



NATIONAL INSTITUTE OF AYURVEDA
Deemed To Be University

**Minutes of the 6th Meeting of Finance Committee held on
14-3-2023 at 10-30 AM in the Ministry of Ayush at New Delhi**

PRESENT

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| 1. | Prof. Sanjeev Sharma, Vice-Chancellor | Chairman |
| 2. | Shri PK Pathak, Special Secretary, Ministry of Ayush | Member |
| 3. | Dr. M.A. Qasmi, Adviser(Unani), Ministry of Ayush | Special Invitee |
| 4. | Prof. Mita Kotecha, Pro-Vice Chancellor I/C | Member |
| 5. | Prof. Mahesh Chandra Sharma, Retd. Director of NIA | Member |
| 6. | Shri Raj Kumar, Deputy Secretary(IF), Ministry of Health & FW | Member |
| 7. | Prof. Aku Rama Murthi, Professor(SAG) & Registrar I/C, NIA | Member |
| 8. | Shri J.P. Sharma, Joint Director(Admn.) | Member |
| 9. | Shri Chandra Shekhar Sharma, Administrative Officer(Finance Officer I/C) | Secretary |

The Administrative Officer and Finance Officer I/C NIA welcomed the Chairman, Members and all participants in the Meeting and with the permission of Chairman, presented Agenda Items.

Agenda Item No. FC.6.1	To confirm Minutes of the 5th Meeting of Finance Committee held on 10-6-2022.
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Duly approved minutes were circulated to all the Members of the Finance Committee and no comments were received on the Minutes hence the Finance Committee confirmed the Minutes of the 5th Meeting of Finance Committee held on 10-6-2022.

Agenda Item No. FC.6.2	To report Action Taken/Present Position on the Approvals/ Recommendations of 5th Meeting of FC held on 10-6-2022.
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Finance Committee noted that Action Taken Report/Present Position on the Approvals/ Recommendations given in the 5th Meeting of Finance Committee held on 10-6-2022 with the following observations with regard to following Agenda Items of Action Taken:

- 5.5 Regular follow up should be kept in respect of procurement of 13 Items. It should be completed in the current year and regourious efforts should be made to sortout the problems faced in retendering of rest 23 Items.
- 5.10 CCRAS should be reminded to transfer the grant released by the Ministry for NIA under CSS Scheme.

Agenda Item No. FC.6.3	To approve Starting of an OPD in Central Hospital of North Western Railways, Jaipur along with the Manpower and Expenses required.	Funds Required: Rs. 43.50 Lakhs
		Budget Head: GIA-General

Finance Committee recommended starting of an OPD in Central Hospital of North Western Railways, Jaipur along with the Manpower and Expenses as below. For engaging personnel on outsourcing basis after which due procedure should be followed.

Manpower (Rs. 5.10 Lakhs):

S.No.	Position	No.	Monthly Fixed Remuneration	Remuneration Per Annum
1	Pharmacist(Ayurved) (Qualification as per NIA RRs.)	1	Rs. 24,000	Rs. 2,88,000
2	MTS (10 th Pass)	1	Rs. 18,500	Rs. 2,22,000
	TOTAL	3	Rs. 42,500	Rs. 5,10,000

Medicines (Rs. 38.40 Lakhs):

S.No.	Source	Expenditure Per Month	Expenditure Per Annum
1	NIA Pharmacy	Rs. 2,20,000	Rs. 26,40,000
2	IMPCL	Rs. 1,00,000	Rs. 12,00,000
	TOTAL	Rs. 3,20,000	Rs. 38,40,000

Agenda Item No. FC.6.4	To approve Starting of an OPD at Sodala in Jaipur City along with the Manpower and Expenses required.	Funds Required: Rs. 19.30 Lakhs
		Budget Head: GIA-General

Finance Committee recommended starting of an OPD at Sodala in Jaipur City along with the Manpower and Expenses as below.

