical Superintendent	Chairman	2	Under Secretary, Ministry of Ayush	Member	3	One Domain Expert to be nominated by Chairman	Member
1	Medical Superintendent	Chairman									
2	Under Secretary, Ministry of Ayush	Member									
3	One Domain Expert to be nominated by Chairman	Member									
13	Circumstances in which UPSC to be consulted in making Recruitment.	Not Applicable.									


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**Recruitment Rules for the Post of Pharmacy Manager
(Approved by Executive Council in its 1st Meeting held on 8-7-2025)**

1	Name of the Post	PHARMACY MANAGER	
2	No. of Posts	1	
3	Classification	Group-A	
4	Pay Band & Grade Pay/Pay Scale	Pay Level 11 Pay Matrix: Rs. 67,700-2,08,700 and other Allowances. NPA is admissible in the case of MD(Ayurveda) qualified Doctor.	
5	Whether Selection Post or Non-Selection Post	Selection	
6	Age limit for Direct Recruits	40 Years	
7	Educational and other Qualifications required for Direct Recruits	<div>1 MD(Ayurveda) in the Subject of Rasa Shastra & Bhaishajya Kalpana from a recognized University and duly recognized by CCIM/NCISM Act OR M.Pharm (Ayurveda) from a recognized University.</div> <div>2 5 Years Post-Qualification Experience in managing and supervising a reputed Pharmacy Manufacturing Ayurvedic Medicines.</div> <div>3 Minimum 3 Research Publications in Indexed Journals or Peer Reviewed Journals OR Minimum 3 Research Publications and Patents combined.</div> <div><u>Desirable:</u> Working Knowledge of Computer and AI.</div>	
8	Whether Age and Educational Qualifications prescribed for Direct Recruits will apply in case of Promotes	Not Applicable	
9	Period of Probation, if any	2 Years	
10	Method of recruitment whether by Direct Recruitment or by Promotion/ Deputation/ Absorption and Percentage of Vacancies to be filled by various methods	Direct Recruitment.	
11	In case of Recruitment by Promotion/ Deputation/ Absorption, Grades from which Promotion/ Deputation/Absorption to be made	Not Applicable	
12	If a Selection Committee/ Departmental Promotion Committee exists, what is its Composition	<div>1 Vice-Chancellor Chairman</div> <div>2 Joint Secretary or an Officer of equivalent Rank in Ministry of Ayush Member</div> <div>3 Two Domain Experts to be nominated by Vice-Chancellor Member</div> <div>Members belonging to SC/ST, OBC, Woman, Minority etc. shall be nominated by Chairman as prescribed under DOPT Guidelines.</div>	
13	Circumstances in which UPSC to be consulted in making Recruitment.	Not Applicable.	


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**NATIONAL INSTITUTE OF AYURVEDA
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**Recruitment Rules for the Post of Senior Nursing Officer
(Approved by Executive Council in its 1st Meeting held on 8-7-2025)**

