



# राष्ट्रीय आयुर्वेद संस्थान

मानद विश्वविद्यालय (डी-नोवो)  
(आयुष मंत्रालय, भारत सरकार)



## NATIONAL INSTITUTE OF AYURVEDA

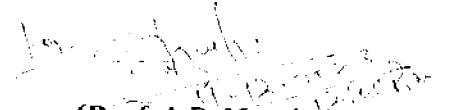
Deemed to be University (De-novo)  
(Ministry of AYUSH, Govt. of India)

No. F. 1 (3) BOM/REG/NIA/2023-24/1535

Dated:- 23/12/2023

### NOTIFICATION

After the approval from vice chancellor National Institute of Ayurveda, Deemed to be University, Jaipur, Vide Para No. 23/N of concerned file. The Recruitment Policy for the National Institute of Ayurveda, Deemed to be University, Jaipur is hereby notified for information of all concerned. Copy of Recruitment Policy is attached herewith.

  
(Prof. A.R. Murthy)  
REGISTRAR

No. F. 1 (3) BOM/REG/NIA/2023-24/1536-1601

Dated:- 23/12/2023

### copy for information and necessary action to:-

1. Vice-Chancellor.
2. Pro- Vice-Chancellor.
3. All Deans (UG, PG, Fellowship, Para-Medical and IDS Programs).
4. All the Heads of the Department.
5. Controller of Examination.
6. Joint Director (Admn.) & Joint Registrar (Admn.).
7. Joint Registrar (Academic).
8. In-Charge (IT) for Uploading on NIA, Deemed University Website.
9. Deputy Director (Admn.)
10. Administrative Officer.
11. Accounts Officer/ Store Officer/ All Section Officers.
12. Establishment Section/ Accounts Section/ Confidential Section.



(Prof. A.R. Murthy)  
REGISTRAR

# **RECRUITMENT POLICY**

**National Institute of Ayurveda,  
Deemed to be University, Jaipur**

*[Handwritten signatures and marks]*

## **Preface**

I am pleased to present the Recruitment Policy Document. This policy sets forth the guidelines and procedures for the recruitment of faculty, administrative staff, and other personnel within our esteemed institution.

As the Vice Chancellor, I firmly believe that the success and growth of any academic institution depend on the quality and expertise of its human resources. It is essential to have a systematic and transparent recruitment process that attracts highly qualified individuals and ensures the selection of the most deserving candidates who align with our organizational values and goals.

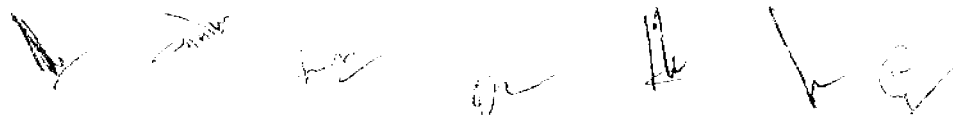
This Recruitment Policy reflects our commitment to maintaining the highest standards of integrity, fairness, and meritocracy in the selection of individuals who will contribute to the excellence and advancement of Ayurvedic education, research, and healthcare. It is designed to provide equal opportunities to all applicants, regardless of their background, ensuring a level playing field for everyone.

The policy document outlines the various stages of the recruitment process, including vacancy identification, implementation of reservation policies, publication of vacancy notifications, scrutiny of applications, conducting of preliminary and mains examinations, evaluation criteria, interview procedures, and final selection. Each stage has been carefully structured to ensure that the process is comprehensive, rigorous, and in compliance with applicable regulations and statutory requirements.

We have constituted specialized committees to oversee different aspects of the recruitment process, including vacancy identification, reservation implementation, examination coordination, grievance redressal, and final selection. These committees consist of experienced professionals who are dedicated to upholding the principles of fairness, impartiality, and transparency throughout the process.

I would like to emphasize that this Recruitment Policy Document is a living document, subject to periodic review and updates as per the evolving needs and best practices in the field of recruitment. We remain committed to continuous improvement and enhancement of our recruitment process, aligning it with the changing demands of the industry and the aspirations of our institution.

I extend my gratitude to all the stakeholders involved in the development of this policy, including faculty members, administrative staff, and experts from the field of recruitment. Their valuable insights and contributions have been instrumental in shaping this document and ensuring its alignment with our organizational objectives.

