



राष्ट्रीय आयुर्वेद संस्थान

मानद विश्वविद्यालय (डी-नोवो)
(आयुष मंत्रालय, भारत सरकार)

NATIONAL INSTITUTE OF AYURVEDA

Deemed to be University (de-novo)
(Ministry of AYUSH, Govt. of India)



No. F 10-61/2025-NIA/CC / 1162-70E

Dated: 15/01/2026

**The Chairman & Members of
Finance Committee of
National Institute of Ayurveda
Deemed to be University**

Subject: Circulation of Revised Minutes of the 16th Meeting of the Finance Committee held on 22.12.2025 - reg.


Sir/Madam,

Kindly refer to this office letter No. No. F 10-61/2025-NIA/CC/1107-15E dated 02.01.2026 forwarding the approved Minutes of the 16th Meeting of the Finance Committee of the Institute, held on 22.12.2025, inviting comments/observations, if any.

The Ministry of Ayush vide letter No. 12012/10/2025-AS dated 09.01.2026 directed that the some observations/comments be incorporated in agenda items.

Accordingly the revised Minutes of the Meeting, duly incorporating the observations/comments, is enclosed herewith for circulation for the kind information of the Hon'ble Members of the Finance Committee.

Yours faithfully


(C S SHARMA)

DEPUTY DIRECTOR (ADMN.) AND FINANCE OFFICER (I/C)

Copy to,

- 1- Smt. Vijaylaxmi Bharadwaj, Director Ministry of Ayush
- 2- Shri Abdul Sadiq Khan, Under Secretary, Ministry of Ayush
- 3- Research Officer, Ayurveda Section, Ministry of Ayush
- 4- Joint Director (Admn.)
- 5- Deputy Director (Admn.) & Finance Office (I/C)
- 6- Administrative Officers
- 7- Store Officer
- 8- Accounts Office
- 9- PA to Vice-Chancellor, NIA

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**NATIONAL INSTITUTE OF AYURVEDA
DEEMED TO BE UNIVERSITY**

**Revised Minutes of the 16th Meeting of Finance Committee held on 22-12-2025 at
2:00 PM at NIA Jaipur (Hybrid mode)**

Present

1. Prof. Sanjeev Sharma, Vice-Chancellor	Chairman
3. Shri Satyajit Paul, Deputy Director-General, Ministry of Ayush line)Shri Jasvinder Singh, Director IFD	Member(On-
4. Prof. P. Hemantha Kumar, Pro-Vice Chancellor I/C	Member
5. Dr. Arun Chandan - Regional Director, RCPCRNR-1	Member
6. Prof. (Dr.) Mita Kotecha	Member
6. Prof. (Dr.) Vishal Verma	Member(On-line)
7. Shri P.C. Choulda	Member(On-line)
8. Dr. Sanjay Shukla	Member
10. Shri C. S. Sharma, Deputy Director (Finance Officer I/C)	Member Sect.

Following Member/s could not attend the meeting due to their prior engagement:

1. Prof. Neelu Mehra

Following were also present as special invitees:

1. Prof Gulab Pamnani - Invited Member (NIA Panchkula Representative)
2. Prof. Ashok Kumar - Invited Member (CoE Representative)
3. Prof. Gopesh Mangal - Invited Member (Dean PG and Panchakarma HoD)
4. Shri J.P Sharma (J.D. Admin)- Invited Member (Admin Representative)
5. Dr Abha Singh -Invited Member (RMO & Hospiital Representative)
6. Shri Sanjay -Accounts Representative

At the outset Member Secretary, Shri Chandra Shekhar Sharma (Finance Officer I/C), welcomed the esteemed Chairman and Members. He then requested Chairperson for his opening remarks.

In his opening remarks, the Chairman of the Finance Committee, Prof. Sanjeev Sharma, warmly welcomed all the esteemed members to the 16th Meeting of the Finance Committee. He expressed his gratitude to the members for their continued association with and support to the National Institute of Ayurveda (NIA), Jaipur, and its satellite centre at Panchkula.

The Chairman highlighted the significant achievements and steady progress made by NIA Jaipur as well as NIA Panchkulain recent years. He informed the Committee that the second academic session of the BAMS Programme at NIA Panchkula has commenced, and all sanctioned seats for UG have been fully filled, reflecting the growing trust and demand for quality Ayurveda education being imparted by the Institute.

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He further emphasized that NIA is consistently fulfilling the expectations of society from a national-level apex institution, not only in the field of education but also in patient care, research, and public outreach. The Chairman noted that the Institute continues to expand its academic and clinical footprint while maintaining high standards of governance and service delivery.