1	Name of the Post	SENIOR NURSING OFFICER									
2	No. of Posts	1									
3	Classification	Group-B									
4	Pay Band & Grade Pay/Pay Scale	Level-8 Pay Matrix Rs. 47,600-1,51,100 and other Allowances									
5	Whether Selection Post or Non-Selection Post	Not Applicable									
6	Age limit for Direct Recruits	Not exceeding 30 years (Relaxation as per Govt. of India norms)									
7	Educational and other Qualifications required for Direct Recruits:	<p>Essential:</p> <p>1.(a) B.Sc.(Hons.) in Nursing/B.Sc. Nursing from an Indian Nursing Council(INC) recognized Institute or University with 3 Years Experience on a Nursing Post after obtaining the B.Sc. Nursing Qualification.</p> <p>OR</p> <p>Post Basic B.Sc. Nursing from an INC recognized Institute or University with 3 Years Experience on a Nursing Post after obtaining the Post Basic B.Sc. Nursing Qualification.</p> <p>(b) Registered as a Nurse or Nurse & Midwife with State/Indian Nursing Council.</p> <p>OR</p> <p>2.(a) B.Sc. Nursing (Ayurveda) from the concerned system of Medicine recognized Institute University with 3 Years Experience on a Nursing Post after obtaining the B.Sc. Nursing Qualification.</p> <p>(b) Registered with State/Indian Nursing Council</p> <p>OR</p> <p>3.(a) Diploma in General Nursing & Midwife from an Indian Nursing Council Recognized Institute or University, with 5 years experience on a Nursing Post in a hospital after obtaining the Diploma.</p> <p>(b) Registered as a Nurse or Nurse & Midwife with State/Indian Nursing Council.</p> <p>OR</p> <p>4.(a) Diploma in Nursing & Pharmacy of concerned Ayush system of Medicine from a recognized Institute or University, with 5 years experience on a Nursing Post in a hospital after obtaining the Diploma.</p> <p>(b) Registered as a Nurse with Ayush Nursing Council(Central/State)</p> <p>5. Working knowledge of Computer, AI, Hospital Information System and Hospital Administration.</p>									
8	Whether Age and Educational Qualifications prescribed for Direct Recruits will apply in case of Promotes	Age not applicable. But Educational Qualifications are applicable.									
9	Period of Probation, if any	2 Years for Direct Recruits									
10	Method of recruitment whether by Direct Recruitment or by Promotion/ Deputation/ Absorption and Percentage of Vacancies to be filled by various methods	<p>100% by Promotion failing which by Deputation; failing both by Direct Recruitment.</p> <p>By Absorption: The incumbent appointed on Deputation shall be eligible for Absorption on the Post subject to fulfilment of eligibility, satisfactory performances and Approval of the Competent Authority.</p>									
11	In case of Recruitment by Promotion/ Deputation/ Absorption, Grades from which Promotion/ Deputation/Absorption to be made	<p>For Promotion: Nursing Officer with 2 Years of regular service.</p> <p>For Deputation: Officers of Central Government, State Government, Statutory Organizations Autonomous bodies, PSUs, University holding analogous posts on regular basis in the parent cadre or department;</p> <p>OR</p> <p>Nursing Officer with 2 Years of regular service in PB-2 (GP- of 4600 or its equivalent. (The maximum age-limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications).</p>									
12	If a Selection Committee/ Departmental Promotion Committee exists, what is its Composition	<table border="1"> <tr> <td>1</td><td>Medical Superintendent</td><td>Chairman</td></tr> <tr> <td>2</td><td>Under Secretary, Ministry of Ayush</td><td>Member</td></tr> <tr> <td>3</td><td>One expert to be nominated by Chairman</td><td>Member</td></tr> </table> <p>Members belonging to SC/ST, OBC, Woman, Minority etc. shall be nominated by Chairman as prescribed under DOPT Guidelines.</p>	1	Medical Superintendent	Chairman	2	Under Secretary, Ministry of Ayush	Member	3	One expert to be nominated by Chairman	Member
1	Medical Superintendent	Chairman									
2	Under Secretary, Ministry of Ayush	Member									
3	One expert to be nominated by Chairman	Member									
13	Circumstances in which UPSC is to be consulted in making Rectt.	Not Applicable									

**NATIONAL INSTITUTE OF AYURVEDA
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**Recruitment Rules for the Post of Nursing Officer (Ayurveda)
(Approved by Executive Council in its 1st Meeting held on 8-7-2025)**

1	Name of the Post	NURSING OFFICER(AYURVEDA)										
2	No. of Posts	12										
3	Classification	Group-B(Non-Gazetted) Non-Ministerial										
4	Pay Band & Grade Pay/Pay Scale	Pay Level 7 Pay Matrix Rs. 44,900-1,42,400 and other Allowances										
5	Whether Selection Post or Non-Selection Post	Not Applicable										
6	Age limit for Direct Recruits	30 years										
7	Educational and other Qualifications required for Direct Recruits	(i) B.Sc. Nursing (Ayush) from an Ayush recognized Institute/University. (ii) Registered in the respective State/Indian Ayush Nursing Council. OR (i) Diploma in Nursing & Pharmacy of Ayush and registered in the respective State/Indian Ayush Nursing Council. (ii) 2 Years experience on a Nursing Post in a minimum 25 bedded Hospital after acquiring the above professional qualification. Working knowledge of Computer, AI and Hospital Information System.										
8	Whether Age and Educational Qualifications prescribed for Direct Recruits will apply in case of Promotes	Not Applicable										
9	Period of Probation, if any	2 Years for Direct Recruits										
10	Method of recruitment whether by Direct Recruitment or by Promotion/ Deputation/ Absorption and Percentage of Vacancies to be filled by various methods	Direct Recruitment failing which by Deputation.										
11	In case of Recruitment by Promotion/ Deputation/ Absorption, Grades from which Promotion/ Deputation/Absorption to be made	Deputation: Officers of Central Government State Government, Statutory Organizations, Autonomous Bodies, PSUs, University; i)Holding analogous Posts on regular basis in the parent cadre or department; and ii) Possessing the educational qualifications prescribed for direct recruits under Co.7. (The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications)										
12	If a Selection Committee/ Departmental Promotion Committee exists, what is its Composition	<table><tr><td>1</td><td>Medical Superintendent</td><td>Chairman</td></tr><tr><td>2</td><td>Under Secretary, Ministry of Ayush</td><td>Member</td></tr><tr><td>3</td><td>One Expert to be nominated by Chairman</td><td>Member</td></tr></table> Members belonging to SC/ST, OBC, Woman, Minority etc. shall be nominated by Chairman as prescribed under DOPT Guidelines	1	Medical Superintendent	Chairman	2	Under Secretary, Ministry of Ayush	Member	3	One Expert to be nominated by Chairman	Member	
1	Medical Superintendent	Chairman										
2	Under Secretary, Ministry of Ayush	Member										
3	One Expert to be nominated by Chairman	Member										
13	Circumstances in which UPSC to be consulted in making Recruitment	Not Applicable										

