



# राष्ट्रीय आयुर्वेद संस्थान

मानद विश्वविद्यालय (डी-नोवो)  
(आयुष मंत्रालय, भारत सरकार)

## NATIONAL INSTITUTE OF AYURVEDA

Deemed to be University (de-novo)  
(Ministry of AYUSH, Govt. of India)



No. F 10-61/2025-NIA/CC/451E-60E

Dated : 08-08-2025

The Chairman & Members of  
Finance Committee of  
National Institute of Ayurveda  
Deemed to be University

**Subject:** Circulation of Revised Minutes – 15th Meeting of Finance Committee held on 23.07.2025 – Reg.

Sir/Madam,

Kindly refer to this office letter No. F10-61/2025-NIA/CC/398E-406E dated 24.07.2025 forwarding the approved Minutes of the 15th Meeting of the Finance Committee of the Institute, held on 23.7.2025, inviting comments, if any.

The Ministry of Ayush vide letter No No L-12012/77/2025-As dated 04-08-2025 directed that the following observation be incorporated in agenda item no. 15.5

*"NIA may ensure that the selection process for the Music Teachers is equitable and fair."*

Accordingly the Revised Minutes of the Meeting, duly incorporating the above comment, is enclosed herewith.

Yours Faithfully

(C. S. SHARMA)

DEPUTY DIRECTOR (ADMN.) &  
FINANCE OFFICER I/C

Encl.: Revised Minutes of the 15th Meeting of Finance Committee.

Copy to,

- 1- Shri Satyajit Paul, Deputy Director General, Ministry of Ayush
- 2- Smt. Vijaylaxmi Bharadwaj, Director Ministry of Ayush
- 3- Shri Abdul Sadiq Khan, Under Secretary, Ministry of Ayush
- 4- Research Officer, Ayurveda Section, Ministry of Ayush
- 5- Joint-Director (Admn.)
- 6- Deputy Director (Admn.) & Finance Office (I/C)
- 6- Administrative Officer, NIA
- 7- Accounts Officer, NIA
- 8- Store Officer, NIA
- 9- PA to VC



**NATIONAL INSTITUTE OF AYURVEDA  
DEEMED TO BE UNIVERSITY**

**Revised Minutes of the 15<sup>th</sup> Meeting of Finance Committee held on 23-07-2025 at  
2:00 PM at NIA Jaipur (Hybrid mode)**

**Present**

1. Prof. Sanjeev Sharma, Vice-Chancellor	Chairman
2. Shri Hoveda Abbas, Additional Secretary & Financial Adviser	Member (On-line)
3. Shri Satyajit Paul, Deputy Director-General, Ministry of Ayush	Member(On-line)
4. Prof. P. Hemantha Kumar, Pro-Vice Chancellor I/C	Member(On-line)
5. Prof. (Dr.) Mita Kotecha	Member(On-line)
6. Prof. (Dr.) Vishal Verma	Member(On-line)
7. Shri P.C. Choulda	Member(On-line)
8. Prof. (Dr.) Neelu Mehra	Member(On-line)
9. Dr. Sanjay Shukla	Member(On-line)
10. Shri C. S. Sharma, Deputy Director (Finance Officer I/C)	Member Sect.

**Following members joined the meeting through the VC Mode:**

1. Shri Hoveda Abbas, Additional Secretary & Financial Adviser
2. Shri Satyajit Paul, Deputy Director-General, Ministry of Ayush
3. Prof. P. Hemantha Kumar, Pro-Vice Chancellor I/C
4. Prof. Neelu Mehra
5. Shri P.C. Choulda
6. Dr. Sanjay Shukla
7. Prof. (Dr.) Mita Kotecha
8. Prof. (Dr.) Vishal Verma

**Following Member/s could not attend the meeting due to their prior engagement:**

1. Dr. Arun Chandan - Regional Director, RCPCRNR-1

**Following were also present:**

- |                                 |                           |
|---------------------------------|---------------------------|
| 1. Smt. Vijaylaxmi Bhardwaj     | - Invited Member          |
| 2. Shri Amarnath Singh          | - Representative from IFD |
| 3. Prof. Suman Sharma           | - Invited Member          |
| 4. Shri J.P Sharma (J.D. Admin) | - Invited Memembr         |
| 5. Shri Nirmal Kumar            | - Invited Memembr         |

At the outset Member Secretary, Shri Chandra Shekhar Sharma (Finance Officer I/C), welcomed the esteemed Chairman and Members. He then requested Chairperson for his opening remarks.

