



राष्ट्रीय आयुर्वेद संस्थान

मानद विश्वविद्यालय (डी-नोवो)
(आयुष मंत्रालय, भारत सरकार)

NATIONAL INSTITUTE OF AYURVEDA

Deemed to be University (De-novo)
(Ministry of AYUSH, Govt. of India)



No.F.10-42/2021-NIA/CC

Dated: 26-10-2021

The Chairman and Members of
Finance Committee of Deemed University
National Institute of Ayurveda, Jaipur

Subject: Modified Minutes of the 2nd Meeting of Finance Committee held on 27-9-2021 at New Delhi - Regarding.

Most Respected Sir/Madam,

I am directed to inform that vide this Institute Letter of even number dated 4-10-2021 approved Minutes of 2nd Meeting of Finance Committee held on 27-9-2021 were circulated and comments were invited on it. The Deputy Secretary(IF) vide his communication dated 18-10-2021 sent the following comments on the Minutes:

"(a) The wording "Finance Committee approved" may be replaced by "Finance Committee recommended". It is requested that suitable modifications may be made in the Minutes accordingly, wherever required.

(b) With regard to Minutes in respect of Agenda No. 18, it may be mentioned in the Minutes that "the agenda was taken up for discussion and representative of IFD stated the proposal of remuneration to officers assigned with additional responsibilities of Deemed University may not be considered by Finance Committee as it is not empowered to approve such remuneration. NIA, Jaipur submitted the justification for this proposal. Representative of IFD then stated that views of Department of Expenditure, Ministry of Finance could be obtained on this proposal. Thereafter, In view of justification provided in the agenda and submitted during the discussion, Finance Committee, recommended, in principle, the proposal to grant fixed monthly remuneration to teachers and officers of NIA, Jaipur, assigned with additional responsibilities, for carrying out the activities of Deemed University smoothly, till regular required posts are created, subject to concurrence of IFD. Finance Committee further advised NIA, Jaipur to submit the proposal on file to Ministry of AYUSH, giving all relevant details, for further examination."

The same have been incorporated in the Minutes and a copy of Modified Minutes is sent herewith for your perusal and information.

Yours faithfully,


(J P SHARMA)

JOINT DIRECTOR(ADMN.)

Copy to:

1. PPS to Secretary for kind information of Secretary(AYUSH)
2. PPS to Special Secretary, Ministry of AYUSH
3. Shri MA Qasmi, Joint Adviser(Unani), Ministry of AYUSH
4. Shri Raj Kumar, Deputy Secretary(IF), Ministry of AYUSH
5. Shri Yash Veer Singh, Deputy Secretary, Ministry of AYUSH
6. Shri A.S. Khan, Under Secretary, Ministry of AYUSH
7. Section Officer, NI Section, Ministry of AYUSH

Copy for necessary action to:

1. Estate In-Charge
2. Administrative Officer & Finance Officer I/C
3. Accounts Officer
4. Store Officer
5. PA to Vice Chancellor I/C & Director

जोरावर सिंह गेट, अमेर रोड, जयपुर-302002

Jorawar Singh Gate, Amer Road, Jaipur-302002

Tel.fax : 0141-2635816, Website : www.nia.nic.in, E-mail : nia-rj@nic.in

NATIONAL INSTITUTE OF AYURVEDA
(Deemed to be University Under *de-novo* Category)

MODIFIED MINUTES OF THE 2nd MEETING OF FINANCE COMMITTEE HELD ON 27-9-2021

PRESENT

1.	Prof. Sanjeev Sharma, Director & Vice-Chancellor I/C	Chairman
2.	Shri PK Pathak, Additional Secretary, Ministry of AYUSH	Member
3.	Prof. Mita Kotecha, Pro-Vice Chancellor I/C	Member
4.	Prof. Mahesh Chandra Sharma, Retd. Director of NIA	Member
5.	Shri Raj Kumar, Deputy Secretary(IF), Ministry of Health & FW	Member
6.	Prof. Aku Rama Murthi, Professor(SAG), NIA	Member
7.	Shri J.P. Sharma, Joint Director(Admn.)	Member
8.	Shri Chandra Shekhar Sharma, Administrative Officer(Finance Officer I/C)	Secretary

The Administrative Officer and Finance Officer I/C NIA welcomed the Chairman Members and all participants in the Meeting and requested the Chairman for his opening remarks.