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
**Recruitment Rules for the Post of Nursing Officer (Modern)
(Approved by Executive Council in its 1st Meeting held on 8-7-2025)**

1	Name of the Post	Nursing Officer(Modern)									
2	No. of Posts	-----									
3	Classification	Group-B(Non-Gazetted) Non-Ministerial									
4	Pay Band & Grade Pay/Pay Scale	Pay Level 7 Pay Matrix Rs. 44,900-1,42,400 and other Allowances									
5	Whether Selection Post or Non-Selection Post	Not Applicable									
6	Age limit for Direct Recruits	30 years									
7	Educational and other Qualifications required for Direct Recruits	(i) B.Sc.(Hons) in Nursing/B.Sc. Nursing from an Indian Nursing Council recognised Institute or University. OR Post-basic B.Sc. Nursing from an Indian Nursing Council recognised Institute or University. (ii) Registered as a Nurse or Nurse & Midwife with State/Indian Nursing Council. OR (i) Diploma in General Nursing Midwifery from an Indian Nursing Council recognised Institute/Board or Council. (ii) Registered as Nurse or Nurse & Midwife in State/Indian Nursing Council. (iii) 2 Years experience in a Nursing Post in a minimum 25 bedded Hospital after acquiring the above professional qualification. Working knowledge of Computer, AI and Hospital Information System.									
8	Whether Age and Educational Qualifications prescribed for Direct Recruits will apply in case of Promotes	Not Applicable									
9	Period of Probation, if any	2 Years for Direct Recruits									
10	Method of recruitment whether by Direct Recruitment or by Promotion/ Deputation/ Absorption and Percentage of Vacancies to be filled by various methods	By Direct Recruitment failing which by Deputation.									
11	In case of Recruitment by Promotion/ Deputation/ Absorption, Grades from which Promotion/ Deputation/Absorption to be made	<u>Deputation:</u> Officers of Central Government State Government, Statutory Organizations, Autonomous Bodies, PSUs, University; i) Holding analogous Posts on regular basis in the parent cadre or department; and ii) Possessing the educational qualifications prescribed for direct recruits under Co.7. (The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications)									
12	If a Selection Committee/ Departmental Promotion Committee exists, what is its Composition	<table border="1"> <tr> <td>1</td><td>Medical Superintendent</td><td>Chairman</td></tr> <tr> <td>2</td><td>Under Secretary, Ministry of Ayush</td><td>Member</td></tr> <tr> <td>3</td><td>One Expert to be nominated by Chairman</td><td>Member</td></tr> </table> <p>Members belonging to SC/ST, OBC, Woman, Minority etc. shall be nominated by Chairman as prescribed under DOPT Guidelines</p>	1	Medical Superintendent	Chairman	2	Under Secretary, Ministry of Ayush	Member	3	One Expert to be nominated by Chairman	Member
1	Medical Superintendent	Chairman									
2	Under Secretary, Ministry of Ayush	Member									
3	One Expert to be nominated by Chairman	Member									
13	Circumstances in which UPSC to be consulted in making Recruitment	Not Applicable									

**NATIONAL INSTITUTE OF AYURVEDA
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**Recruitment Rules for the Post of Pharmacist (Ayurveda)
(Approved by Executive Council in its 1st Meeting held on 8-7-2025)**