In his opening remarks, the Chairman of the Finance Committee Prof. Sanjeev Sharma welcomed all the esteemed members to the 15<sup>th</sup> Meeting of the Finance Committee. He extended a special welcome and thanks to **Shri Hoveda Abbas, Additional Secretary &**

**Financial Adviser**, who attended the meeting for the first time after recently joining his new assignment. The Chairman thanked him for his gracious presence and looked forward to his valuable guidance in the deliberations of the Committee.

He also welcomed all other distinguished members from the Ministry of AYUSH and the FC, appreciating their continued support and active participation in furthering the objectives of the Institute. The Chairman emphasized the critical role of the Finance Committee in guiding and supporting the strategic, financial, and institutional development of both NIA Jaipur and its extension centre at Panchkula. He urged the committee members to continue their valuable guidance in furthering the institute's mission. Then the Chairman asked the Member Secretary to present the agenda items.

Shri Chandra Shekhar Sharma, Deputy Director and Finance Officer I/C NIA (Memb. Secy), then presented the Agenda Items for discussion and consideration:

<b>Agenda Item No. FC. 15.1</b>	<b>To confirm Minutes of the 14<sup>th</sup> Meeting of Finance Committee held on 03-06-2025.</b>
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The Member Secretary informed the Committee that Minutes of the 14<sup>th</sup> FC meeting (held on 03-06-2025), were duly approved by the Chairman and subsequently circulated to all esteemed members vide NIA Letter No. F.10-61/2024-NIA/CC/163-71E Dated 10-06-2025. It was noted that no comments, observations, or objections were received from any member. Accordingly, the Finance Committee confirmed the minutes as circulated.

<b>Agenda Item No. FC. 15.2</b>	<b>To report Action Taken/Present Position on the Approvals/ Recommendations of the 14<sup>th</sup> Meeting of Finance Committee held on 03-06-2025.</b>
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The Finance Officer (Member Sect.) presented the Action Taken Report (ATR) on the recommendations made in the 14<sup>th</sup> Finance Committee Meeting held on 03-06-2025. The committee was informed that the institute has taken necessary actions or being taken on all the agenda items recommended by the Finance Committee. The Finance Committee noted the Action Taken Report and reviewed the progress on various agenda items of the previous meeting.

<b>Agenda Item No. FC. 15.3</b>	<b>To Consider and Recommend the Annual Accounts for the Financial Year 2024-25.</b>
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The Finance Committee considered and recommended the Annual Accounts of the National Institute of Ayurveda, Jaipur, for the Financial Year 2024-25, as prepared in accordance with Government of India norms and accounting standards. In compliance with the advisory of the Office of the Accountant General, Rajasthan, the Committee unanimously recommended the Annual Accounts for submission to the Executive Council and onward transmission for statutory audit.

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<b>Agenda Item No. FC. 15.4</b>	<b>Recommendations for Creation of 44 Regular Posts at the National Institute of Ayurveda, Jaipur.</b>
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The Finance Committee considered the proposal for creation of 44 regular posts at the National Institute of Ayurveda (Deemed to be University), Jaipur, covering academic, administrative, and technical cadres, in view of the expanding functions and responsibilities of the Institute after attaining Deemed University status. The Committee noted that the proposal, with an estimated annual financial implication of ₹7.42 crores, has already been submitted to the Ministry of AYUSH for administrative and financial approval. After detailed deliberation, the Finance Committee unanimously recommended the proposal.

