



**राष्ट्रीय आयुर्वेद संस्थान**  
 मानद विश्वविद्यालय (डी-नोवो)  
 (आयुष मंत्रालय, भारत सरकार)  
**NATIONAL INSTITUTE OF AYURVEDA**  
 Deemed to be University (De-novo)  
 (Ministry of AYUSH, Govt. of India)



No.F.10-48/2022-NIA/CC

Dated: 21-6-2022

The Chairman & Members of  
 Finance Committee of  
 National Institute of Ayurveda  
 Deemed to be University, Jaipur

**Subject: Minutes of the 5<sup>th</sup> Meeting of Finance Committee held on 10-6-2022 - Reg.**

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Respected Sir/Madam,

Kindly find attached herewith the Minutes of the 5<sup>th</sup> Meeting of Finance Committee of NIA Deemed to be University held on 10-6-2022 in NIA, duly approved by Chairman, Finance Committee, for your kind information and perusal. Comments, if any, may kindly be sent to the Institute at the earliest possible.

Thanking you,

Yours faithfully,

(SHRI J.P. SHARMA)  
 JOINT DIRECTOR(ADMN.)

Copy to:

1. PPS to Secretary for kind information Secretary(Ayush)
2. PPS to Special Secretary, Ministry of Ayush
3. Dr. M.A. Qasmi, Adviser(Unani), Ministry of Ayush
4. Shri Raj Kumar, Deputy Secretary(IF), Ministry of Ayush
5. Shri Yash Veer Singh, Deputy Secretary, Ministry of Ayush
6. Under Secretary(ASK), Ministry of Ayush
7. NI Section, Ministry of Ayush



## NATIONAL INSTITUTE OF AYURVEDA DEEMED TO BE UNIVERSITY

### MINUTES OF THE 5<sup>TH</sup> MEETING OF FINANCE COMMITTEE HELD ON 10-6-2022

#### **PRESENT**

1.	Prof. Sanjeev Sharma, Director & Vice-Chancellor I/C	Chairman
2.	Shri PK Pathak, Additional Secretary, Ministry of Ayush	Member
3.	Prof. Mahesh Chandra Sharma, Retd. Director of NIA	Member
4.	Shri Raj Kumar, Deputy Secretary (IF), Ministry of Health & FW	Member
5.	Prof. Anu Rama Murthi, Professor (SAG), NIA	Member
6.	Shri JP Sharma, Joint Director (Admn.), NIA	Member
7.	Shri Chandra Shekhar Sharma, Administrative Officer (Finance Officer I/C)	Secretary

**SPECIAL INVITEE:** Dr. M.A. Qasmi, Adviser (Ayurveda), Ministry of Ayush, Govt. of India

Shri Raj Kumar, Deputy Secretary (IF) attended the Meeting online as Representative of Additional Secretary & FA, Ministry of Health and Family Welfare. Prof. Mita Kotecha, Professor (SAG), NIA could not attend the Meeting due to preoccupation.

The Administrative Officer, NIA welcomed the Chairman, Members and all participants in the Meeting and he presented the Agenda with the permission of Chairman.

<b>FC Agenda Item No. 5.1</b>	<b>To confirm Minutes of the 4<sup>th</sup> Meeting of Finance Committee held on 28-12-2021.</b>
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The Finance Committee confirmed Minutes of its 4<sup>th</sup> Meeting held on 28-12-2021.

<b>FC Agenda Item No. 5.2</b>	<b>To report Action Taken/Present Position on the Minutes of the 4<sup>th</sup> Meeting of Finance Committee held on 28-12-2021.</b>
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The Finance Committee noted the Action Taken/Present Position on the Minutes of the 4<sup>th</sup> Meeting held on 28-12-2021 with the observation that it should be prepared in detailed and clear action taken should be reflected.

<b>FC Agenda Item No. 5.3</b>	<b>To consider and approve Amendments in the Bye-Laws and Powers for Vice-Chancellor.</b>
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After detailed deliberations, the Finance Committee is of the view that the present agenda has no clarity about financial powers of Vice-Chancellor. Therefore, it should be re-submitted in the next Meeting keeping in view the Delegation of Financial Powers Rules. Only the financial powers should be submitted in a tabular form showing each item, head/sub-head of power, name of authority to whom powers are to be delegated, etc.

<b>FC Agenda Item No. 5.4</b>	<b>Grant of UGC Pay Scales to Teachers of NIA Deemed University.</b>	<b>Additional Budget Required: 540 Lakhs  Budget Head: GIA-Salary</b>
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Finance Committee recommended Grant of UGC Pay Scales to Teachers of NIA being Deemed to be University.