1	Name of the Post	PHARMACIST (AYURVEDA)														
2	No. of Posts	9														
3	Classification	Group-C														
4	Pay Band & Grade Pay/Pay Scale	Pay Level 5 Pay Matrix: Rs. 29,200-92,300 and other Allowances														
5	Whether Selection Post or Non-Selection Post	Not Applicable														
6	Age limit for Direct Recruits	Not exceeding 30 Years														
7	Educational and other Qualifications required for Direct Recruits	<table><tr><td>1</td><td colspan="2">Pass in 12th Standard from a Central/State Board of Education.</td></tr><tr><td>2</td><td colspan="2">Diploma in Ayush Nursing & Pharmacy of not less than 3 Years duration including Internship from a recognised University with 1 Year relevant Experience. OR B. Pharma (Ayurved) from a recognised University. OR D. Pharma (Ayurved) from a recognised University with 2 Years relevant experience.</td></tr><tr><td>3</td><td colspan="2">Working knowledge of Computer, AI and Hospital Information System.</td></tr></table>			1	Pass in 12 th Standard from a Central/State Board of Education.		2	Diploma in Ayush Nursing & Pharmacy of not less than 3 Years duration including Internship from a recognised University with 1 Year relevant Experience. OR B. Pharma (Ayurved) from a recognised University. OR D. Pharma (Ayurved) from a recognised University with 2 Years relevant experience.		3	Working knowledge of Computer, AI and Hospital Information System.				
1	Pass in 12 th Standard from a Central/State Board of Education.															
2	Diploma in Ayush Nursing & Pharmacy of not less than 3 Years duration including Internship from a recognised University with 1 Year relevant Experience. OR B. Pharma (Ayurved) from a recognised University. OR D. Pharma (Ayurved) from a recognised University with 2 Years relevant experience.															
3	Working knowledge of Computer, AI and Hospital Information System.															
8	Whether Age and Educational Qualifications prescribed for Direct Recruits will apply in case of Promotes	Not Applicable.														
9	Period of Probation, if any	2 Years														
10	Method of recruitment whether by Direct Recruitment or by Promotion/ Deputation/ Absorption and Percentage of Vacancies to be filled by various methods	Not Applicable														
11	In case of Recruitment by Promotion/ Deputation/ Absorption, Grades from which Promotion/ Deputation/Absorption to be made	Nor Applicable														
12	If a Selection Committee/ Departmental Promotion Committee exists, what is its Composition	<table><tr><td>1</td><td>Medical Superintendent</td><td>Chairman</td></tr><tr><td>2</td><td>Under Secretary, Ministry of Ayush</td><td>Member</td></tr><tr><td>3</td><td>One Expert to be nominated by Chairman</td><td>Member</td></tr><tr><td colspan="3">Members belonging to SC/ST, OBC, Woman, Minority etc. shall be nominated by Chairman as prescribed under DOPT Guidelines</td></tr></table>			1	Medical Superintendent	Chairman	2	Under Secretary, Ministry of Ayush	Member	3	One Expert to be nominated by Chairman	Member	Members belonging to SC/ST, OBC, Woman, Minority etc. shall be nominated by Chairman as prescribed under DOPT Guidelines		
1	Medical Superintendent	Chairman														
2	Under Secretary, Ministry of Ayush	Member														
3	One Expert to be nominated by Chairman	Member														
Members belonging to SC/ST, OBC, Woman, Minority etc. shall be nominated by Chairman as prescribed under DOPT Guidelines																
13	Circumstances in which UPSC to be consulted in making Recruitment.	Not Applicable.														


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**Recruitment Rules for the Post of Museum Curator
(Approved by Executive Council in its 1st Meeting held on 8-7-2025)**

1	Name of the Post	MUSEUM CURATOR		
2	No. of Posts	1		
3	Classification	Group-B		
4	Pay Band & Grade Pay/Pay Scale	Pay Level 6 Pay Matrix Rs. 35,400-1,12,400 and other Allowances		
5	Whether Selection Post or Non-Selection Post	NA		
6	Age limit for Direct Recruits	Not exceeding 35 Years		
7	Educational and other Qualifications required for Direct Recruits	1. Graduation in Museology or B.Sc. in Biotechnology or B.Sc. in Biophysics from a recognised University with 2 Years Post-Qualification Experience in managing a Museum in a Medical/ Ayurvedic Institution. 2. Working knowledge of Computer and AI.		
8	Whether Age and Educational Qualifications prescribed for Direct Recruits will apply in case of Promotes	NA		
9	Period of Probation, if any	2 Years		
10	Method of recruitment whether by Direct Recruitment or by Promotion/ Deputation/ Absorption and Percentage of Vacancies to be filled by various methods	Direct Recruitment		
11	In case of Recruitment by Promotion/ Deputation/ Absorption, Grades from which Promotion/ Deputation/Absorption to be made	NA		
12	If a Selection Committee/ Departmental Promotion Committee exists, what is its Composition	1	Medical Superintendent	Chairman
		2	Under Secretary, Ministry of Ayush	Member
		3	One Expert to be nominated by Chairman	Member
		Members belonging to SC/ST, OBC, Woman, Minority etc. shall be nominated by Chairman as prescribed under DOPT Guidelines.		
13	Circumstances in which UPSC to be consulted in making Recruitment.	NA		