The Chairman, in his opening remarks, cordially welcomed all the Members. He requested all the Members to recommend the proposals after due consideration and deliberations. He hoped that this Meeting will be successful and will definitely pave the way to the Deemed University for further development and enrichment of activities. Thereafter, with the permission of the Chairman, Agenda Items were presented.

Agenda Item No. 1 **To confirm Minutes of the 1st Meeting of Finance Committee held on 5-3-2021.**

Finance Committee confirmed the Minutes of its 1st Meeting held on 5-3-2021.

Agenda Item No. 2 **To report Action Taken/Present Position on the Recommendations of Minutes of 1st Meeting of Finance Committee held on 5-3-2021.**

Finance Committee noted the Action Taken/Present Position on the Recommendations of the 1st Meeting. The Action Taken/Present position in respect of Item No. 3.3 should be reported in Review Committee of the Ministry. The action taken/present position should be reported in detail with each and every step taken by the Institute like date of tender for PMC, name of PMC finalized, tender floated, award of work, amount deposited etc. Finance Committee is also of the opinion that Institute's own capacity should be developed in respect of minor electric and civil works. All procurement should be completed in the current financial year itself. So far as point No. 3.8 is concerned, Finance Committee advised that valuable obsolete items should not be underestimated and proper procedure must be followed.

Agenda Item No. 3 **To consider and recommend Grant of Stipend of Rs. 25,000 Per Month to Scholars to be admitted in the new PG Courses. (Rs. 36 Lakhs Per Annum)**

Finance Committee **recommended** to grant a Stipend of Rs. 25,000 Per Month to the Scholars to be admitted in the 6 new PG Courses with an intake capacity of 2 Seats each, subject to IFD concurrence. A proposal along with comparative statement mentioning stipend of equivalent courses presently being paid by other organization for such types of courses should be submitted to the Ministry for obtaining IFD concurrence. The Committee felt that it is mandatory to run these 6 new PG Courses for maintaining status of Deemed-to-be-University of the Institute to comply with the condition mentioned in Letter of Intent.



Agenda Item No. 4 **To consider and recommend various Constructions, Repair, Renovation Works etc. for Strengthening Infrastructure for various Activities (Rs. 7261 Lakhs)**

Finance Committee felt that the Items should be categorized in new works, revised works etc. Each work should separately be explained with clear-cut description of Finance Committee approval, Budget, Agency and present status etc. The proposals were discussed in detailed and **recommended** as under:

1. Construction of Hospital Building in the newly acquired Land at Malviya Nagar(Basement+Ground+7 Floors) - Rs. 3000 Lakhs and

2. Construction for VC Residence(Basement+Duplex) & Multi-Storey Type-IV Quarters (Basement+Ground+7 Floors) - Rs. 1132 Lakhs.

These proposals may be kept on hold for the present.

3. Construction of 2nd Floor and Addition & Alteration of Hospital Building - (Rs. 927 Lakhs) and

Finance Committee **recommended** the Proposal for Construction of 2nd Floor and Additional & Alteration of Hospital Building at an estimated Cost of Rs. 927 Lakhs subject to clearance of authorities/local bodies.

4. Construction of 2nd Floor on existing Admn. Building (Rs. 467 Lakhs).

Finance Committee **recommended** the Proposal for Construction of 2nd Floor on the existing Old Administrative Building at an estimated Cost of Rs. 467 Lakhs subject to clearance of authorities/local bodies.

5. Construction of Boundary Wall and Allied Works of Herbal Garden (Rs. 316 Lakhs).

Finance Committee **recommended** the Proposal for Construction of Boundary Wall and Allied Works of Herbal Garden at an estimated Rs. 316 Lakhs.

