



NATIONAL INSTITUTE OF AYURVEDA

(DEEMED-TO-BE-UNIVERSITY UNDER DE-NOVO CATEGORY)

(MINISTRY OF AYUSH, GOVT. OF INDIA)

Jorawar Singh Gate, Amer Road

JAIPUR 302002 (Rajasthan)

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NAAC A-GRADE Accredited Institute : Member, Association of Indian Universities



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No.F.10-46/2021-NIA/CC

Dated: 3-1-2022

The Chairman and Members of
Finance Committee of
National Institute of Ayurveda
Deemed University

Subject: Minutes of the 4th Meeting of Finance Committee held on 28-12-2021 – Reg.

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Sir,

I submit to enclose herewith the Minutes of the 4th Meeting of Finance Committee of NIA Deemed to be University held on 28-12-2021 for your kind information and perusal. Comments, if any, may kindly be sent to the Institute at the earliest possible.

With highest respects and regards,

Yours faithfully,

(CS SHARMA)

ADMINISTRATIVE OFFICER

Copy to:

1. PPS to Secretary for kind information of Secretary (AYUSH)
2. PPS to Special Secretary (AYUSH)
3. PPS to Additional Secretary & FA, Ministry of Health & FW
4. Shri MA Qasmi, Joint Adviser (Unani), Ministry of AYUSH
5. Shri Yash Veer Singh, Deputy Secretary, Ministry of AYUSH
6. Shri Raj Kumar, Deputy Secretary, Ministry of AYUSH
7. Shri Abdul Sadiq Khan, Under Secretary, Ministry of AYUSH
8. Section Officer, NI Desk



NATIONAL INSTITUTE OF AYURVEDA

(Deemed to be University Under *de-novo* Category)

MINUTES OF THE 4TH MEETING OF FINANCE COMMITTEE HELD ON 28-12-2021 AT JAIPUR

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PRESENT

- | | | |
|----|---------------------------------------------------------------------------------------------------------------|--------------|
| 1. | Prof. Sanjeev Sharma, Director & Vice-Chancellor I/C | Chairman |
| 2. | Shri PK Pathak, Special Secretary, Ministry of AYUSH | Member |
| 3. | Shri Sanjay Kumar, Addl. Secretary & FA, Ministry of Health & FW
(Participated through Video-Conferencing) | Member |
| 4. | Prof. Mita Kotecha, Professor & Pro-Vice-Chancellor | Member |
| 5. | Prof. Mahesh Chandra Sharma, Retd. Director of NIA
(Participated through Video-Conferencing) | Member |
| 6. | Prof. A Rama Murthy, Professor & Registrar I/C | Member |
| 7. | Shri JP Sharma, Joint Director(Admn.) | Member |
| 8. | Shri CS Sharma, Admn. Officer & Finance Officer I/C | Member-Secy. |

Agenda Item No. 1 To confirm Minutes of the 3rd Meeting of Finance Committee held on 22-10-2021.

Finance Committee confirmed the Minutes of its 3rd Meeting held on 22-10-2021.

Agenda Item No. 2 To report Action Taken/Present Position on Minutes of the 2nd Meeting of Finance Committee held on 27-9-2021.

Finance Committee noted the Action Taken/Present Positions on the various recommendations given by it in the 2nd Meeting held on 27-9-2021. All the Procurements approved should be completed within this Financial Year.

Agenda Item No. 3 To report Action Taken/Present Position on the Minutes of the 3rd Meeting of Finance Committee held on 22-10-2021.

Finance Committee noted the Action Taken/Present Positions on the various recommendations given by it in the 3rd Meeting held on 22-10-2021.

Agenda Item No. 4 To enhance Financial Powers of Director & Vice-Chancellor.

Detailed deliberations were held on the facts and the circumstances furnished by Director & Vice-Chancellor I/C in the Agenda Note as well as during discussions. However, Finance Committee felt that considering the change in the nature of NIA after conferment of Deemed University Status, the Financial Powers of Vice-Chancellor should be enhanced for the smooth functioning of Deemed University activities. It was, therefore, decided that a comprehensive proposal indicating the present financial powers and the proposed financial powers for each Item of Expenditure should be placed with justifications before the Finance Committee.

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Agenda Item No. 5 **To recommend Creation of Posts for Deemed University Activities.** 20.

Finance Committee felt that that it is justified to create Posts for the increased academic and related activities of Deemed University as the Institute has to undertake various work and programs of a University on in its own and it is not possible to manage the work with limited Teachers, Officers and Staff by entrusting such additional duties and responsibilities to them.