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**Recruitment Rules for the Post of Medical Laboratory Technologist
(Approved by Executive Council in its 1st Meeting held on 8-7-2025)**

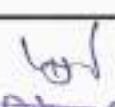
1	Name of the Post	MEDICAL LABORATORY TECHNOLOGIST		
2	No. of Posts	1		
3	Classification	Group-B		
4	Pay Band & Grade Pay/Pay Scale	Pay Level 6 Pay Matrix Rs. 35,400-1,12,400 and other Allowances		
5	Whether Selection Post or Non-Selection Post	NA		
6	Age limit for Direct Recruits	Not exceeding 35 Years		
7	Educational and other Qualifications required for Direct Recruits	NA		
8	Whether Age and Educational Qualifications prescribed for Direct Recruits will apply in case of Promotes	No		
9	Period of Probation, if any	2 Years		
10	Method of recruitment whether by Direct Recruitment or by Promotion/ Deputation/ Absorption and Percentage of Vacancies to be filled by various methods	By Promotion		
11	In case of Recruitment by Promotion/ Deputation/ Absorption, Grades from which Promotion/ Deputation/Absorption to be made	Promotion: Junior Medical Laboratory Technologist with 6 Years Regular Service on the Post.		
12	If a Selection Committee/ Departmental Promotion Committee exists, what is its Composition	1	Medical Superintendent	Chairman
2		Under Secretary, Ministry of Ayush	Member	
3		One Expert to be nominated by Chairman	Member	
Members belonging to SC/ST, OBC, Woman, Minority etc. shall be nominated by Chairman as prescribed under DOPT Guidelines.				
13	Circumstances in which UPSC to be consulted in making Recruitment.	NA		


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**Recruitment Rules for the Post of Junior Medical Laboratory Technologist
(Approved by Executive Council in its 1st Meeting held on 8-7-2025)**

1	Name of the Post	JR. MEDICAL LABORATORY TECHNOLOGIST		
2	No. of Posts	3		
3	Classification	Group-C		
4	Pay Band & Grade Pay/Pay Scale	Pay Level 5 Pay Matrix Rs. 29,200-92,300 and other Allowances		
5	Whether Selection Post or Non-Selection Post	NA		
6	Age limit for Direct Recruits	Not exceeding 28 Years		
7	Educational and other Qualifications required for Direct Recruits	Essential: 10+2 with Science Subject and DMLT from a Government recognized Institution with 1 year relevant Experience.		
8	Whether Age and Educational Qualifications prescribed for Direct Recruits will apply in case of Promotes	No		
9	Period of Probation, if any	2 Years		
10	Method of recruitment whether by Direct Recruitment or by Promotion/ Deputation/ Absorption and Percentage of Vacancies to be filled by various methods	Direct Recruitment		
11	In case of Recruitment by Promotion/ Deputation/ Absorption, Grades from which Promotion/ Deputation/Absorption to be made	NA		
12	If a Selection Committee/ Departmental Promotion Committee exists, what is its Composition	1	Medical Superintendent	Chairman
		2	Under Secretary, Ministry of Ayush	Member
		3	One Expert to be nominated by Chairman	Member
		Members belonging to SC/ST, OBC, Woman, Minority etc. shall be nominated by Chairman as prescribed under DOPT Guidelines.		
13	Circumstances in which UPSC to be consulted in making Recruitment.	NA		


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**Recruitment Rules for the Post of X-Ray Technician
(Approved by Executive Council in its 1st Meeting held on 8-7-2025)**