The Chairman apprised the Committee that the proposal for creation of 55 regular posts for NIA Panchkula, already submitted to the Ministry of Ayush, is under the active consideration of the Ministry and also the proposal for creation of 44 regular posts for NIA Jaipur is presently under examination by the DoE. He expressed optimism that these approvals would significantly strengthen the human resource capacity of the Institute and support its expanding mandate as a Deemed to be University.

The Chairman also informed the Committee that NIA is poised to celebrate the completion of 50 years of its distinguished journey on 7th February 2026, marking its Golden Jubilee. He stated that this milestone reflects five decades of excellence in Ayurveda education, research, and patient care, and will be commemorated in a befitting manner.

Further, the Chairman highlighted the achievement of the NIA Laboratory, which has obtained NABL accreditation and has progressed from a small-scale to a mid-level laboratory. He noted that this recognition, granted for a period of four years, underscores the Institute's commitment to quality standards, scientific rigor, and continual up gradation of diagnostic and research capabilities.

Concluding his remarks, the Chairman reiterated the pivotal role of the Finance Committee in steering the financial and institutional growth of the Institute. He expressed confidence that with the continued guidance and support of the Committee, NIA would further strengthen its position as a premier national institution in Ayurveda. Thereafter, he requested the Member Secretary to take up the agenda items for consideration.

Shri Chandra Shekhar Sharma, Deputy Director and Finance Officer I/C NIA (Memb. Secy), then presented the Agenda Items for discussion and consideration:

Agenda Item No. FC. 16.1	To confirm Minutes of the 15th Meeting of Finance Committee held on 23-07-2025.
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The Finance Committee noted that the Minutes of the 15th Finance Committee Meeting held on 23-07-2025 were approved by the Chairman on 24-07-2025 and circulated to all Members vide NIA Letter No. F.10-61/2024-NIA/CC dated 24-07-2025.

The Committee further noted that, pursuant to the observation received from the Ministry of Ayush vide letter dated 04-08-2025 regarding Agenda Item No. FC 15.5, the Minutes were revised to explicitly provide that the selection process for engagement of part-time Music Teachers shall be equitable and fair. The revised Minutes were circulated to all Members on 08-08-2025.

As no comments or objections were received, the Finance Committee confirmed the revised Minutes as circulated.

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Agenda Item No. FC. 16.2	To report Action Taken/Present Position on the Approvals/ Recommendations of the 15th Meeting of Finance Committee held on 23-07-2025.
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The Finance Officer (Member Sect.) presented the Action Taken Report (ATR) on the recommendations made in the 15th Finance Committee Meeting held on 23-07-2025. The committee was informed that the institute has taken necessary actions or being taken on all the agenda items recommended by the Finance Committee. The Finance Committee noted the Action Taken Report and reviewed the progress on various agenda items of the previous meeting.

Agenda Item No. FC. 16.3	Establishment of a State-of-the-Art Molecular and Microbiome Laboratory at National Institute of Ayurveda, Jaipur.
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The Finance Committee considered the proposal for establishment of a State-of-the-Art Molecular and Microbiome Laboratory at the National Institute of Ayurveda, Jaipur, under the Department of Roga Nidana & Vikriti Vigyan, aimed at strengthening advanced molecular, genomic, and microbiome research in Ayurveda. During deliberations, certain calculation and typographical discrepancies in the financial estimates were noted and corrected. The Committee took note of the revised financial implications, comprising a one-time capital expenditure of ₹1,28,37,000 and an annual recurring expenditure of ₹40,60,573, resulting in a total first-year financial implication of approximately ₹1.69 crore. After detailed discussion, the Finance Committee recommended the proposal with the corrected financial implications and advised that the proposal be placed before the Scientific Advisory Committee (SAC) for consideration and approval before further administrative and financial action.

Details of Financial Implication are :

S. No.	Head / Component	Details	Amount (₹)
A	Capital Expenditure (One-time)		
A.1	Advanced Research Equipment (including contingency)	—	96,47,000
A.2	Civil Works, Partitioning & Infrastructure	—	31,90,000
	Total Capital Expenditure (A)		1,28,37,000
B	Recurring Annual Expenditure		
B.1	Contractual Manpower Cost		
B.1.1	Molecular Biologist (1)	₹38,225 × 12	4,58,700
B.1.2	Laboratory Technician / Assistant (1)	₹29,430 × 12	3,53,160
B.1.3	MTS (1)	₹22,800 × 12	2,73,600
B.1.4	Housekeeping Staff (2)	₹40,440 × 12 (combined)	4,85,280
	Total Manpower Cost (B.1)	₹1,30,895 per month	15,70,740
B.2	Consumables & Operational Cost (Annual)		
B.2.1	Laboratory Consumables	—	21,45,833
B.2.2	Overhead Charges (10%)	—	3,44,000
	Total Consumables & Operations (B.2)		24,89,833
	Total Recurring Expenditure (B = B.1 + B.2)		40,60,573
C	Consolidated Financial Impact (First Year)		
C.1	Capital Expenditure (One-time)	(A)	1,28,37,000
C.2	Annual Recurring Expenditure	(B)	40,60,573
	Total First-Year Financial Implication (A + B)		₹1,68,97,573 (~₹1.69 Crore)

