



NATIONAL INSTITUTE OF AYURVEDA

(An Autonomous Organisation under the Ministry of AYUSH, Govt of India)

Jorawar Singh Gate, Amer Road

JAIPUR-302002

Email: nia-rj@nic.in

ENGAGEMENT OF SENIOR PROJECT CONSULTANT

The Institute invites applications to engage Senior Project Consultant in the Ministry of AYUSH purely on Temporary/Contractual basis.

2. The applicants should be:

(i) Retired Senior Officer of the Government of India or any State Government who has worked in a rank not below that of Joint Secretary (or equivalent) in the State Government or Director (or equivalent) in Government of India.

OR

(ii) Retired Civil Engineers from CPWD/State Government PSU with at least 18 years post-qualification experience with experience of handling project related work independently.

3. The monthly consolidated remuneration shall be Rs. 75,000/- P.M. The place of work would be New Delhi.

4. Interested persons may apply on prescribed Application with photocopies of self-attested supporting documents i.e. Educational and Service Records etc. to the **Director, National Institute of Ayurveda, Jorawar Singh Gate, Amer Road, Jaipur-302002**. The Application Performa and Conditions/Instructions can be seen and downloaded from website www.nia.nic.in The last date for receipt of applications in the Office is 10 days of publishing of this Advertisement. Only shortlisted candidates will be called for the interview.

(PROF. SANJEEV SHARMA)
DIRECTOR
29-5-2019

8. List of Enclosures attached with the Application :

- 1.
- 2.
- 3.
- 4.
- 5.

DECLARATION

I hereby declare that the information furnished in this Application is correct and true to the best of my knowledge and belief and I understand that furnishing any false/improper information will lead to rejection and cancellation of my candidature and also that I am liable for legal and/or disciplinary action as may be initiated by the National Institute of Ayurveda.

DATE:**SIGNATURE &
NAME OF THE CANDIDATE**

NATIONAL INSTITUTE OF AYURVEDA

ENGAGEMENT OF SENIOR PROJECT CONSULTANT ON CONTRACTUAL BASIS

TERMS AND CONDITIONS

1. The selected Senior Project Consultant will be stationed at New Delhi and will work in the Ministry of AYUSH, AYUSH Bhawan, B-Block, GPO Complex, INA Colony, New Delhi. under the control of Officers concerned of the Ministry of AYUSH.
2. The Sr. Project Consultant shall report to the Under Secretary/Deputy Secretary/Director or to the Joint Secretary or equivalent Officers as per the internal mechanism of the Ministry of AYUSH.
3. He shall work independently on the given tasks and no regular staff will report to him.
4. The engagement of Sr. Project Consultant will be purely on contract basis and will not confer any right for regular appointment in the Institute or in the Ministry.
5. The engagement is of the nature of fee-based consultancy and does not in any way tantamount to any appointment or employment or job.
6. The engagement as Senior Project consultant shall not be considered as a case of re-employment.
7. A Monthly Consolidated Remuneration of Rs. 75,000/- will be paid to the selected Consultant.
8. He shall not be entitled to any allowance such as DA, Transport Facility, HRA, Residential Accommodation, CGHS, Medical Reimbursement etc.
9. The contract initially would be for a maximum period of one year and may be further extended on year to year basis, subject to functional requirements and also subject to appraisal of the performance.
10. In case the contract is renewed after satisfactory completion of one year service, 5% increase in Monthly Remuneration shall be given every year.
11. There shall be no change in the terms and conditions of the contract once it is finalized.
12. The retired Govt. Servant engaged as Sr. Project Consultant shall continue to draw Pension and Dearness Relief on Pension during the period of his engagement as Sr. Project consultant.
13. The Sr. Project consultant shall be entitled to avail 12 days Leave in a calendar year. The reimbursement will be on *pro-rata* basis. Therefore, he shall not draw any remuneration in case of his absence beyond 12 days in a year.
14. The un-availed leave in a calendar year can neither be carried forward to the next calendar year nor be entitled for any leave encashment.
15. The Sr. Project Consultant shall be required to observe the normal Office Timings and may also be called upon to attend the Office on Saturdays, Sundays or any holidays in case of urgency.
16. He shall mark Attendance in AEBAS mandatorily, failing which it may result in deduction of remuneration.
17. The Income Tax or any other Tax will be deducted at source as per Government instructions. Necessary TDS Certificate will be issued.
18. The Sr. Project Consultant will maintain absolute confidentiality and secrecy of the information handled by him. The secrecy and confidentiality are to be maintained even after termination of the engagement.
19. The Intellectual Property Rights (IPR) or the data generated or collected as well as deliverable by the Sr. Project Consultant produced for the Department/organization shall remain with the Institute/Ministry.
20. The Sr. Project Consultant shall not utilize or publish or disclose or part with, to a third party, any part of the data or statistics or proceedings or information collected for the purpose of this assignment or during the course of assignment for the, without the express written consent of the Institute/Ministry.
21. The Sr. Project Consultant shall be bound to hand over the entire set of records of assignment to the Institute/Ministry before expiry of the contract, and before the final payment is released by the Institute/Ministry.
22. The Sr. Project Consultant would be required to sign a Non-Disclosure Undertaking in the Proforma which will be provided to him.
23. The Sr. Project Consultant appointed shall, in no case, represent or give opinion or advice to others in any matter which is adverse to the interest of the Institute/Ministry nor will he indulge in any activity outside the terms of employment/contractual assignment.

24. The Sr. Project Consultant shall not claim any benefit/compensation/ absorption/ regularization of service with the Institute/Ministry under the provision of Industrial Disputes Act, 1947 or Contract Labour (Regulation and Abolition) Act, 1970.
25. The Sr. Project Consultant engaged from open market shall give a Bond at the time of initial engagement/renewal to the effect that his engagement shall not confer any right/claim for regularization of his/her service in the Institute/Ministry.
26. The Institute retains the right to terminate the contract at any time without giving any notice and also without assigning any reason. Some of the situations under which the Institute may terminate the contract are:
 - i) The Sr. Project Consultant is unable to address the assigned work.
 - ii) Quality of the assigned work is not to the satisfaction of the Institute/Ministry.
 - ii) The Sr. Project Consultant is found lacking in honesty and integrity.
27. The Sr. Project Consultant shall work independently on the given tasks and no regular staff will report to him.
28. The Sr. Project Consultant from open market shall be engaged only after Police Verification of his antecedences.
29. The Institute has the right to cancel the Advertisement issued for engagement of Sr. Project Consultant and not to proceed in the matter for engagement of the Sr. Project Consultant at any stage, to accept or to reject any or all the applications without giving any explanation or notice, whatsoever.

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