6. Laying of Water Supply Line for various Buildings – Rs. 88 Lakhs.

Finance Committee **recommended** the Proposal for Laying of Water Supply Line to various buildings at an estimated Cost of Rs. 88 Lakhs.

7. Construction of Lift-Well and Installation of Capsule Lift Academic Block – Rs. 54 Lakhs.

The Proposal was discussed in detail. It was noted that NIA has engaged NPCC as PMC for construction work costing Rs. 21 Crores. The work of construction of Lift-Well and Installation of Capsule Lift was mentioned in the scope of work given to PMC. Therefore, Finance Committee felt that no fresh approval is necessary. This work should be completed on urgency basis.

8. Repair & Renovation of Dissection Hall – Rs. 27 Lakhs.

Finance Committee **recommended** the Proposal for Repair & Renovation of Dissection Hall at an estimated Cost of Rs. 27 Lakhs.

9. Aluminium Partition of Halls and Rooms – Rs. 20 Lakhs.

Finance Committee **recommended** the Proposal for Aluminium Partition of Halls and Rooms at an estimated cost of Rs. 20 Lakhs.

10. Construction, Addition and Alteration of 1st Floor of Panchakarma Building - Revised Cost: Rs. 1230 Lakhs:

Finance Officer I/C informed that a construction project for construction of 2 floors on the existing Panchakarma building was approved by SFC costing Rs. 2100 Crores in its 55th Meeting held on 6-3-2019. Keeping in view urgency of work it was decided to construct only 1st Floor on Panchakarma building instead of 2 Floors and work order for Rs. 1039 Lakhs was given to NPCC.

The other works costing Rs. 1061 lakhs (2100-1039) having urgent nature, were allotted to NPCC on priority basis instead of Construction of 2nd Floor on the existing building of Panchakarma. These works were essential keeping in view the safety measures of the entire building, space requirement for newly launched Departments, providing facilities to patients and staff, manufacturing medicines in Pharmacy, sufficient lights in the Campus in night hours etc. The other works allotted to NPCC are: Installation of Fire protection/Detection/Alarm and Fire Fighting System in various building, Repair and Renovation of Existing Toilet and construction of OPD & IPD in Hospital and Admn. Building, Repair and renovation of Committee Hall and Committee Room, Repair and Renovation of 6 Electric Furnaces for Pharmacy, Construction of Badminton Court for Students, Construction for 1st & 2nd Floors on the existing Guest House and Warden Quarter, Construction of 3 Halls in front of Swastha Vritta and Installation of High Mast Lights.

Due to site condition, requirements and suitability of facilities the additional works like installation of Fire-Fighting Equipments, Provision for UPVC, Windows with Grills, Renovation of Toilets and Kitchen of Ground Floor on ground, etc. were awarded to NPC for which PMC submitted an Revised estimated of Rs. 1230 against which an amount of Rs. 1039 Lakhs have already been paid to PMC and therefore, the enhanced estimated cost of Rs. 190 Lakhs is submitted for approval before the Committee.

The Proposal was discussed in detail and Finance Committee **recommended** the additional construction work of 1st Floor of Panchakarma Building at the Revised Cost Estimate of Rs. 1230 Lakhs.

Agenda Item No. 5 **To consider and recommend Procurement of Equipments, Instruments, Articles for Development of Departments, etc. at an Estimate Cost of Rs. 731 Lakhs.**

Finance Committee **recommended** to procure the following Equipments, Instruments etc., at an estimated Cost of Rs. 731 Lakhs. The procurement should be made through GeM Portal following all codal formalities as per provisions of GFR.