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Agenda Item No. FC. 16.4	In-Principle Recommendation for Establishment of a Panchakarma Centre of Excellence at Jalana (Jaipur)
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After detailed deliberation, the Finance Committee accorded in-principle recommendation for establishment of a Panchakarma Centre of Excellence at Jalana (Jaipur) as an extension facility of NIA, Jaipur. The Committee advised that the proposal be placed before the Standing Academic Board (SAB) for consideration and approval from the academic perspective.

The Committee further emphasized that the premises for the proposed Centre should be taken on lease for a minimum period of five years or more to ensure operational stability, financial viability, and long-term planning.

The Finance Committee also took note of the status of similar proposals previously recommended, specifically Agenda Item No. FC. 14.8 regarding establishment of a Panchakarma Centre at Baldev Ji Temple Complex, Amer Road, Jaipur, which had already been granted in-principle recommendation. It was informed that negotiations with the Devasthan Department, Government of Rajasthan, for allotment of premises are underway and are at an advanced stage.

Further, the Finance Committee advised that after establishment of the Panchakarma Centre, a separate proposal for creation of requisite posts for the Centre may be submitted to the Ministry of Ayush for consideration and approval.

S. No.	Category	Component Details	Amount (₹)
A	Capital Expenditure (One-time)	Panchakarma therapy infrastructure, electrical & utilities, furniture & fixtures, air-conditioning, dispensary & kitchen setup, safety & hygiene systems, IT & record management	66,40,000
B	Recurring Expenditure - Manpower (Annual)	Ayurvedic physicians (3), Panchakarma therapists (20), pharmacist (1), reception/admin staff (2), housekeeping staff (3), security guards (2), utility/support assistant (1)	1,11,00,000
C	Recurring Expenditure - Rent (Annual)	AOA building, conference hall & garages (DDK, Jhalana Doongri) and security guard quarters, as assessed by CPWD/DGW guidelines	48,03,420
D	Recurring Expenditure - Operations & Maintenance (Annual)	Electricity & water, consumables (oils, medicines, linen, disposables), housekeeping & sanitation, equipment AMC, miscellaneous & contingency	26,80,000
		Total First-Year Financial Implication (A + B + C + D)	₹2,52,23,420

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Agenda Item No. FC. 16.5	Consideration and Recommendation of the Revised Honarium Policy for Recruitment-Related Works.
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The Finance Committee deliberated upon the proposal for adoption of the Revised Honarium Policy for recruitment-related works at the Institute. During the discussion, it was pointed out that, in view of the DoPT guidelines governing payment of honorarium, the proposal in its present form could not be agreed to for implementation.

Accordingly, the Finance Committee decided that the proposal may be revisited and suitably revised, and thereafter submitted to the Ministry of Ayush for further examination, along with all relevant documents, including applicable DoPT guidelines and details of honorarium policies followed by similar institutions/universities, for consideration and vetting.

The Committee further reiterated that any expenditure proposed under such a policy, if approved in future, shall be met exclusively from the University's internal revenue/own resources, and no liability shall be placed on the Grant-in-Aid budget.

The Finance Committee, therefore, decided to defer final recommendation on the proposal and advised the Institute to take further action in accordance with the observations above and the directions of the Ministry.

Agenda Item No. FC. 16.6	Recommendation of Policy for Utilization of Internally Generated Revenue (IGR), NIA, Deemed University (2025)
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The Finance Committee recommended the Policy for Utilization of Internally Generated Revenue (IGR), 2025 in principle and resolved that the policy be forwarded to the Ministry for examination, concurrence, and approval. The Committee further recommended that utilization of IGR shall be strictly in accordance with the approved policy after due approval by the competent authorities.

Agenda Item No. FC. 16.7	Proposal for Celebration of Golden Jubilee (50th Year) of Establishment of the National Institute of Ayurveda, Jaipur
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The Finance Committee considered the proposal for organizing the Golden Jubilee Celebrations of the National Institute of Ayurveda, Jaipur, proposed to be held on 07 February 2026, along with SHALYACON to be held from 5th feb 2026 to 7th Feb 2026 with an indicative financial implication of approximately ₹2.00 crore. The Committee appreciated the importance of the occasion and the proposed academic, professional, and cultural activities planned as part of the celebrations.