S.No.	Items	Exp. Per Month	Expenditure Per Year
1	Medicines from NIA Pharmacy	Rs. 75,000	Rs. 9,00,000
2	Medicines to be procured from IMPCL	Rs. 35,000	Rs. 4,20,000
3	Manpower: Pharmacist 1	Rs. 24,000	Rs. 2,88,000
4	Manpower: MTS 1	Rs. 18,500	Rs. 2,22,000
5	Procurement of Furnitures	One Time	Rs. 70,000
6	Contingency Items	One Time	Rs. 30,000
	TOTAL		Rs. 19,30,000

Agenda Item No. FC.6.5	To consider and approve Launching of an ICU in the 280 Bedded NABH Accredited Campus Hospital.	Funds Required: Rs. 142 Lakhs.
		Budget Head: GIA-General

Finance Committee recommended the proposal for launching of an ICU in 280 Bedded NABH Accredited Campus Hospital, in principle, with the observation that the proposal should be submitted to the Ministry for consideration and approval of IFD along with updated list of instruments required and the data of patients referred from NIA Hospital to another Hospitals for intensive care.

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Agenda Item No. FC.6.6	To ratify the Approval of Rs. 55 Lakhs given by Chairman, FC for organizing International Conference on Ayurvedic Pharmaceutical Sciences.	Funds Required: Rs. 55 Lakhs
		Budget Head: GIA-General

Finance Committee ratified the approval of Rs. 55 Lakhs given by the Chairman, FC for organizing International Conference on Ayurvedic Pharmaceutical Sciences organised on 23-25 February 2023 in the Campus of the Institute.

Agenda Item No. FC.6.7	To consider and recommend Creation of 32 Posts for NIA Deemed University.	Funds Required: Rs. 459 Lakhs
		Budget Head: GIA-Salary

Finance Committee recommended creation of 32 Posts for NIA Deemed University as below:

Sl.No.	Name of the Post	Pay Level/GP		No. of Post
18 Regular Teaching Posts for Newly Created 6 Departments				
1	Professor	13	8700	6
2	Associate Professor	12	7600	6
3	Assistant Professor	10	5400	6
14 Regular Administrative Posts				
1	PS to Vice-Chancellor	10	5400	1
2	PA to Registrar, JDA and Controller of Exams.	6	4200	3
3	Rajbhasha Adhikari	10	5400	1
4	Assistant Accounts Officer	7	4600	1
5	Assistant Section Officer	6	4200	2
6	Senior Secretariat Assistant	4	2400	3
7	Junior Secretariat Assistant	2	1900	3
TOTAL				32

Agenda Item No. FC.6.8	To consider and recommend Establishing of National Repository of Metals & Minerals.	Funds Required: Rs. 174 Lakhs
		Budget Head: GIA-General: Rs. 149 Lakhs GIA-Capital : Rs. 25 Lakhs

Finance Committee discussed the agenda in detail and approved with the observation that Repository should be established in unique manner keeping in mind the multiple concepts and benefits of the Repository in the interest of faculty, students and scholars. Details of each drugs should be available in the form of Audio-visual and hard copy.

Agenda Item No. FC.6.9	To consider and recommend, in principle, to establish Ayurvedic Pharmacy, Ayurvedic Food & Bakery and Cosmetic Manufacturing Unit for Commercial Purposes.
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Finance Committee recommended, in principle, to establish Ayurvedic Pharmacy, Ayurvedic Food & Bakery and Cosmetic Manufacturing Unit for Commercial Purposes in the newly acquired Land at Malviya Nagar, Jaipur City.

Agenda Item No. FC.6.10	To approve to utilize Rs. 13.41 Lakhs from NIA Budget of 2022-23 for urgent payment of Financial Assistance to 149 Trainees participated in the 8 Courses conducted under Ayush Skill Development Scheme during 2021-22 under CSS.	Funds Required: Rs. 13.41 Lakhs
		Budget Head: GIA-General

As the required grant under the Champion Services Sector Scheme has been released by the Ministry hence, this agenda item was withdrawn.

Agenda Item No. FC.6.11	To approve Engaging 1 BAMS Graduate and 2 Data Entry Operators for Preparation of Ayurveda Aahara Compendium.	Funds Required: Rs. 10.80 Lakhs for 1 Year
		Budget Head: GIA-General

Finance Committee ratified engaging 1 BAMS Graduate and 2 Data Entry Operators for Preparation of Ayurveda Aahara Compendium which was earlier approved vide Ministry Letter No.T.11013/2/2022-DPC Dated 29-9-2022.

Agenda Item No. FC.6.12	To give <i>post-facto</i> Approval for increasing the Fixed Monthly Remuneration of 1 Senior Office Assistant engaged by NIA on Contractual Basis for the Office of Secretary, Ministry of Ayush.	Difference in Funds: Rs. 1,83,252 in 2022-23
		Budget Head: GIA-General

This Item was withdrawn.