S.No.	Name of the Equipments/Machineries/Instruments	Quantity	Estimated Cost Rs. in Lakhs	Head
Department of KriyaSharir				
1	Compound Microscope	10	60	GIA Capital
2	Cardio Pulmonary Exercise Testing - CPET	1	70	GIA Capital
3	LED Semen Quality Analyser	1	18	GIA Capital
4	Automated Hematology Analyser	1	11	GIA Capital
Department of ShalyaTantra				
5	Laparoscopic Simulator	1	200	GIA Capital
6	GI Endoscopy ERCP, EUS, Bronchoscope, EBUS Simulator	1	175	GIA Capital
7	Fistuloscopy Set with Imaging System	1	25	GIA Capital
8	Anesthesia Work Station	1	13	GIA Capital
Department of Shalakyatantra				
9	Indirect Ophthalmoscope	1	3	GIA Capital
10	Slit Lamp	1	7	GIA Capital
11	Non-Mydriatic Fundus Camera	1	5	GIA Capital
Hospital				
12	Patient Attendant Bench	65	5	GIA Capital
University Exam. Cell, New Departments, IT Centre				
13	Computers	50	36	GIA Capital
14	Multi-Functional Printers	50	10	GIA Capital
15	Smart Class (Interactive Touch Panels)	13	78	
New OPD Building				
16	Lump sum Requirements for Furnitures etc.	---	15	GIA Capital
Total			Rs. 731 Lakhs	

af

Agenda Item No. 6**To consider and recommend Procurement of Equipments for New Deptt. of Soundarya Ayurveda at an Estimated Cost of Rs. 52 Lakhs.**

Finance Committee **recommended** to procure the following Equipments, Instruments etc., for New Department of Soundarya Ayurveda at an estimated Cost of Rs. 52 Lakhs. The procurement should be made through GeM Portal following all codal formalities as per provisions of GFR.

S.No.	Name of the Equipment	Use	Cost Rs. In Lakhs
1	Cutometer Dual MPA-580 with Provision of 4 Probes plus Sebumeter	Multipurpose Adapter System	14.00
2	Vision-Face RD	Complete Face High Resolution Camera	10.00
3	Probe Tewarmeter TM Hex	Tans-eipermal Water Loss	7.00
4	Dandruffmeter DA 20	Analysis of Dandruff	5.50
5	Probe Friction Meter FR 700	Friction Resistance	4.50
6	Probe Corneometer CM 825	Skin Hydration	4.00
7	Probe Skin Colorimeter CL 400	Measuring Changes in Skin Color	4.00
8	Probe Hexameter MX 18	Skin Melanin/Erythema	3.00
TOTAL			52.00

Agenda Item No. 7**To consider and recommend Procurement of Software, Hardware and Networking to strengthen IT Related Activities at an Estimated Cost of Rs. 465 Lakhs.**

Finance Committee **recommended** to procure the following IT related Items at an estimated Cost of Rs. 465 Lakhs with the observation that the procurement should be made only from the funds received under CSS Scheme of the Ministry for which funds are being released by the Ministry very soon. The procurements should be made through GeM Portal following all codal formalities as per provisions of GFR.

			Rs. in Lakhs
1	Networking and Infrastructure		236
2	NIC E-Office		65
3	AYUSH Hospital Management Information System		45
4	Smart Education		50
5	Pre-Clinical Digital Simulation Laboratory for DDD Unit		24
6	Examination Cell Digitalization		20
7	IT Centre End-User Strengthening		10
8	Recurring Expenses for High Speed Back-up Lease Internet Line (Per Annum)		15
TOTAL			465 Lakhs

Agenda Item No. 8**To consider and approve Procurement of Equipments and engaging Manpower on Contractual Basis for Drug Discovery and Development Unit (Rs. 816 Lakhs).**

Finance Committee **recommended** to engage the following manpower on contractual basis for one year:

Sl.No.	Posts	Qualification	No.	Fixed Monthly Remuneration
1	Microbiologist	M.Sc. (Microbiology)	1	40,000
3	Lab. Technician	B.Sc./B.Pharma	2	25,000

Finance Committee **recommended** to procure the following equipments and instruments at an estimated cost of Rs. 805 Lakhs. The procurements should be made through GeM Portal following all codal formalities as per provision of GFR.