After deliberation, the Finance Committee agreed to the proposal in principle and directed that a detailed proposal be submitted to the Ministry of Ayush within one week for obtaining prior approval of the Department of Expenditure (DoE), as the estimated expenditure exceeds the prescribed threshold of ₹40 lakh, before initiating any further administrative or financial action. All expenditures shall be incurred strictly in accordance with the General Financial Rules (GFR), 2017, and other applicable Government of India rules.

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Agenda Item No. FC. 16.8	Engagement of Essential Hospital Staff on Contractual Basis through Outsourcing Agency for the New OPD Block and Existing OPD Services of NIA Hospital, Jaipur
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The Finance Committee considered the proposal and recommended it with modifications, directing that Data Entry Operators (DEOs) be engaged in place of Computer Operators and that the engagement be made initially for a period of 11 months, extendable further based on requirement and performance. The Committee further directed that a separate proposal for creation of regular posts of Pharmacist be submitted to the Ministry of Ayush for consideration.

Accordingly, the Finance Committee recommended engagement of the proposed manpower through an outsourcing agency via GeM, with an estimated annual financial implication of ₹47,72,880, chargeable to Grant-in-Aid – General.

S. No.	Post	No. of Posts	Essential Qualification	Monthly Remuneration (₹)	Annual Financial Implication (₹)
1	Pharmacist	6	12th Pass + Diploma in AYUSH Nursing & Pharmacy (3 years incl. internship) OR D. Pharma / B. Pharma (Ayurveda)	29,430	21,18,960
2	Data Entry Operator (DEO)	4	Diploma in Computer Applications (minimum 1 year) from a recognized institution	26,790	12,85,920
3	Multi-Tasking Attendant (MTA)	5	10th Pass with minimum 2 years' experience in hospital/office support services	22,800	13,68,000
	Total	15			47,72,880

Agenda Item No. FC. 16.9	Engagement of Senior Consultants and Specialized Professionals on Contractual Basis in lieu of Abolishment of Earlier Approved Posts
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The Finance Committee considered the proposal for discontinuation of certain earlier approved contractual positions and engagement of revised senior-level consultants and specialized professionals on a contractual basis at the National Institute of Ayurveda (NIA), Jaipur, in accordance with functional requirements and the guidelines issued by the Ministry of Ayush.

During deliberations, the Committee emphasized that the term "**abolishment**" mentioned in the agenda item should be replaced with "**discontinuation**" in the Minutes. The Committee further directed that the designations of the proposed posts be aligned with the guidelines of the Ministry of Ayush.

After due consideration, the Finance Committee recommended discontinuation of the earlier approved contractual positions and recommended engagement of senior-level consultant/domain experts, including Domain Expert (Research) and Senior Optometrist. Although the designation and remuneration prescribed for the Senior Optometrist are not

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specifically covered under the Ministry's guidelines, the Committee considered the proposal in view of the justifications submitted by the Institute, including the increased OPD/IPD load and the critical need for accurate refraction and ophthalmic support services, necessitating engagement of a Senior Optometrist with higher qualifications and experience.

The Finance Committee also recommended the total annual financial implication of ₹55.80 lakh, to be met from Grant-in-Aid – General (Recurring).

S. No.	Earlier Approved Post (Proposed to be Discontinued)	Monthly Remuneration (₹)	FC / SFC Reference	Revised Post Proposed in lieu of Discontinue	No. of Posts	Essential Qualifications (Indicative)	Revised Monthly Remuneration (₹)	Annual Financial Implication (₹)
1.	Quality Manager	50,000	3rd FC	Domain Expert (NABL / Quality)	1	Degree in Mass Communication / Journalism with ≥10 years' experience	75,000	9,00,000
2.	Senior Research Fellow (SRF)	50,000	2nd FC	Domain Expert (Research)	1	LLB with ≥10 years' experience in Govt./PSU/Autonomous Bodies	75,000	9,00,000
3.	Consultant (Official Language / Hindi)	50,000	12th FC	Senior Consultant (Official Language / Hindi)	1	Retired CSOLS officer (AD/DD/JD level)	75,000	9,00,000
4.	Domain Expert (Media)	50,000	12th FC	Senior Media Consultant	1	Degree in Computer Science / IT / MCA with ≥5 years' experience	75,000	6,00,000
5.	Legal Consultant	50,000	—	Senior Legal Consultant	1	Degree in Medical/Ayush/Science with ≥10 years' NABL experience & ISO 15189 training	75,000	9,00,000
6.	Technical Expert	35,000	1st FC	Consultant (IT)	1	PG/Doctoral degree with ≥10 years' experience in research coordination	50,000	9,00,000
7.	Refractionist	29,500	36th SFC	Senior Optometrist/ Refractionist	1	Degree in Optometry with relevant clinical experience	40,000	4,80,000