Agenda Item No. FC.6.13	To approve engaging 1 Accounts Assistant for Ministry of Ayush	Funds Required: Rs. 3.24 Lakhs.
		Budget Head: GIA-General

Finance Committee recommended with the observation that this Item should be submitted on the File to the Ministry for approval of IFD as the case is of nomination basis.

Agenda Item No. FC.6.14	To approve engaging Personnel on Contractual/Outsourcing Basis.	Funds Required: Rs. 166.45 Lakhs.
		Budget Head: GIA-General

The Finance Committee recommended engaging following 35 personnel on Contractual/Outsourcing Basis to carry and manage increased activities in these Units. FC recommended 20 Panchakarma Technicians in place of 43.

S.No.	Required For	Name of Post	No.	Qualifications	Fixed Monthly Remuneraton (Rs.)	
					Per Month	Per Year
1	Central Lab.	Pathologist	1	MD in Pathology	75,000	9,00,000
		Computer Operator	1	Diploma in Computer Application of minimum 1 year duration from a recognized institution.	23,700	2,84,400
2	Panchakarma Unit	Panchakarma Technician	20	12 th Standard Pass and Panchakarma Technician Certificate Course of 1 Year Duration from a recognised Institution.	23,700	56,88,000
3	N A B H	Computer Operator	1	Diploma in Computer Application of minimum 1 year duration from a recognized institution.	23,700	5,68,800
4	AHIMS	Computer Operator	1			
5	Herbal Garden	Labourer	3	8 th Standard Pass.	18,500	6,66,000
6	Guest House	Front Office Supervisor	2	Graduate with 3 Years Experience in Front Office of reputed Hotel.	25,000	6,00,000
		Housekeeping Staff	3	8 th Standard Pass	18,500	6,66,000
		MTS/Helper	3	10 th Standard Pass	20,200	7,27,200
TOTAL			35			1,01,00,400

Agenda Item No. FC.6.15	To consider to increase the Fixed Monthly Remuneration of Personnel engaged on Contractual/Outsourcing Basis.	Funds Required: Rs. 5.76 Lakhs Lakhs.
		Budget Head: GIA-General

Finance Committee recommended increase in the Fixed Monthly Remuneration of Physiotherapist only with prospective effect i.e. from 1st April 2023. The proposal for rest of the position along with other similar positions having similar qualifications should be placed in next Finance Committee so that equality in remuneration can be maintained in identical positions. Feed back can also be obtained from other similar institutions in this regard.

S.No.	Name of Position	No.	Qualifications	Present Fixed Monthly Remuneration	Proposed Fixed Monthly Remuneration	Annual Increase
3	Physiotherapist	1	Degree in Physiotherapy	Rs. 22,000 (Revised in 54 th Meeting of SFC held on 23-5-2018)	Rs. 40,000	2,16,000

Agenda Item No. FC.6.16	To consider and approve Financial Powers to Vice-Chancellor and Officers.
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Finance Committee recommended the Financial Powers to Vice-Chancellor and other Officers of the University with the following observations. The Financial Powers recommended by the Finance Committee is attached at **Annexure-1**.

- The Financial Power proposed at Sl. No. 4, 26, 28, 29 and 35 should be withdrawn.
- The Financial Power proposed at Sl. No. 9 should be amended as Refreshment Expenses in Meetings etc. in place of Refreshment/Entertainment Expenses.
- In Col. 9 of Financial Power proposed at Sl. No. 24 it should be added that '*Subject to provisions of GFRs, DFPRs, DoE, DoPT and UGC norms & guidelines, instructions, orders, guidelines, procedures, general orders or special orders issued by Govt. of India from time to time and economy and other instructions issued by the Ministry of Finance, Department of Expenditure, CVC and Ministry of Ayush*'.
- The Financial Powers proposed at Sl.No. 31 and 33 should be delegated to Vice-Chancellor only. It should not further delegated.
- In the last of Financial Powers proposed at Sl.No. 34, the words '**Students Extra-Curricular Activities, Educational Tours**' should be added.

The exercise of delegation of Financial Powers against each item shall be subject to rules and financial limits in accordance with provisions of GFRs, DFPRs, DoE, DoPT and UGC norms & guidelines, instructions, orders, guidelines, procedures, general orders or special orders issued by Govt. of India from time to time and economy and other instructions issued by the Ministry of Finance, Department of Expenditure, CVC and Ministry of Ayush, fiscal codes, procedures and limit being within budgerary allocation for each financial year.