S.No.	Name Equipments	Use	Quantity	Cost Rs. In Lakhs
1	Liquid Chromatographic Mass Spectroscopy(LC-MS)	Identification of Small Organic Molecules, Structure Elucidation. Quantification of Adulterants etc.	1	300
2	Micro-Computed Tomography	CT Imaging of Vein, Lungs, Heart etc. of Small Experimental Animals.	1	200
3	Inductively Couple Plasma Mass Spectroscopy(ICP-MS)	Measuring and Identifying elements within a sample based on ionization.	1	75
4	Individually Ventilated Cages	Conducting Multiple Studies in 1 room.	8	50
5	Modular Furniture	For the new set up.	--	30
6	Deep Freezer Walk-in Chamber(-40°C)	Preserving samples for three years. (Statutory Requirement)	1	25
7	Pharmacology Experiment Module (Radial arms, Light and Dark Pole climb	Conducting various experiments.	1	20
8	Instrument for Microbiology Lab (Colony Counter, Disc Dispenser, Automated Microbiology Analyzer, etc.)	Conducting various experiments.	1	20
9	Non-Invasive rat tail cuff blood pressure monitoring apparatus	Measuring of blood pressure of experimental rats etc.	1	15
10	Gas Chromatography	Identification and separation of molecules in Herbal Samples.	1	15
11	Glassware, Chemical and Consumables	Laboratory Use	-	15
12	Digital X ray Machine	X-Ray based Studies on Animals	1	10
13	Broad Field Microscope	Histo-pathological Studies	1	10
14	Cage Changing Station	Normal Requirements in Trials.	2	06
15	Holographic Display Device	Computerized Animal Simulation Lab.	2	05
16	Automatic Soxhlet	Lab. Use	1	04
17	Software(Subscription)	For Computerized Animal Simulation Laboratory	Annual	5
	TOTAL			805

Agenda Item No. 9 To approve Purchase of Medicines costing Rs. 8 Lakhs from IMPCL for Dispensing during "Azadi Ka Amrut Mahotsava".

Finance Committee **recommended** to procure the Medicines required for dispensing to Geriatric Population of 60 Years and above including Frontline Workers under the "Azadi Ka Amrut Mahotsava". The cost involved may not be Rs. 8 Lakhs as the Program being undertaken by NIA will be for a year and therefore, the Institute will have to procure and keep stock of the medicines ready for the whole year. The cost involved has been reported to be around Rs. 80 Lakhs. Finance Committee approved the proposal. Finance Committee also suggested that NIA has powers to purchase the Medicines as per the requirements and therefore, no need to bring such matter before the Finance Committee.

Agenda Item No. 10 To ratify procuring 14 AC Units at a cost of Rs. 8.50 Lakhs.

Finance Committee ratified the approval given by Chairman, FC (VC I/C) for procuring 14 AC Units at a cost of Rs. 8.50 Lakhs.

Agenda Item No. 11**To consider and recommend for engaging persons on Outsourcing Basis for various activities and rechristening of already approved Positions for IT (Rs. 78 Lakhs for One Year)**

Finance Committee **recommended** to engage persons on Outsourcing Basis as mentioned below with the observation that IT related personnel should be engaged through BECIL (Broadcast Engineering Consultants India Ltd.). Guidelines issued by the Ministry of AYUSH for engaging Consultants/Manpower must be adhered to while engaging the manpower.