Note : All engagements shall be purely contractual, initially for 11 months, extendable based on requirement and performance. No regular posts shall be created

Agenda Item No. FC. 16.10	Engagement of Laboratory Technical Manpower on Contractual Basis through Outsourcing for National Institute of Ayurveda, Panchkula.
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The Finance Committee recommended the proposal, noting that the engagement is essential for compliance with NCISM norms, smooth conduct of practical classes and examinations, and uninterrupted diagnostic services for OPD/IPD patients and noted that engagement initially for 11 months, extendable based on requirement, performance, and availability of funds.

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Post	No. of Posts	Essential Qualification	Department	Monthly Remuneration (₹)	Annual Implication (₹)
Lab Technician	4	10+2(Science)with DMLT	Roga Nidana & Vikriti Vigyana	29,430	14,12,640
		12th Standard Pass with Biology	Dravyaguna		
		12th Standard Pass with Chemistry	Agad Tantra		
		12th Standard Pass with Science	Swasthviritta		
Lab Attendant	4	Minimum 10th Pass with 2 years experience in Lab related work	RSBK, Dravyaguna, Agad Tantra & Roga Nidana	22,800	10,94,400
Total	8	—	—	—	25,07,040

Agenda Item No. FC. 16.11	Engagement of Teaching Faculty for BAMS Second Professional on Contractual Basis through Outsourcing for National Institute of Ayurveda, Panchkula
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The Finance Committee considered and approved the engagement of Professors and Associate Professors for BAMS Second Professional at NIA Panchkula on a contractual basis through outsourcing, as an interim arrangement to meet NCISM requirements. The Committee noted that the proposal for creation of regular posts has already been submitted to the Ministry of Ayush and approved the engagement with an annual financial implication of ₹1,57,80,000 under Grant-in-Aid – General, to continue only until the regular posts are created and filled or till the contractual period ends, whichever is earlier.

S. No.	Post	No. of Posts	Department(s)	Essential Qualification (as per NCISM MES&R-2024)	Monthly Remuneration (₹)	Annual Financial Implication (₹)
1	Professor	05	Dravyaguna, RSBK, Roga Nidana, Agad Tantra, Swasthavritta & Yoga	MD (Ayurveda) in the concerned subject with prescribed teaching & research experience; valid registration with statutory council	1,60,000	96,00,000
2	Associate Professor	05	Dravyaguna, RSBK, Roga Nidana, Agad Tantra, Swasthavritta & Yoga	MD (Ayurveda) in the concerned subject with prescribed teaching experience; valid registration with statutory council	1,03,000	61,80,000
Total		10				₹1,57,80,000

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Agenda Item No. FC. 16.12	To consider and ratify Extension of Contractual Engagement Senior Office Assistants engaged for Ministry of Ayush through NIA, Jaipur.
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The Finance Committee considered the proposal regarding extension of contractual engagement of Shri Mohit Gautam and Shri Sanjeev Singh, Senior Office Assistants engaged for the Ministry of Ayush through NIA, Jaipur. The Committee noted that the Ministry of Ayush, Government of India, had already accorded approval for extension of their engagement from 01.04.2025 to 31.03.2026 or until further orders, on existing terms and conditions, and had directed ratification by the Finance Committee. Accordingly, the Finance Committee ratified and recommended the extension of their contractual engagement as approved by the Ministry.

Agenda Item No. FC. 16.13	Post-Facto ratification of Provision of Imprest Amount at NIA, Panchkula.
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The Finance Committee ratified the post-facto approval of imprest for NIA, Panchkula, and recommended enhancement of the imprest amount from ₹20,000/- to **₹25,000/- each** for the In-charge Estate, Administrative Officer, and In-charge Stores, with a transaction limit of ₹5,000/- per transaction and recoupment on submission of vouchers, as per GFR provisions.

S. No.	Officer	Recommended Amount (₹)	Imprest	Remarks
1	In-charge Estate	25,000		Max. ₹5,000 per transaction; recoupment on vouchers.
2	Administrative Officer	25,000		Same as above
3	In-charge Stores	25,000		Same as above

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The Meeting ended with the Vote of Thanks to the Chair.