1	Name of the Post	X-RAY TECHNICIAN										
2	No. of Posts	1										
3	Classification	Group-C										
4	Pay Band & Grade Pay/Pay Scale	Pay Level 5 Pay Matrix Rs. 29,200-92,300										
5	Whether Selection Post or Non-Selection Post	-- -- --										
6	Age limit for Direct Recruits	35 Years										
7	Educational and other Qualifications required for Direct Recruits	2 Year Diploma in X-Ray Technology from a recognized Medical Institution/College approved by AERB with 3 Years Experience in an X-Ray Plant in a recognized Hospital. OR B.Sc. in Medical Radiation Technology of 3 Years duration from a recognized University or Institute approved by AERB with 2 Years Experience in operating Radio diagnosis/Radiotherapy equipments in an established centre. Working knowledge of Computer, AI and Hospital Information System.										
8	Whether Age and Educational Qualifications prescribed for Direct Recruits will apply in case of Promotes	Not Applicable										
9	Period of Probation, if any	2 Years										
10	Method of recruitment whether by Direct Recruitment or by Promotion/ Deputation/ Absorption and Percentage of Vacancies to be filled by various methods	Direct Recruitment										
11	In case of Recruitment by Promotion/ Deputation/ Absorption, Grades from which Promotion/ Deputation/Absorption to be made	Not Applicable										
12	If a Selection Committee/ Departmental Promotion Committee exists, what is its Composition	<table><tr><td>1</td><td>Medical Superintendent</td><td>Chairman</td></tr><tr><td>2</td><td>Under Secretary, Ministry of Ayush</td><td>Member</td></tr><tr><td>3</td><td>One Expert to be nominated by Chairman</td><td>Member</td></tr></table> Members belonging to SC/ST, OBC, Woman, Minority etc. shall be nominated by Chairman as prescribed under DOPT Guidelines.		1	Medical Superintendent	Chairman	2	Under Secretary, Ministry of Ayush	Member	3	One Expert to be nominated by Chairman	Member
1	Medical Superintendent	Chairman										
2	Under Secretary, Ministry of Ayush	Member										
3	One Expert to be nominated by Chairman	Member										
13	Circumstances in which UPSC to be consulted in making Recruitment.	Not Applicable										


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 Joint Director (Admin.)
 National Institute Ayurveda, Jaipur

**NATIONAL INSTITUTE OF AYURVEDA
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**Recruitment Rules for the Post of Librarian
(Approved by Executive Council in its 1st Meeting held on 8-7-2025)**

1	Name of the Post	LIBRARIAN		
2	No. of Posts	1		
3	Classification	Group-B		
4	Pay Band & Grade Pay/Pay Scale	Pay Level 7 Pay Matrix Rs. 44,900-1,42,400		
5	Whether Selection Post or Non-Selection Post	-- -- --		
6	Age limit for Direct Recruits	35 Years		
7	Educational and other Qualifications required for Direct Recruits	1. Bachelor Degree or higher Qualification in Library and Information Sciences from a recognised University with 2 Years Post-Qualification Experience. 2. Working knowledge of Computer and AI.		
8	Whether Age and Educational Qualifications prescribed for Direct Recruits will apply in case of Promotes	No		
9	Period of Probation, if any	2 Years for Direct Recruits 2 Years for Promotees from Group-C Post		
10	Method of recruitment whether by Direct Recruitment or by Promotion/ Deputation/ Absorption and Percentage of Vacancies to be filled by various methods	By Promotion failing which by Direct Recruitment.		
11	In case of Recruitment by Promotion/ Deputation/ Absorption, Grades from which Promotion/ Deputation/Absorption to be made	<u>For Promotion:</u> Assistant Librarian with 10 years service as Assistant Librarian.		
12	If a Selection Committee/ Departmental Promotion Committee exists, what is its Composition	1	Registrar	Chairman
		2	Under Secretary, Ministry of Ayush	Member
		3	One Domain Expert to be nominated by Chairman	Member
		Members belonging to SC/ST, OBC, Woman, Minority etc. shall be nominated by Chairman as prescribed under DOPT Guidelines.		
13	Circumstances in which UPSC to be consulted in making Recruitment.	Not Applicable		


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**Recruitment Rules for the Post of Assistant Librarian
(Approved by Executive Council in its 1st Meeting held on 8-7-2025)**