S.No.	Name of the Position	No.	Qualifications	Fixed Monthly Remuneration
6 New PG Departments				
1	M T S	10	10th Pass and at least 2 Years experience in Gardening and Labour Works.	Minimum Wages as per Govt. Rules
IT Centre				
2	Senior Engineer(IT)	1	B.Tech./B.E. in Computer Science/MCA with 5 Years Experience in Software Development.	Rs. 55,000
3	Software Engineer	1	BE/B.Tech. in Computer Science/MBA in IT/MCA with 2 Years relevant experience.	Rs. 35,000
4	IT Technician	2	BCA with 2 Years relevant Experience.	Rs. 25,000
Herbal Garden				
5	Gardener	7	8 th Standard Pass and at least 2 Years experience in Gardening and Labour Works.	Minimum Wages as per Govt. Rules
Estate Wing				
6	AC Technician	1	Diploma in Air-Conditioning from a recognised Institution with 5 Years Experience in maintenance and repairing of Air-Conditioners OR Certificate Course in AC Repairing from a recognized Institution with 5 Years relevant Experience	Rs. 25,000 Rs. 20,000 or Minimum Wages as per Govt. Rules
7	Fireman	3	Diploma or Certificate Course in Fire-Fighting from a recognized institution.	Rs. 20,000 or Minimum Wages
Pharmacy				
8	Machine Operator	1	Diploma in Machine Operations from arcognised Institution with 5 Years Experience in maintenance and repaire of various types of Manual and Electric Machines.	Rs. 22,000 or Minimum Wages as per Govt. Rules, whichever higher
Hospital				
9	Cook	2	Diploma of Cooking Trade from ITI or a recognised Institution with 5 Years experience.	Rs. 20,000 or Minimum Wages as per Govt. Rules, whichever higher
10	Kitchen Servant	2	10th Pass and at least 2 Years experience in managing a Hospital or Commercial Kitchen.	Minimum Wages as per Govt. Rules

Rechristening of Positions Already Approved for IT

Finance Committee **recommended** to rechristen 1 System Analyst and 1 IT Technician as Software Engineers with the same Qualifications and Fixed Monthly Remuneration as approved.



Agenda Item No. 12

To consider and approve Manpower on Contractual Basis for Nodal Agency Ayurveda Manuscriptology declared by Ministry of AYUSH (Rs. 5.20 Lakhs).

Finance Committee **recommended** to engage the following manpower on contractual basis for the Nodal Agency Ayurveda Manuscriptology for one. However, the Rate of Remuneration may be checked with CCRAS.

S.No.	Name of Post	No.	Qualifications	Fixed Monthly Remuneration
1	Sr. Res. Fellow(Ayurved)	1	1. MD(Ayurveda) Siddhanta&Samhita OR BAMS with 3 years Working Experience in Manuscripts. 2. Good English Translating Skill	Rs. 40,000
2	Computer Operator	1	Diploma in Computer Application of minimum 1 year duration from a recognized institution.	Rs. 20,000

Agenda Item No. 13

To consider and recommend to increase the Fixed Monthly Remuneration of various Positions approved for Outsourcing. (Rs. 7.56 Lakhs)

Finance Committee **recommended** to increase the Fixed Monthly Remuneration for the following positions with an 5% increase every year because of the justification that the qualification prescribed for all the positions mentioned at Sl.No. 1 to 4 is M.Sc. or equivalent and therefore, pay parity should be maintained for equal qualification for smooth functioning of routine work. In case of Hardware Engineer, the remuneration was approved almost 10 years ago and needs a suitable revision. The revision should not be allowed in mid-way. Revised remuneration should be applied on new contract only.

S.No.	Name of the Position	Qualifications Approved	Remuneration Approved
1	Phytochemist (2)	M.Sc.(Phyto-Chemistry/ Chemistry/ Organic Chemistry/ Pharmaceutical Chemistry) OR M.Pharma(Medicinal Chemistry/Analytical Chemistry/Quality Assurance/Phyto-Pharmaceuticals. OR B.Sc.(Chemistry) with 3 Years relevant experience	Rs. 40,000
2	Pharmacognocist (1)	M.Sc.(Botany), M.Pharma(Pharmacognocy) OR B.Sc.(Botany) with 2 Years relevant experience.	Rs. 40,000
3	Pharmacologist (1)	M. Sc./Ph.D Pharmacology	Rs. 40,000
4	Horticulturist(1)	M.Sc. (Horticulture) OR M.Sc. (Agriculture) with 1 Year relevant experience OR B.Sc. Horticulture/Agriculture with 3 Years relevant experience.	Rs. 40,000
5	Hardware Engineer(2)	Polytechnic Diploma in Hardware & Networking of 3 Years Duration and 2 Years Experience/Certified by reputed Companies like Microsoft, Linux(Red Hat).	Rs. 25,000

Agenda Item No. 14

To increase the Fixed Monthly Remuneration of Modern Consultants.