Finance Committee, therefore, strongly recommends Creation of the following Posts. The Proposal with all details and justification as per the Instructions of Department of Expenditure may be submitted to the Ministry for obtaining Government Approval for Creation of the Posts:

Sl.No.	Name of the Post	No.	Pay Level & Grade Pay
1	Registrar	1	13 Rs. 8700
2	Controller of Examinations	1	12 Rs. 7600
3	Deputy Medical Superintendent	1	12 Rs. 7600
4	Deputy Controller of Examinations	1	11 Rs. 6600
5	Finance Officer	1	11 Rs. 6600
6	Yoga Teacher	1	10 Rs. 5400
7	Section Officer	4	7 Rs. 46,00
	TOTAL	10	

Agenda Item No. 6 **To recommend Creation of Posts for NIA, Panchkula.**

This Item was withdrawn.

Agenda Item No. 7 **To amend the Qualifications of Posts approved for Contractual Deployment and to approve 1 Position for Contractual Deployment in Central Laboratory.**

Finance Committee approved the following Qualifications in respect of the already approved 2 Positions for Contractual Deployment.

Name of the Position	No.	Qualifications Earlier Approved by FC	Qualifications now Amended and Approved by FC
Quality Manager	1	M. Sc. (Science)	B.Sc. MLT/B.Sc.(Medical) with Compulsory Training in ISO 15189:2012 with 5 Years Experience in NABL accredited Lab. As Scientific Officer or Quality Manager.
Lab. Technician	2	B.Sc., MLT with 5 Years relevant Experience	DMLT with 2 Years Experience in a Standard Laboratory.

Finance Committee also approved 1more Laboratory Technician with Qualification of MLT or Higher Qualification in the Stream with Experience in Microbiology on a Fixed Monthly Remuneration of Rs. 25,000 to be deployed on Contractual Basis. Finance Committee noted that the Institute has to operate its Central Laboratory for Patient Investigations and Research Activities on its own after termination of the PPP Model.

Agenda Item No. 8

To consider and recommend Procurement of Equipments, Instruments, Articles for Development of Departments, etc. at an Estimate Cost of Rs. 678 Lakhs.

Finance Committee reiterated that all the procurements approved in a financial year should be completed within that financial year itself. It was also stressed that all proposals for procurement of Equipments, Machineries, Instruments etc. should be placed before the Finance Committee in the 1st Quarter of the Financial Year so that the procurements can be completed within that financial year. Finance Committee recommended, in principle, Procurements of the following Equipments, Instruments, Articles etc. for Development of various Departments, Laboratories, Drug Testing Laboratory, Pharmacy, Central Laboratory etc. All the Procurements should be made through GeM and following codal formalities.

S.No.	Name of the Equipments/Machineries/Instruments	Quantity	Estimated Cost (Rs. in Lakhs)
Department of Rasa Shastra (Rs. 232 Lakhs)			
1	ICP-MS (Inductive Couple Plasma-Mass Spectroscopy)	1	150.00
2	HPTLC (High Performance Thin Layer Liquid Chromatography)	1	55.00
3	FTIR (Fourier Transform Infrared Spectroscopy)	1	20.00
4	Stability Chamber	1	7.00
AYUSH Approved Drug Testing Laboratory (Rs. 56 Lakhs)			
5	Various Instruments, Equipments, Instruments, Apparatus, Glasswares, General Lab Wares, Chemicals etc. (Costs ranging from Rs. 2000 to below Rs. 2,00,000 each)	----	37.00
6	Microscope Trinocular with PC and Camera	1	5.00
7	Tablet Disintegration Apparatus	1	2.50
8	Water Supplying Demineralise Exchange Equipment/ Distillation Equipment	1	2.50
9	Automatic Sieve Shaker	1	2.50
10	Fume Hood	1	2.50
11	Bio-Safety Cabinet (Level 1)	1	4.00
GMP Pharmacy (Rs. 63 Lakhs)			
12	Plastic Pallet	400	19.00
13	Automatic Collar Type Form-Fill and Seal Machine with Servo Driven Auger Filler	1	16.00
14	Stainless Steel Drug 200 Lt. Capacity SS-316	50	10.00
15	End Runner (Granite) GMP Model	2	8.00
16	End Runner SS-316	2	7.00
17	Stainless Steel Trays SS-316	100	3.00
Department of Prasuti & Sri Roga (Rs. 15 Lakhs)			
18	Complete Hysteroscopy Set	1 Set	13.00
Department of Panchakarma (Rs. 25 Lakhs)			
19	Cryotherapy Unit	1	10.00
20	Shock-Wave Therapy	1	9.00
21	Panchakarma Accessories of different kinds	13	6.00
Department of Kriya Sharir (Rs. 175 Lakhs)			
22	Body Plethysmograph	1	60.00
23	Extension of Virtual Realty Laboratory	--	50.00
24	Fully Automated Urine Analyser	1	40.00
25	Histological Slides for Different Organs	--	10.00
26	Hemastain Automated Blood Stainer	1	9.00
27	Library Steel Almirah with Glass Door	10	3.00
28	Class Room Chairs	65	3.00