<b>FC Agenda Item No. 5.5</b>	<b>To ratify the Approval given by Chairman, Finance Committee for engaging HLL Infra Tech Services (HITES) as Procurement Support Agency</b>	<b>Budget Head: GIA- Capital</b>
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Finance Committee ratified the approval given by Chairman for engaging HLL Infra Tech Services (HITES) as Procurement Support Agency.

<b>FC Agenda Item No. 5.6</b>	<b>To consider and approve engaging Broadcast Engineering Consultants India Ltd. (BECIL) for Manpower Deployment</b>	<b>Budget Head: GIA-General</b>
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Finance Committee recommended to engage BECIL for deploying Manpower as per the List attached, on Outsourcing with the observation that the proposal should be moved to the Ministry on File for further examination. Work assessment study with regard to requirement of manpower should be carried out before processing the proposal.

<b>FC Agenda Item No. 5.7</b>	<b>To consider and recommend Procurement of Equipments, Instruments, Articles for Development of Departments etc. at an Estimated Cost of Rs. 1516 Lakhs</b>	<b>Estimated Cost: Rs. Rs. 1516 Lakhs Budget Head: GIA-Capital</b>
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Finance Committee observed that procurement are within the powers of Director-cum-Vice-Chancellor. However, all the procurements should be made through GeM following all codal formalities as per provisions of GFR. Finance Committee clearly mentioned that the items which are within the powers of Director should not be brought before the Finance Committee. The purchase of all equipments, instruments and medicines is within the powers of Director/Vice-Chancellor.

<b>FC Agenda Item No. 5.8</b>	<b>To consider and recommend various Construction, Repair, Renovation Works etc. for Strengthening Infrastructure for Re- Development of various Activities.</b>	<b>Estimated Cost: Rs. 387 Lakhs Budget Head: GIA-Capital</b>
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Finance Committee observed that it is within the powers of Director-cum-Vice-Chancellor. All repairs, alterations, renovations and additions are within the powers of Director. Hence, such items should not be brought to the Finance Committee. However, all the works should be carried out by following all codal formalities as per provisions of GFR.

<b>FC Agenda Item No. 5.9</b>	<b>To consider and recommend Procurement of Equipments for IT Activities (Rs. 63 Lakhs)</b>	<b>Estimated Cost: Rs. 63 Lakhs Budget Head: GIA-Capital</b>
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Finance Committee observed that it is within the powers of Director-cum-Vice-Chancellor. However, all the procurement should be made through GeM following all codal formalities as per provision of GFR.

<b>FC Agenda Item No. 5.10</b>	<b>To consider and recommend Payment of Rs. 219 Lakhs for procuring Networking and Infrastructure Equipments etc.</b>	<b>Payment to be made: Rs. 219 Lakhs Budget Head: GIA-Capital</b>
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Finance Committee decided that a proposal may be sent to Ministry for revalidation of grant released in 2021-22 amounting to Rs. 219 Lakhs for the current year under CSS Scheme.

<b>FC Agenda Item No. 5.11</b>	<b>To consider and recommend Change of Nomenclature and Pay Scales of Ministerial Posts at par with DOPT Norms.</b>	<b>Financial Implication: Rs. 7 Lakhs Budget Head: GIA-Salary</b>
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After detailed deliberations Finance Committee while recommending the proposal decided that a proposal for amending the respective Recruitment Rules should be submitted to Ministry for further examination.

<b>FC Agenda Item No. 5.12</b>	<b>To consider and recommend Enhancement of PG and Ph.D. Stipends</b>	<b>Financial Implications: Rs. 623 Lakhs for PG Stipend Rs. 923 Lakhs for Ph.D. Stipend Budget Head: GIA-General</b>
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Finance Committee recommended proposal for enhancement of PG & Ph.D. Stipend. It should be submitted to the Ministry for approval.

<b>FC Agenda Item No. 5.13</b>	<b>To consider and recommend to increase Research Funds of PG and Ph.D. Scholars</b>	<b>Financial Implications: Rs. 60 Lakhs Budget Head: GIA-General</b>
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The Finance Committee recommended to enhance the Research Funds to Rs. 1,00,000 to Ph.D. Scholars and Rs. 75,000 to PG Scholars Per Year.