Finance Committee **recommended** to revise the Fixed Monthly Remuneration for the positions as shown against each below considering for improving and qualitative hospital services to the patients and also for smooth day to day activities of teaching, training, demonstration, etc.. Services of Consultants are very much needed for these activities and it is very difficult or not possible to engage such Modern Consultant on so low remuneration. After due consideration and deliberation, the Finance Committee satisfied and approved to increase the Fixed Monthly Remuneration of these Modern Consultants to Rs. 75,000 Per Month. The revision should not be allowed in mid-way. Revised remuneration should be applied on new contract.

S.No.	Consultants	No.	Qualifications
1	General Surgeon	1	MS in Surgery
2	Gynaecologist	1	MS in Gynacology
3	Pediatrician	1	MD in Pediatrics
4	Anaesthetist	1	MD in Anaesthesia
5	Radiologist/Sonologist	1	MD in Radiology
6	Ophthalmology	1	MS in Ophthalmology

Agenda Item No. 15 **To increase the Fixed Monthly Remuneration of Professors to be appointed on Contractual Basis.**

Finance Committee **recommended** to increase the Fixed Monthly Remuneration for engaging Retired Professors on vacant Posts to Rs. 1,00,000. Persons should be engaged as and when needed.

Agenda Item No. 16 **To consider and approve to increase the Additional Duty Allowance to Teachers assigned with additional duties and responsibilities(Rs. 5.50 Lakhs)**

Finance Committee **recommended** to increase the Additional Duty Allowance to Rs. 3500 Per Month to the Teachers involved in the following Additional Duties and Responsibilities with the observation that Institute has to explore the possibilities of engaging manpower for such tasks.

1. Dean	4	6. Herbal Garden In-Charge	1
2. Dy.Med.Supdt.	1	7. Estate In-Charge	1
3. OPD In-Charge	1	8. Chief Hostel Warden	1
4. Satellite Hospital I/C	1	9. Hostel Warden	5
5. Mobile Camp I/C	1	10.IT In-Charge	1
		11. RMO(City Hospital)	1

Agenda Item No. 17 **To consider and approve Reimbursement of Telephone Charges for Matron.**

Finance Committee did not recommend the Proposal. Finance Committee also suggested that such kind of agendas should not be brought in the Finance Committee.

Agenda Item No. 18 **To consider and recommend Grant of Remuneration to Officers assigned with Additional Responsibilities of Deemed University (Rs. 7 lakhs).**

The Agenda was taken up for discussion and representative of IFD stated the proposal of remuneration to officers assigned with additional responsibilities of Deemed University may not be considered by Finance Committee as it is not empowered to approve such remuneration. NIA, submitted the justification for this proposal. Representative of IFD then stated that views of Department of Expenditure, Ministry of Finance could be obtained on this proposal. Thereafter, in view of justification provided in the agenda and submitted during the discussion, Finance Committee, recommended, in principle, the proposal to grant fixed monthly remuneration to teachers and officers of NIA, Jaipur, assigned with additional responsibilities, for carrying out the activities of Deemed University smoothly, till regular required posts are created, subject to concurrence of IFD. Finance Committee further advised NIA, Jaipur to submit the proposal on file to Ministry of AYUSH, giving all relevant details, for further examination.

Net

Additional Duties & Responsibilities Being Held	No.	Monthly Remuneration Proposed
Pro-Vice-Chancellor	1	10,000
Registrar	1	9,000
Controller of Examinations	1	9,000
Deputy Controller of Exams.	2	8,000
Joint Registrar	1	8,000
Finance Officer and Assistant Controller of Exams.	1	7,000

Additional Agenda No.1 Repair, Addition and Alteration of Ground Floor of existing Panchakarma Building - (Rs. 18.43 Lakhs)

Finance Committee **recommended** the Proposal for Repair, Addition and Alteration of Ground Floor of existing Panchakarma Building costing 18.43 Lakhs.

The Meeting ended with a Vote of Thanks to the Chair.