Delegated powers will not be furtehr re-delegated to any subordinate officer and Vice-Chancellor i.e. Head of the Department will be responsible for correctness, regulatory and propriety of the decisions taken by them within delegated powers authorised.

Beyond the delegation of Financial Powers, concurrence of the Ministry of Ayush and IFD will be required in all cases.



Agenda Item No. FC.6.17	To approve Residential Accommodation, HRA and Amenities for Vice-Chancellor	Funds Required: Rs. 47.20 Lakhs
		Budget Head GIA-Salary: Rs. 7,20,000 GIA-General Rs. 40,00,000

Finance Committee recommended the following items for Vice-Chancellor as per his entitlement subject to following UGC norms:

1. Residential Accommodation to be taken on Rent as proposed above.
2. Grant of HRA (@ 18%) with effect from Date of Joining as Vice-Chancellor till a suitable Hired Residence is allotted.
3. ISD Facilities for the Residential Landline Phone and all other facilities which are attached to the Post.
4. Personnel on Outsourcing basis for his Residence:

Post	Qualification	Remuneration	
		Monthly	Annual
Attendant 1	10 Standard Pass	Minimum Wage Presently Rs. 18,500	Rs. 2,22,000
Cook 2	Experienced or Qualified Cook	Minimum Wage Presently Rs. 18,500	Rs. 4,44,000
Gardner 1	Minimum 7 th Pass	Minimum Wage Presently Rs. 18,500	Rs. 2,22,000
Security 3	As laid down for similar purpose in NIA	Minimum Wage Presently Rs. 18,500	Rs. 6,66,000
MTS 2 (Housekeeping)	10 th Pass	Minimum Wage Presently Rs. 18,500	Rs. 4,44,000

5. Furnishing of the Residence (Furnitures, Kitchen-wares, Refrigerator, Crockery etc.)

Additional Agenda Item No. FC. 6.18	To consider the request made by M/S Deepak Builders & Engineers India Pvt. Ltd., the Agency entrusted with the Construction for NIA, Panchkula
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The Finance Committee recommended that the issues raised by the M/s Deepak Builders & Engineers (I) Pvt. Ltd. should be resolved as per the terms & conditions of Agreement executed in between M/s. WAPCOS Ltd., the PMC and M/s. Deepak Builders & Engineers India Pvt. Ltd. for the Project and the Agreement executed in between NIA & M/s. WAPCOS Ltd. All the pending drawing should be provided to the Builders at the earliest without any delay. The Finance Committee is of the firm opinion that the project work should be completed before September 2023.

Additional Agenda Item No. FC.6.19	To consider to increase the Fixed Monthly Remuneration of Shri Vipen Vihari Sharma, Project Consultant engaged for NIA Panchkula.	Addl. Funds Required: Rs. 3 Lakhs
		Budget Head: GIA-General

Finance Committee recommended that the proposal subject to compliance of Ministry of Ayush Guidelines circulate in July 2021 on engagement of Consultants, prospectively keeping in view the CVC Guidelines.



Additional Agenda Item No. FC.6.19	To approve to engage 1 AC Mechanic and 1 Helper for maintaining the AC Plant	Addl. Funds Required: Rs. 5.20 Lakhs
		Budget Head: GIA-General

Finance Committee discussed the agenda in detail and recommended the proposal to engage following personnel on contractual basis. Finance Committee also suggested that while putting the agenda for manpower approval the full details along with the similar manpower already engaged should be provided. Finance Committee also suggested that in future the manpower requirements should be placed in tabular form under single agenda item.

1	AC Mechanic	1	Diploma in Airconditioning from a recognised institution with 5 years experience in maintenance and repairing of airconditioners OR Certificate Course in AC Repairing from a recognised Institution with 5 years relevant experience.	Rs. 25,000 Per Month for Diploma Holder. Rs. 20,000 Per Month for Certificate Holder.
2	Helper	1	Experience in air-condition repair and maintenance	Rs. 18,000 (Minimum Wages)

Meeting ended with the Vote of Thanks to the Chair.