<b>FC Agenda Item No. 5.14</b>	<b>To consider and recommend Manpower by Outsourcing/ Contractual Basis for Departments, Hospital, Pharmacy etc. (Cost for 1 Year: Rs. 215 Lakhs)</b>	<b>Cost for 1 Year: Rs. 215 Lakhs Budget Head: GIA-General</b>
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Finance Committee recommended deployment of the following manpower on outsourcing/contractual basis with the observation that proposal for Creation of Posts for regular nature of work may be submitted to the Ministry.

S.No.	Department	Manpower Required	No.	Qualifications	Fixed Monthly Remuneration	Funds for 1 Year
1	Yoga & Preventive Cardiology	Cardiologist	1	DM in Cardiology	Rs. 2500 Per Session of 2 Hours (50 Sessions Per Year)	1, 25,000
2	Marma Chikitsa & Sports	Orthopedic Surgeon	1	MS in Orthopaedics	Rs. 75,000	9,00,000
3	Medicine & Traumatology	Sports Therapist	1	Master in Sports Physiotherapy OR Master in Physiotherapy with 2 Years relevant Exp.	Rs. 2000 Per Session of 2 Hours	75,000
4	Ayurved Ahara & Poshan	Nutritionist	1	M.Sc. in Diet & Nutrition	Rs. 2000 Per Session of 2 Hours	75,000

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5	Soundarya Ayurved	Beauty Expert	1	M.Sc. in Cosmetology MD in Dermatology	Rs. 2000 & Rs. 2500 Per Session of 2 Hours (50 Sessions Per Year)	63,000
6	6 New PG	Professor	6	As Per Recruitment Rules	1,00,000	72,00,000
7		Associate Prof.	6	As Per Recruitment Rules	75,000	54,00,000
8	Manuscript	Res. Associate	1	MD(Ayurveda) in the Subject of Samhita with 2 Years relevant Experience or with Ph.D. in Samhita.	50,000	6,00,000
9	Estates	Estate Manager	1	Retired Assistant Engineer (Civil)	55,000	6,60,000
10	Drug Testing Laboratory	Pharmacognocist	1	M.Sc.(Botany), M.Pharm.(Pharmacognoc) OR B.Sc.(Botany) with 2 Years relevant experience.	40,000	4,80,000
11		Microbiologist	1	M.Sc.(Microbiology)	40,000	4,80,000
12		Chemist	1	1. B.Pharm.(Pharmacy/ Ay. Pharmacy) OR B.Sc.(Chem.) 2. 2 Years relevant Exp.	35,000	4,20,000
13		Lab. Asstt.	1	12 <sup>th</sup> (Science) Pass	21,720	2,61,000
14		Lab. Attndt.	1	10 <sup>th</sup> Pass	18,510	2,22,000
15	Photography	Photographer	1	Diploma/ITI Qualification in Photography with knowledge of Computer and Photography, Editing etc. or 5 Years experience in professional Photography.	25,000	3,00,000
16	General	Computer Operator	3	12th Pass with Diploma in Computer Application of minimum 1 year duration from a recognized institution.	21,720	7,82,000
17		MTS	8	10 <sup>th</sup> Pass and 2 Years Experience in Office/Office/Laboratory	18,510	18,00,000
18	Hospital	Kitchen Servant	2	10th Pass and at least 2 Years experience in managing a Hospital or Commercial Kitchen.	18,510	4,44,000
19		Driver	1	1. Middle School Exam, or equivalent. 2. Valid Driving License for Light and Heavy Vehicles.	21,720	2,61,000
20		Staff Nurse (Modern)	3	1. HSC from a recognized State Board of Education. 2. Certificate of 'A' Grade Nurse and registered with Nursing Council of India OR B.Sc. in Nursing from a Univ. and registered with NCI.	23,850	8,59,000
21	Estate	Electrician	2	Diploma of Electrician Trade form I.T.I.	21,750	5,22,000

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<b>FC Agenda Item No. 5.15</b>	<b>To consider and recommend Remuneration for various Works relating to Manuscriptology</b>	<b>Budget Head: GIA-General</b>
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The Finance Committee recommended the following Remunerations for various Works relating to Manuscriptology:

S.No.	Work	Remuneration
1.	Transliteration of Sanskrit/Regional Text found in regional script to Devanagari	Rs. 1000 per 1000 words @ Rs. 1 per word of original manuscript.
2.	Collation of manuscript (Original Manuscript)	Rs. 100 per page containing approx. 200 words of manuscript (Maximum 3 sets).
3.	Translation Of Sanskrit To Hindi/English	Rs. 750 per 1000 words @ 75 paisa per finally translated one word.
4.	Translation Of Regional Text To Hindi/English	Rs. 750 per 1000 words @ 75 paisa per finally translated one word.
5.	Conversion Of Ancient Regional Languages To Current Standard Language	Rs. 750 per 1000 words @ 75 paisa per finally translated one word.
6.	Conversion Of Poetic Regional Classic To Current Standard Language	Rs. 750 per 1000 words @ 75 paisa per finally translated one word.
7.	Editing By Senior Expert	Rs. 100 per typed page (A-4) of printed book.
8.	Proof Reading	Rs. 50 per page of translated book in print form.
9.	Review Of The Translated Work By The Eminent Scholar/Ayurveda Expert	Rs. 100 per page of translated book in print form.