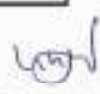
1	Name of the Post	ASSISTANT LIBRARIAN	
2	No. of Posts	1	
3	Classification	Group-C	
4	Pay Band & Grade Pay/ Pay Scale	Pay Level 5 Pay Matrix Rs. 29,200-92,300	
5	Whether Selection Post or Non-Selection Post	Non-Selection	
6	Age limit for Direct Recruits	Not Applicable	
7	Educational and other Qualifications required for Direct Recruits	1. Diploma or higher Qualification in Library and Information Science from a recognised University. 2. Working knowledge of Computer and AL.	
8	Whether Age and Educational Qualifications prescribed for Direct Recruits will apply in case of Promotes	Not Applicable	
9	Period of Probation, if any	Not Applicable	
10	Method of recruitment whether by Direct Recruitment or by Promotion/ Deputation/ Absorption and Percentage of Vacancies to be filled by various methods	Promotion failing which by Direct Recruitment	
11	In case of Recruitment by Promotion/ Deputation/ Absorption, Grades from which Promotion/ Deputation/Absorption to be made	<u>For Promotion:</u> 5 Years Regular Service on the Post of Cataloguer.	
12	If a Selection Committee/ Departmental Promotion Committee exists, what is its Composition	1 Registrar	Chairman
		2 Under Secretary, Ministry of Ayush	Member
		3 One Domain Expert to be nominated by Chairman	Member
		Members belonging to SC/ST, OBC, Woman, Minority etc. shall be nominated by Chairman as prescribed under DOPT Guidelines.	
13	Circumstances in which UPSC to be consulted in making Recruitment.	Not Applicable	


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**Recruitment Rules for the Post of Cataloguer
(Approved by Executive Council in its 1st Meeting held on 8-7-2025)**

1	Name of the Post	CATALOGUER									
2	No. of Posts	1									
3	Classification	Group-C									
4	Pay Band & Grade Pay/Pay Scale	Pay Level 4 Pay Matrix Rs. 25,500-81,100									
5	Whether Selection Post or Non-Selection Post									
6	Age limit for Direct Recruits	30 Years									
7	Educational and other Qualifications required for Direct Recruits	1. Pass in 12 th Standard from a recognised State/Central Board of Education. 2. Diploma in Library Science of two year duration or higher qualification in Library Science from a recognised University. 3. Working knowledge of Computer and AI.									
8	Whether Age and Educational Qualifications prescribed for Direct Recruits will apply in case of Promotes	No									
9	Period of Probation, if any	2 Years for Direct Recruits									
10	Method of recruitment whether by Direct Recruitment or by Promotion/ Deputation/ Absorption and Percentage of Vacancies to be filled by various methods	By Promotion failing which by Direct Recruitment.									
11	In case of Recruitment by Promotion/ Deputation/ Absorption, Grades from which Promotion/ Deputation/Absorption to be made	<u>For Promotion:</u> Library Assistant with 10 Years experience as Library Assistant.									
12	If a Selection Committee/ Departmental Promotion Committee exists, what is its Composition	<table border="1"> <tr> <td>1</td><td>Registrar</td><td>Chairman</td></tr> <tr> <td>2</td><td>Under Secretary, Ministry of Ayush</td><td>Member</td></tr> <tr> <td>3</td><td>One Domain Expert to be nominated by Chairman</td><td>Member</td></tr> </table> <p>Members belonging to SC/ST, OBC, Woman, Minority etc. shall be nominated by Chairman as prescribed under DOPT Guidelines.</p>	1	Registrar	Chairman	2	Under Secretary, Ministry of Ayush	Member	3	One Domain Expert to be nominated by Chairman	Member
1	Registrar	Chairman									
2	Under Secretary, Ministry of Ayush	Member									
3	One Domain Expert to be nominated by Chairman	Member									
13	Circumstances in which UPSC to be consulted in making Recruitment.	Not Applicable									


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**Recruitment Rules for the Post of Library Assistant
(Approved by Executive Council in its 1st Meeting held on 8-7-2025)**

1	Name of the Post	LIBRARY ASSISTANT		
2	No. of Posts	1		
3	Classification	Group-C		
4	Pay Band & Grade Pay/P ay Scale	Pay Level 2 Pay Matrix Rs. 19,900-63,200		
5	Whether Selection Post or Non-Selection Post		
6	Age limit for Direct Recruits	30 Years		
7	Educational and other Qualifications required for Direct Recruits	1. SSC from a recognized State Board of Education. 2. Certificate in Library Science of one year duration or higher qualification in Library Science. 3. Working knowledge of Computer and AI.		
8	Whether Age and Educational Qualifications prescribed for Direct Recruits will apply in case of Promotes	Not Applicable		
9	Period of Probation, if any	2 Years		
10	Method of recruitment whether by Direct Recruitment or by Promotion/ Deputation/ Absorption and Percentage of Vacancies to be filled by various methods	Direct Recruitment		
11	In case of Recruitment by Promotion/ Deputation/ Absorption, Grades from which Promotion/ Deputation/Absorption to be made	Not Applicable		
12	If a Selection Committee/ Departmental Promotion Committee exists, what is its Composition	1	Registrar	Chairman
		2	Under Secretary, Ministry of Ayush	Member
		3	One Expert to be nominated by Chairman	Member
		Members belonging to SC/ST, OBC, Woman, Minority etc. shall be nominated by Chairman as prescribed under DOPT Guidelines.		
13	Circumstances in which UPSC to be consulted in making Recruitment.	Not Applicable		


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REGULATIONS FOR THE MEETINGS OF THE EXECUTIVE COUNCIL.