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Central Laboratory (Rs. 112 Lakhs)				22
29	Chemicals, Stains, Reagents, Vacutainers, Syringes, Needles Serology Diagnostic Kits, Hematology Machine Reagents, Biochemistry Machine Reagents, Immunoassay Machine Reagents, HPLC Machine Reagents, Consumable Articles & Materials, Customization for Cold Storage Room with Temperature Sensors, Racks, Provisions for AC, Computers etc.	In Various Quantities of each Item	100.00	
30	Computer System	10	6.00	
31	Air-Conditioners	9	6.00	

Agenda Item No. 9

To consider and recommend various Construction, Repair, Renovation, Furnishing Works for Strengthening Infrastructure for various activities and Furnishings & Interiors in Guest Houses (Rs. 2523 Lakhs).

Finance Committee stressed that proposals for all Construction Works, both Civil & Electrical, should be submitted before it in the 1st Quarter of the Financial Year itself. The entire Constructions Activities to be undertaken should be submitted in a Comprehensive Proposal instead of piecemeal proposals. It was informed to the Finance Committee that no more new construction works will be undertaken in the main campus as there is no space left in the Campus. Finance Committee, after detailed deliberations, recommended, in principle, the following Construction, Repairs, Renovations, Furnishing Works etc. for Strengthening Infrastructure for various activities etc. PMC should be appointed for these works except Sl.No. 7 & 8 as these works are to be carried out by CPWD.

S.No.	Name of the Work	Estimated Cost (Rs. In Lakhs)
1	Construction for Basement Parking Lot in Front of OPD Building	1300
2	Re-Cladding Work in Main Building	126
3	Restructuring of Pond and Developmental Work in Herbal Garden	320
4	Furnishings and Interior Works in Newly Constructed 22 Guest Rooms	200
5	Construction for 2 nd Floor on the Existing Administrative Block (Phase-2)	404
6	Renovation and Alteration of 4 Toilets attached to Committee Hall in Auditorium	28
7	Renovation of Quality Laboratory.	45
8	Modular Operation Theatre Furnishings	100

Addl. Agenda Item No. 1 To consider and recommend Fees, Remuneration etc. for Deemed University Activities.

Finance Committee recommended various Fees and Remunerations, as attached herewith, in connection with different Student, Academic, Examination and related activities of Deemed University. The entitlement for TA, DA etc. of Examiners shall be as per Govt. of India Rules.

The Meeting ended with a Vote of Thanks to the Chair.

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Jorawar Singh Gate, Amer Road, Jaipur-302002 (Raj.)

PROPOSED REMUNERATION CHARGES

S. No	Work/Activities	RAU (Rs.) Implemented from Year 2017	Proposed for NIA (Rs.)	Remarks
1.	For setting each question Paper in full			The rates of Rajasthan Ayurved University, Jodhpur with which this institute was affiliated earlier, were applied almost 5 years back and are under revision now. Keeping in view the present cost factors and inflation the NIA(DU) is proposing those rates of fees and remuneration as well.
	For Diploma Courses	800	1000	
	UG Courses (BAMS)	1000	1500	
	PG/Ph.D. Courses	1500	2000	
2.	For setting each section of a paper			
	For Diploma Courses	300	500	
	For PG/Ph.D. Courses (for new pattern of PG-I)	400	1000	
	For UG Courses	-	700	
3.	Answer Book Evaluation Charges per Answer Book			
	For Diploma Courses	20 (Min. Rs. 300)	40 (Min. 500)	
	For Degree Courses	25 (Min. Rs. 400)	50 (Min. 600)	
	For PG/Ph.D. Courses	30 (Min. Rs. 500)	60 (Min. 800)	
4.	Re-evaluation of Answer Book Charges per Answer Book (Double evaluation rate of as prescribed)			
	For Diploma Courses	40 (Min. Rs. 300)	80 (Min. 500)	
	For Degree Courses	50 (Min. Rs. 400)	100 (Min. 500)	
	For PG/Ph.D. Courses	60 (Min. Rs. 500)	120 (Min. 500)	
5.	Conduct of Practical/Viva Examinations (per candidate)			
	For Diploma Courses (for external examiner only)	15 (Min. Rs. 300)	30 (Min. 500)	
	For Degree Courses (for external examiner only)	15 (Min. Rs. 600)	40 (Min. 750)	
	For PG/Ph.D. Courses (for external examiner only)	30 (Min. Rs. 800)	50 (Min. 1000)	
6.	M.D. Thesis evaluation (both external and internal examiner)	800	2000	
7.	Conduct of Examination at Exam Center			
(a)	Centre Superintendent	300	500 per day	
(b)	Addl. Centre Superintendent	200	400 per day	
(c)	Dy./Ass. Centre Superintendent	160	400 per day	
(d)	Invigilators/Supervisor	150	300 per day	
(e)	Ministerial Staff	80	150 per day	
(f)	MTS	60	100 per day	
(g)	Electrician/Pump Driver/Sweeper/Chowkidar	60	100 per day	
8.	Ph. D. Thesis evaluation and Viva voce	1300 (800+500)	3000	
9.	Remuneration will be given to Internal examiner as External Examiner in practical Examination.			