<b>FC Agenda Item No. 5.16</b>	<b>To consider and approve to deploy 1 Supervisor and 10 Safai Karmacharis more for Housekeeping</b>	<b>Financial Implication: Rs. 27 Lakhs Budget Head: GIA-General</b>
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Finance Committee recommended to deploy 1 Supervisor and 10 Safai Karmacharis for Housekeeping. However, Finance Committee is of the view that Institute should outsource the areas instead of deployment of manpower for cleaning and housekeeping services. Finance Committee also recommended that a study of the house keeping work should be carried out by the Institute.

<b>FC Agenda Item No. 5.17</b>	<b>To consider and approve Excess Amount Spent from Institute Revenue over and above the Grant-in-Aid during Financial Years 2013-14, 2014-15 and 2018-19.</b>
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Finance Committee recommended Director & Vice-Chancellor may dispose off this matter on its own by submitting appropriate reply to Audit as the said expenditures are already approved by the Parliament.

<b>FC Agenda Item No. 5.18</b>	<b>To consider and approve Excess Cost of Equipments.</b>	<b>Excess Cost: Rs. 36 Lakhs Budget Head: GIA-Capital</b>
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Finance Committee observed that it is within the powers of Vice-Chancellor for procuring Fully Automated Biochemistry Analyser.

The Meeting ended with the Vote of Thanks to the Chair.

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# NATIONAL INSTITUTE OF AYURVEDA

DEEMED TO BE UNIVERSITY (D-NQVO)

## LIST OF MANPOWER TO BE DEPLOYED THROUGH BECIL ON OUTSOURCING/CONTRACTUAL BASIS

S. No.	Name of the Posts	No. of Posts
1	MTS	20
2	Labour Room Attendant	2
3	OT Attendant	2
4	MTA	16
5	Computer Operator	18
6	Office Assistant	10
7	Pharmacist	16
8	Staff Nurse (Ayurveda)	21
9	Staff Nurse (Modern)	3
10	Computer Programmer	1
11	Hardware Engineer	2
12	IT Technician	2
13	IT Engineer	1
14	Software Engineer ERP	1
15	Software Engineer E-Office	1
16	Software Engineer AHIMS	1
17	Software Engineer Analyst	1
18	Civil & Electrical Engineer	2
19	AC Technician	1
20	Carpenter	3
21	Electrician	4
22	Fair Man	3
23	Machine Operator	1
24	Audio & Visual Technician	1
25	Plumber	4
26	Receptionist	1
27	Cook	3
28	Driver	2
29	Gym Expert	1
30	Lab Technician	5
31	Panchkarma Technician	5
32	Yoga Instructor	2
33	Ayurveda Chikitsadhikari	4
34	Casual Medical Officer	1

35	Dentist	1
36	Food & Nutrition Assistant	1
37	Dietician	1
38	Refractionist	1
39	X-Ray Technician	1
40	Technical Expert	1
41	Horticulturist	1
42	Junior Research Fellow	1
43	Lab Technician	5
44	Medical Lab Technologist	2
45	Microbiologist	1
46	Pharmacognocist	1
47	Phytochemist	2
48	Quality Manager	1
49	Research Officer Biotechnology	1
50	Research Officer Zoology	1
51	Senior Research Fellow	1
52	Veterinarian	1
53	Taxonomist	1
54	Senior Research Fellow (JOA)	1
55	Maisan	1
56	Mali/Gardner/Helper	7
57	Mali/Gardner/Helper	2
58	Sanskrit Teacher	1
59	Statistician	1
60	Attendant Labour	35
61	Lecturer (Swasthviritta)	1
62	Lecturer (Dravyaguna)	1
63	Lecturer (Kayachikitsa)	1
64	Lecturer (Shalya Tantra)	1
65	Lecturer (Moulik Sidhanta)	1
66	Lecturer (Sanskrit)	1
67	Lecturer (Horticulturist)	1
68	Research Associate Manuscriptology	1
	<b>Total</b>	<b>242</b>

*Handwritten signature/initials*