S.No.	Name of the Post	Pay Level	No. of Posts (44)	Basic	Total Financial Impact Per Month	Total Annual Financial Impact	Gross Financial Implication
1.	Professor	13	6	1,23,100	264746	3176952	₹ 1,90,61,712.00
2.	Associate Professor	12	6	78,800	173488	2081856	₹ 1,24,91,136.00
3.	Assistant Professor	10	6	56,100	126726	1520712	₹ 91,24,272.00
4.	Yoga Teacher	10	1	56,100	109335	1312020	₹ 13,12,020.00
5.	Registrar	14	1	1,44,200	263510	3162120	₹ 31,62,120.00
6.	Deputy Registrar	12	1	78800	149060	1788720	₹ 17,88,720.00
7.	Assistant Registrar	10	1	56100	109335	1312020	₹ 13,12,020.00
8.	Controller of Exams.	14	1	1,44,200	263510	3162120	₹ 31,62,120.00
9.	Dy. Controller of Exams.	12	1	78,800	149060	1788720	₹ 17,88,720.00
10.	Asstt. Controller of Exams.	10	1	56100	109335	1312020	₹ 13,12,020.00
11.	Finance Officer	14	1	1,44,200	263510	3162120	₹ 31,62,120.00
12.	Senior Accounts Officer	10	1	56,100	109335	1312020	₹ 13,12,020.00
13.	PPS to Vice Chancellor	11	1	67,700	129635	1555620	₹ 15,55,620.00
14.	Private Secretary	8	1	47,600	88880	1066560	₹ 10,66,560.00
15.	Personal Assistant	6	2	35,400	67530	1620720	₹ 16,20,720.00
16.	Section Officer	7	4	44,900	84155	4039440	₹ 40,39,440.00
17.	Asstt. Section Officer	6	2	35,400	67530	1620720	₹ 16,20,710.00
18.	Sr. Secretariat Assistant	4	3	25,500	50205	1807380	₹ 18,07,380.00
19.	Jr. Secretariat Assistant	2	3	19,900	36918	1329048	₹ 13,29,048.00
20.	Dy. Medical Supdt.	12	1	78,800	173488	2081856	₹ 20,81,856.00
<b>TOTAL :</b>							Rs. 7,41,10,334 Approx. Rs. 742 Lakhs

<b>Agenda Item No. FC. 15.5</b>	<b>Recommendation for Engagement of Six (Part-time) Music Teachers on Contractual Basis at NIA, Jaipur.</b>
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The Finance Committee considered the proposal for engagement of six part-time Music Teachers (Dance, Vocal, and Instrumental) on a contractual basis to promote cultural enrichment, student well-being, and alignment with NEP 2020 and UGC guidelines.

After detailed discussion, the Committee recommended the proposal and directed that the engagement should be done through a registered outsourcing agency. It was also emphasized that suitable and qualified teachers be selected as per institutional requirements and that necessary administrative action may be taken for implementation. NIA may ensure that the selection process for the Music Teachers is equitable and fair.

S. No.	Post	Qualification	No. of Teachers	Rate per Visit	Monthly Honorarium (₹)	Annual Financial Implication (₹)
1.	Music/Dance Teachers	<p><b>Educational Qualifications (Essential):</b> Bachelor's or Master's Degree: In music education, music performance, or a related field.</p> <p><b>Music teaching certification:</b> State or national certification to teach music, such as B.Ed. (Music) or music specialist certification.</p> <p><b>Performance skills:</b> Proficiency in one or more musical instruments or vocal performance</p> <p><b>Professional Experience (Essential)</b> Teaching experience in music, either privately or in colleges.</p> <p><b>Certification &amp; Training (Desirable)</b> Knowledge of Music Theory: Strong understanding of music theory, notation, and composition</p>	6	₹1,000	₹12,000 per teacher	₹8,64,000 (₹12,000 × 6 × 12)

*Note: All the above positions will purely be on contractual part-time basis through outsourcing agency and the initial engagement will be for 11 months only and extendable as per requirement.*

**The Meeting ended with the Vote of Thanks to the Chair.**

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