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3/1/22



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Jorawar Singh Gate, Amer Road, Jaipur-302002 (Raj.)
Email ID- exam@nia.edu.in



FEES STRUCTURE

S.No	Fees	RAU (Rs.) (Applied from 2017)		Proposed for NIA (Rs.)		Remarks
1	Provisional Certificate	200		250		The rates of Rajasthan Ayurved University, Jodhpur with which this institute was affiliated earlier, were applied almost 5 years back and are under revision now. Keeping in view the present cost factors and inflation the NIA(DU) is proposing those rates of fees and remuneration as well.
2	Migration Certificate	200		250		
3	Copy of Certified Enrolment Entry	200		250		
4	Name Change / Rectification	200		250		
5	English Translated Degree /Diploma	300		400		
6	Degree	300		400		
7	Postal Charge	100		100		
8	Enrolment Fee	100		100		
Ph.D						
	Particulars	Indian Candidates	Foreign Candidates	Indian Candidates	Foreign Candidates	
9	Application Fee	600	1200	700	1300	
10	Registration Fee	10000	20000	11000	21000	
11	Enrolment Fee	1000	2000	1100	2100	
12	Eligibility Fee	400	800	500	1000	
13	Provisional Certificate Fee	400	800	500	1000	
14	Examination Fee	35000	70000	35000	70000	
15	Degree In Absentia Fee	600	1200	700	1200	
16	Development Fee		50000		50000	
17	Re-Registration Fee	10000	20000	10000	20000	
18	Duplicate Ph.D. Degree / Degree in Bilingual	600	1200	700	1400	
19	Duplicate Ph.D. Provisional Certificate / Certificate in Bilingual	400	800	500	1000	
20	Postal Charge for Ph. D. degree / Provisional Certificate and other documents	500	1000	500	1000	

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21	Fee of Certified Ph. D. degree /Provisional Certificate	250	500	300	600				
Fee for Duplicate Copy									
22	Mark sheet	100		200					
23	Migration	100		200					
24	Pervious Exam Duplicate Mark sheet	100		200					
Re-evaluation Fee									
25	Per Paper	400		500					
26	Application Form	100		100					
Fee of Scrutiny of Marks									
27	Per Paper	400		500					
28	Application Form	100		100					
29.	Exam Fees (MD)	RAU (Rs.)		Proposed for NIA (Rs.)					
	Name of Exam	M.D. Part Ist	M.D. Part II	M.D. Part Ist	M.D. Part II				
	Last Date	3000	5000	3000	5000				
	Late fees (Till 5 Days from last date)	3020	5020	3020	5020				
	Double Fees	6000	10000	6000	10000				
	Four time late fees (Before 2 days of examination)	12000	20000	12000	20000				
30.	Exam Fees (BAMS)	RAU (Rs.)				Proposed for NIA (Rs.)			
	Name of Exam	I	II	III	IV	I	II	III	IV
	Last Date	2000	2000	2500	2500	2000	2000	2500	2500
	Late fees (Till 5 Days from last date)	2020	2020	2520	2520	2020	2020	2520	2520
	Double Fees	4000	4000	5000	5000	4000	4000	5000	5000
	Four time late fees (Before 2 days of examination)	8000	8000	10000	10000	8000	8000	10000	10000
	Note :								
	1- All M.D./BAMS attempt students up to two subjects Rs. 500/- each subject, otherwise above two subjects full examination fee charged.								
	2- Exam Form Fee for all M.D./BAMS/Diploma Courses charges Rs. 100/-								

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