A row of six handwritten signatures in black ink, arranged horizontally from left to right. The signatures are stylized and vary in length and complexity.

I encourage all applicants, members of the selection committees, and staff involved in the recruitment process to familiarize themselves with this policy document. It serves as a comprehensive guide, providing clarity on the expectations, procedures, and principles governing recruitment at the National Institute of Ayurveda, Deemed to be University, Jaipur.

I believe that this Recruitment Policy Document will serve as a foundation for fostering a highly competent and dedicated workforce that will contribute to our institution's vision of becoming a center of excellence in Ayurvedic education, research, and healthcare.

Prof. Sanjeev Sharma  
Vice Chancellor  
National Institute of Ayurveda,  
Deemed to be University, Jaipur

Handwritten initials and a signature.

## Preface

It gives me immense pleasure to present the recruitment policy of the National Institute of Ayurveda (NIA), Jaipur. As the Registrar of this esteemed institution, I am delighted to share with you the guiding principles and objectives that underpin our approach to talent acquisition and development.

NIA, a National Institute of Ayurveda Deemed-to-be-University, Jaipur is a torchbearer of traditional Indian healthcare wisdom, Ayurveda. Our commitment to excellence in Ayurvedic education, research, and patient care has earned us a distinguished reputation in the field of Ayurveda. We take pride in nurturing a vibrant learning community that fosters intellectual curiosity, compassion, and innovation.

Our recruitment policy has been crafted with utmost care to attract and retain the finest minds who will contribute to the growth and advancement of Ayurveda and allied disciplines. Our goal is to create a diverse and inclusive environment that harnesses the potential of individuals from different backgrounds, experiences, and perspectives.

### **Key Tenets of Our Recruitment Policy:**

- 1. Merit and Transparency:** The foundation of our recruitment process rests on meritocracy and transparency. Every candidate is evaluated based on their qualifications, experience, skills, and potential to contribute to our vision. Our selection procedures adhere to the principles of fairness and equal opportunities.
- 2. Diversity and Inclusion:** We recognize the richness that diversity brings to our institution. We are committed to fostering an inclusive environment that values and respects individuals from all walks of life. Our recruitment endeavors aim to promote gender balance, representation of marginalized communities, and inclusivity in all aspects.
- 3. Continuous Learning and Growth:** At NIA, we believe in nurturing talent and facilitating continuous learning and growth. We encourage employees to engage in research, attend seminars, workshops, and develop their professional expertise. Our recruitment policy is designed to attract individuals who are eager to explore new horizons in their respective fields.
- 4. Ethical Practice:** Ethics and integrity are the cornerstones of our institution. We expect all candidates and employees to adhere to the highest standards of professional conduct and ethics. Our recruitment process emphasizes the assessment of candidates' alignment with our core values.
- 5. Collaboration and Teamwork:** We recognize that teamwork and collaboration are integral to achieving our collective vision. Our recruitment policy emphasizes the need for



candidates who can effectively collaborate with colleagues, students, and other stakeholders to drive impactful outcomes.

6. Student-Centric Approach: NIA's mission is centered on delivering exceptional education and healthcare services to our students and patients. Our recruitment policy identifies candidates who demonstrate a strong commitment to providing quality education and patient care.

7. Career Progression: We strive to provide a conducive work environment that nurtures talent and offers opportunities for career progression. Our recruitment policy focuses on identifying potential leaders and providing them with the necessary support and guidance to excel in their roles.

As we unveil this recruitment policy, we extend an invitation to all aspiring individuals who share our passion for Ayurveda and holistic healing. We encourage you to embrace this opportunity to be a part of our vibrant academic and healthcare community at NIA, Jaipur. Together, we shall continue to make significant contributions to the field of Ayurveda, enriching lives and fostering wellness for generations to come.

Thank you for considering NIA, Jaipur, as your prospective workplace. We look forward to welcoming exceptional talents who are driven by a strong commitment to service and the pursuit of knowledge.

Best wishes,

Prof. A. Ram Murthy  
Registrar  
National Institute of Ayurveda,  
Deemed to be University, Jaipur



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