NATIONAL INSTITUTE OF AYURVEDA

Deemed to be University

Delegation of Powers:

- i) The Vice-Chancellor shall exercise all powers as may be delegated to him by Board of Management as per Clause 4.4.34 of Rule 4 and Rule 7 of MoA and Rules & Regulations.
- ii) The Vice-Chancellor shall have the power to delegate some of his powers to any of his/her subordinate officers with the concurrence and approval of the Board of Management as per Rule 25.7 and Rule 25.8. of MoA and Rules & Regulations.
- iii) The Board of Management may delegate any or all the powers conferred upon it under the Memorandum of Association to any officer(s) under its control subject to such conditions as the Board of Management may deem fit to impose.

The Powers of Delegations to the Officers of Institute will be Subject to the Following Conditions:

- i) A specific budget provision exists for meeting the expenditure in the financial year in which it is proposed to be incurred.
- ii) The Vice-Chancellor shall have the powers to sanction expenditure on "New Items" in emergent cases which may be reported to the Finance Committee and Board of Management at its next meeting for the ratification.
- iii) There shall not be delegation of any financial powers to the Finance Officer as he is the custodian of the funds. However, the Finance Officer or his nominee may be associated with all the purchase committees, tender opening committee, library committee, campus development committee or any other committee giving recommendations having financial implications. The officers delegated with the financial powers may obtain prior concurrence from the Finance Officer in respect of any item, if he so deem fit.
- iv) All purchases or hiring of the services shall be made in accordance with the provisions of the GFR as amended from time to time.
- v) It shall be the duty of the drawing officer to satisfy that the expenditure has been incurred in accordance with the rules on the subject. He/She shall ensure that the stores have correctly received the goods/articles and taken on charge or services have been satisfactorily rendered. Each bill before being passed on to the Finance and Accounts Branch for payment shall be entered in the Expenditure Control Register to ensure that budgetary allotment does not exceed in any case.
- vi) Powers Delegated to a lower authority can be exercised at any point of time by superior authority or authorities.
- vii) The delegation of powers is subject to observance of rules and procedures prescribed from time to time.
- viii) Notwithstanding these delegations, in cases where adequate competition does not exist or emergent purchase are to be made on expenditure incurred in relaxation of the prescribed procedures, approval of the Vice-Chancellor shall be necessary. In such cases, the Vice Chancellor shall act after seeking the opinion of the Finance Officer.

**DELEGATION OF FINANCIAL POWERS TO VARIOUS OFFICERS OF NATIONAL INSTITUTE OF AYURVEDA
DEEMED UNIVERSITY**

Sl. No.	Nature of Power	Vice-Chancellor	Registrar	Jt. Director (Admn.)	DMS (Hospital)	DD(A)	Admn. Officer	Remarks
1	To fix the amount of advance and its sanction.	Full Powers	Up to Rs. 2,00,000	Up to Rs. 1,00,000	Up to Rs. 1,00,000	Up to Rs. 50,000	Up to Rs. 25,000	For unforeseen expenditure which cannot be postponed.
2	To waive the recovery or charging of interest on advances under rule 222 to 267 of GFR	Full Powers	----	----	----		----	As per the rules of Govt. of India from time to time.
3	To allow the amount of installments of advances in exceptional cases.	Full Powers	----	----	----		----	As per the rules of Govt. of India from time to time.
4	Construction for New Project, Buildings etc.	Full Powers Upto 5 Crores	----	----	----		----	Subject to provisions in the budget. Expenditure above Rs. 5 Crores to 15 Crores will be on the recommendation of FC and approval of the same by BoM. Proposals involving Expenditure above Rs. 15 Crores will be submitted to the BOM for its approval.
5	Power to incur Revenue Expenditure	Full Powers	----	----	----		----	Subject to provisions in the budget.
6	Recurring expenses other than miscellaneous expenditure.	Full Powers	Up to Rs. 2,00,000	Up to Rs. 1,00,000	Up to Rs. 1,00,000	Up to Rs. 50,000	Up to Rs. 25,000	Subject to budget provision.
7	Non-recurring expenses contingent expenditure.	Full Powers	Up to Rs. 2,00,000	Up to Rs. 1,00,000	Up to Rs. 1,00,000	----	----	Subject to budget provision.
8	Refreshment in Meetings etc.	Full Powers	Up to Rs. 25,000	Up to Rs. 20,000	Up to Rs. 20,000	Up to Rs. 10,000	Up to Rs. 5,000	Subject to varification of concerned HoD, Unit Head, Unit(In-Charge) and Govt. of India guidelines.
9	Execution of Work/minor works, repairs and renovation of buildings by approved agencies	Full Powers up to Rs. 5 Crores	Up to Rs. 2,00,000	Up to Rs. 1,00,000	Up to Rs. 1,00,000	Up to Rs. 50,000	Up to Rs. 25,000	Subject to provisions in the budget. Expenditure above Rs. 5 Crores to 15 Crores will be on the recommendation of FC and approval of the same by BoM.