1. The Executive Council shall ordinarily meet at least four times (physical/on-line/hybrid modes) in a calendar year or at such times as may be decided by the Vice-Chancellor (Chairman).
2. The Vice-Chancellor shall be the Chairman and the Registrar shall be Member-Secretary of the Executive Council. In the absence of the Vice-chancellor, the Pro-Vice Chancellor shall preside over the meeting; and when even Pro-Vice Chancellor is also absent (or not exists) the member chosen by other members of EC will chair (preside over) the meeting.
3. Generally the decisions will be taken with the consensus. Every member of the Executive Council including the Chairperson shall have one vote and the decisions at the meetings of the Executive Council shall be taken by simple majority if the consensus is not arrived; and in case of a tie, the Chairperson shall have a casting vote.
4. The date of the meeting of the Executive Council shall be fixed by the Vice-Chancellor, who is the Chairman of the Executive Council.
5. Any business, which may be urgent in nature, may be carried out by circulation amongst its members.
6. The Registrar shall issue the notice of the meeting as per directions of the Chairman at least 7-15 (not less than 7 days) days before the meeting indicating the date, venue and time of the meeting. The agenda to be discussed at the meeting shall be circulated at least 5-7 days before the meeting. Sending of agenda through email to the members shall be deemed to have been circulated.
Provided that it shall be open to the Chairman, at his discretion, to bring up such item(s) which are urgent and important in nature for consideration at the meeting itself. The Chairman may at his discretion, withdraw any item(s) already circulated from deliberations at the meeting and may defer deliberations on any item for the next meeting.
7. An emergency/special meeting of the Executive Council may be convened by the Registrar on a day to be fixed in consultation with the Vice-Chancellor, if a request to this effect is received in writing from not less than 1/3rd of the total members of the Executive Council. Members requisitioning such a special meeting shall indicate the agenda item(s) which they propose to discuss at the meeting, and the special meeting will consider only those item(s). Provided that a special meeting shall not be held unless all the members who requisitioned such meeting are present. Provided further that the requisition shall be deemed to have been cancelled if there is no quorum at such a meeting.

8. 1/3rd members out of total of existing members of the Executive Council shall form a quorum for a meeting of the Executive Council.
- Where the meeting of the Executive Council has been duly convened and no quorum is present on the day for the meeting, the meeting will be adjourned to the same date and time in the next week or to such other day and at such other time and place, as the members of the Executive Council may decide. A notice for the adjourned meeting shall be sent to all the members of the Executive Council.
- If no quorum is present at an adjourned meeting on the fixed day, the members present shall constitute the quorum. If deliberations on the agenda item(s) remain inconclusive on the day of the meeting, the meeting shall be continued on the next day or on some other day as the Chairman may decide. No quorum shall be required for the continued meeting and shall restrict its deliberations to the agenda circulated earlier except with the permission of the Chairman.
9. The conduct of the business in the meeting of the Executive Council shall be regulated by the Chairman.
10. Each member shall be required to observe the decorum during the conduct of meetings and shall confine his/her discussion to the views relevant to the matter. She/he may, however, raise a point of order to be adjudicated upon by the Chairman in a manner deemed fit.
11. Where a matter is to be considered by the Executive Council, it shall be open to the Chairman to obtain the approval of the members of the Executive Council by circulation. In that event the draft resolution shall be circulated together with the explanatory notes and copies of the papers and documents connected therewith and the draft resolution shall be deemed to have been approved, if it is signed by the majority of the members of the Executive Council.
12. The minutes of the meeting shall be prepared by the Registrar, who shall submit the same to the Chairman for his approval. The minutes approved by the Chairman shall be circulated to the members for their comments within the stipulated time and maximum up to 15 days. Comments, if any, received from the members shall be considered at the following meeting of Executive Council before those are confirmed.
13. The decisions taken at the meeting of the Executive Council may be implemented by the University on the basis of the minutes approved by the Chairman.
14. The power to amend, repeal or add to these Regulations shall vest with the Executive Council.
15. A copy of the proceedings of each meeting shall be furnished to the to the Chancellor of the Institutions Deemed to be University.
16. These Regulations shall come into force from the date of their approval by the Executive Council.