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								Proposals involving Expenditure above Rs. 15 Crores will be submitted to the BOM for its approval.
10	Maintenance & Upkeep of Office equipments, fixtures and furniture	Full Powers	Up to Rs. 2,00,000	Up to Rs. 1,00,000	Up to Rs. 1,00,000	Up to Rs. 50,000	Up to Rs. 25,000	Subject to Budget Provision.
11	Purchase of Publications Library Bookes and Journals	Full Powers	Up to Rs. 2,00,000	Up to Rs. 1,00,000	Up to Rs. 1,00,000	Up to Rs. 50,000	Up to Rs. 25,000	Subject to Budget Provision.
12	Purchase Stationery for Office, Hospital	Full Powers	Up to Rs. 2,00,000	Up to Rs. 1,00,000	Up to Rs. 1,00,000	Up to Rs. 50,000	Up to Rs. 25,000	Subject to Budget Provision and with strictly following government procedure.
13	Muncipal Rates/Taxes or Cantonment Taxes etc.	Full Powers	Up to Rs. 2,00,000	Up to Rs. 1,00,000	Up to Rs. 1,00,000	Up to Rs. 50,000	Up to Rs. 25,000	Subject to Budget Provision.
14	Rent : i) For Hiring of Buildings/Accommodations for Office/Hostels/Hospitals/ Guest House	Full Powers (as per rates approved by FC and BOM)	----	----	----		----	Note.: (1) No building will be hired unless:- i)The rent has been certified as reasonable either by CPWD/PWD, rent control authority or other such authorised body or a Committee of Senior officers including Finance Officer. ii) The area is within the scales of accommodation authorized for various purposes. iii) The lease will not exceed five years in each case and law on the subject. 2. All cases involving Rental of Rs. 5 lakhs per annum and above will be reported to the Board of Management.
15	Power to sanction renting-out of ordinary office accommodation.	Full Powers	----	----	----		----	Subject to approval of FC and BOM and rent assessment by CPWD/State PWD.
16	Repair, Maintenance and strengthening of the buildings.	Full Powers	Upto Rs. 10,00,000	Upto Rs. 5,00,000	Upto Rs. 5,00,000	Upto Rs.3,00,000	Upto Rs. 2,00,000	Subject to recommendations of the Building Committee/Works Committee or any other appropriate body and also by ensuring availability of funds under the appropriate head.
17	Telephones: (i) Payment of Charges/Bills/ Rent	Full Powers Full Powers for	Full Powers Within the approved guidelines.	Full powers, within approved guidelines.	----		----	As per the rules and guidelines of Govt. of India issued from time to time.

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	(ii) Installation	sanctioning installation of residential & office telephone.						
18	To permit teaching staff to accept fee for examinership, invigilation, paper setting, valuation of answer books etc. outside the Institute	Full powers	----	----	----		----	Subject to the provisions of SR-12 and maximum of Rs. 10,000 in a financial year
19	To permit undertaking of private work and acceptance of fee	Upto Rs. 5000/-	----	----	----		----	
20	To permit travel by air to Non-officials.	Full Powers	----	----	----		----	
21	Powers to sanction recoupment of permanent advances/imprest.	Full powers. He shall also sanction Imprest Advances to Departments and Units as per needs.	----	----	----		----	
22	Power to grant advance of T.A. to himself and to other employee.	Full Powers	Full Powers for Group A Officers	Full Powers for Groups-B	Full Powers for Groups-C	----	----	
23	Purchase of stores including Fixtures & Furniture.	Full Powers up to Rs. 5 Crores	Up to Rs. 2,00,000	Up to Rs. 1,00,000	Up to Rs. 1,00,000	Up to Rs. 50,000	Up to Rs. 25,000	Subject to budget provision and in accordance with the provisions of GFRs, DFPRs, DoE, DoPT and UGC norms & guidelines, instructions, orders, guidelines, procedures, general orders or special orders issued by Govt. of India from time to time and economy and other instructions issued by the Ministry of Finance, Department of Expenditure, CVC and Ministry of Ayush, Expenditure above Rs. 5 Crores to 15 Crores will be on the recommendation of FC and approval of the same by BoM.

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								Proposals involving Expenditure above Rs. 15 Crores will be submitted to the BOM for its approval.
24	Purchase of Raw Drugs, Prepared Medicines, Chemicals, Medical Stores, Medical Equipments, Machineries, Apparatus, Instruments of Hospitals, Laboratories, Museums, Pharmacy or any of its Units in the interest of patient care, research, teaching & training and office purposes.	Full Powers Upto 10 Crores	----	----	----		----	Subject to provisions in the budget. Expenditure above Rs. 10 Crores to 20 Crores will be on the recommendation of FC and approval of the same by BoM. Proposals involving Expenditure above Rs. 20 Crores will be submitted to the BOM for its approval.
25	To order sale by auction or otherwise in the interest of Institute of unserviceable stores or perishable articles.	Full Powers	----	----	----	----	----	Subject to following provisions of GFR.
26	Printing & Binding of Reports, Hospital Stationery, Documents, Leaflets, Handbills, Hoardings, Posters, Banners, IEC Materials etc. etc.	Full Powers.	----	----	----	----	----	Subject to budget provision and following codal formalities.
27	To incur contingent expenditure on miscellaneous items.	Full powers.	----	----	----	----	----	Subject to the conditions contained in Economy Instructions issued by Govt. India from time to time and provisions of GFRs.
28	Power to incur expenditure on Drug Standardization and Testing outside Govt. Autonomous/DST approved Research & Academic Institutions under Drug Development Programme.	Full Powers Subject to provision in budget.	Full Powers upto Rs. 5,00,000.	----	----		----	----
29	Repair of motor vehicles.	Full Powers	----	----	----	----	----	Subject to prescribed adherence of procedures/rules of Govt. of India.
30	To sanction all expenditure relating to organizing Academic Activities(Seminars, Conferences, Workshop, Melas, Training Programs, CME, TOT, IEC	Full Powers subject to provision in budget.	----	----	----		----	----

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	Activities), Public Outreach & Promotional Activities, Management of Pandemics (Drug Development & Preparation, Drug Distribution, Deployment of Manpower, etc.), Students Extra-Curricular Activities, Educational Tours, etc.							
31	To maintain Gardens of the Institutes and give annual maintenance contract for their maintenance; Recurring, Hiring of Services through Outsourcings like Manpower Supply, Housekeeping, Security, Horticulture, Biomedical Waste, Laundry, Vegetables & Fruits, Food Articles, Food Supply, Maintenance Contracts etc.	Full Powers.	----	----	----		----	Subject to availability of funds in budget.
32	To decide and fix the Rent for Institute Guest Rooms	Full Powers	----	----	----		----	Subject to recommendations of duly constituted Committee by Vice-Chancellor and subject to report to FC and BOM

Note:

- i) Vice-Chancellor being Head of the Institution, may exercise any or all the powers at any point of time, except where Board of Management has to take a decision.
- ii) The exercise of delegation of Financial Powers against each item shall be subject to rules and financial limites in accordance with provisions of GFRs, DFPRs, DoE, DoPT and UGC norms & guidelines, instructions, orders, guidelines, procedures, general orders or special orders issued by Govt. of India from time to time and economy and other instructions issued by the Ministry of Finance, Department of Expenditure, CVC and Ministry of Ayush, fiscal codes, procedures and limit being within budgerary allocation for each financial year.
- iii) Delegated powers will not be furtehr re-delegated to any subordinate officer and Vice-Chancellor i.e. Head of the Department will be responsible for correctness, regulatory and propriety of the decisions taken by them within delegated powers authorised.
- iv) Beyond the delegation of Financial Powers, concurrence of IFD will be required in all cases.
- v) Procurement of equipments and capital expenditure should be in adherence of relevant provisions of GFR, GeM Platform should be used for such procurement and any relaxation in this regard vests with the appropriate higher authority with justifications duly recorded.
- vi) The exercise of the financial powers shall be subject to budgetary provisions and availability of funds in the approved budget.
- vii) There shall be no further re-delegation of the above financial powers.
- viii) Financial and accountancy discipline should always be maintained according to the laws and rules oprational at a given time.

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