



NATIONAL INSTITUTE OF AYURVEDA DEEMED TO BE UNIVERSITY

**MINUTES OF THE 7TH (URGENT) MEETING OF FINANCE COMMITTEE
HELD ON 27-6-2023 IN MINISTRY OF AYUSH, NEW DELHI**

PRESENT

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| 1. | Prof. Sanjeev Sharma, Vice-Chancellor | Chairman |
| 2. | Shri PK Pathak, Special Secretary, Ministry of Ayush | Member |
| 3. | Prof. Mita Kotecha, Pro-Vice Chancellor I/C | Member |
| 4. | Shri Raj Kumar, Deputy Secretary(IF), Ministry of Health & FW | Member |
| 5. | Prof. Aku Rama Murthi, Professor(SAG) & Registrar I/C, NIA | Member |
| 6. | Shri J.P. Sharma, Joint Director(Admn.) | Member |
| 7. | Shri Chandra Shekhar Sharma, Deputy Director(Finance Officer I/C) | Secretary |

Prof. Mahesh Chandra Sharma, Member could not attend the Meeting due to pre-occupation.

The Deputy Director(Admn.) and Finance Officer I/C NIA welcomed Chairman, Members and all participants in the Meeting. With the permission of Chairman, he presented Agenda Items.

Agenda Item No. FC.7.1	To confirm Minutes of the 6th Meeting of Finance Committee held on 14-3-2023.
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The Finance Committee confirmed Minutes of the 6th Meeting of Finance Committee held on 14-3-2023.

Agenda Item No. FC.7.2	To report Action Taken/Present Position on the Approvals/ Recommendations of 6th Meeting of FC held on 14-3-2023.
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Finance Committee noted that Action Taken Report/Present Position on the Approvals/ Recommendations given in the 6th Meeting of Finance Committee held on 14-3-2023 with the following observations.:

- 5.5 Action should be taken expeditiously for procurement of the 23 Items. In this regard, the agreement/contract made with HLL needs to be reviewed. The Institute should complete the tender process on its own level for the procurement as matter is the already very much delayed.

Agenda Item No. FC.7.3	To consider and approve Rs. 75,000 Per Scholar as Research Grant to the Scholars admitted to M.Sc. (Interdisciplinary) Program.
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FC noted that these Programs were launched to meet the condition for conferring Deemed to be University Status to NIA as contained in the Notification No. F.9/3/2018-U.3(A) dated 9-11-2023 issued by the Ministry of Higher Education, Govt. of India.

To maintain the Deemed to be University status, it is absolutely necessary to run these Programs uninterruptedly and these Programs are of de-novo nature, such Courses are not being run not only in the country but in any country of the world. Therefore, the precedence of sanction of Research Grants for these unique Courses cannot be taken from anywhere. Like Research Grant already sanctioned for MD/MS and Ph.D. Programs, to promote research in specific and unique areas and to encourage fellows admitted under these Interdisciplinary Programs, it is justifiable to approve an Amount of Rs. 75000 per Scholar to M.Sc.(Interdisciplinary) Program.

Finance Committee after detailed deliberation on this Item and after considering all the aspects, specially the importance of these M.Sc.(Interdisciplinary) Programs and, recommended that the proposal should be submitted to the Ministry on file for necessary approval of IFD without waiting Minutes of the Meeting of this Meeting.

Agenda Item No. FC.7.4	To consider and approve engaging Manpower on Fixed Monthly Remuneration and on Outsourcing/Contractual Basis for Bal-Panchakarma Unit at an Estimated Cost of Rs. 18,40,000 (Annual Fixed Remuneration).
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The Finance Committee recommended engaging following 8 personnel on Contractual/Outsourcing Basis for the Bal-Panchakarma Unit:

Manpower	No.	Qualifications	Fixed Monthly Remuneration (Min. Wage)
Panchakarma Technician	1	12 th Standard Pass and Panchakarma Technician Certificate Course of 1 Year Duration from a recognised Institution.	23,700
Massager	5	Qualified Panchakarma Attendant Course.	18,500
Attendant	2	10 th Standard Pass.	18,500

Agenda Item No. FC.7.5	To consider and approve engaging Manpower on Fixed Monthly Remuneration and on Outsourcing/Contractual Basis for Crèche at an estimated cost of Rs. 9.50 Lakhs Per Year.
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The Finance Committee recommended engaging following 3 personnel on Contractual/Outsourcing Basis for setting up Creche. The prescribed norms and guidelines issued by Ministry of Women & Child Development in this regard should be followed strictly.

Manpower	No.	Qualifications	Fixed Monthly Remuneration (Min. Wage)
Crèche Incharge (Female)	1	Graduate from a recognised University. Desirable: 6 Months Training in Childcare from NSDC, NIPCCD etc. and 6 Months Experience in Childcare. Maximum Age: 40 Years	40,000

Childcare Worker (Female)	1	10 th Standard Pass. Desirable: 6 Months Training in Childcare from NSDC, NIPCCD etc. and 6 Months Experience in Childcare. Maximum Age: 40 Years	18,500
Helper (Female)	1	8 th Standard Pass Maximum Age: 40 Years	18,500

Agenda Item No. FC.7.6	To consider and approve Establishing Child Development Centre(CDC) at an Estimated Cost of Rs. 34 Lakhs.
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The Finance Committee recommended establishing a Child Development Centre along with engaging following 5 personnel on Contractual/Outsourcing Basis for establishing a Child Development Centre under the Department of Kaumar Bhritya with an estimated cost of Rs. 24 Lakhs. As far as cost of procurement of instruments to the tune of Rs. 10 lakhs is concerned, the Finance Committee is of the view that the power of procurement of instruments is vested in Vice-Chancellor, so Vice-Chancellor may decide it at his own level. The prescribed norms and guidelines issued by Ministry of Women & Child Development in this regard should be followed strictly.

COST OF MANPOWER: Rs. 24 LAKHS

Manpower (1 Each)	Qualifications	Fixed Monthly Remuneration
1. Occupational Therapist	B.Sc. Occupational Therapy OR B.Sc. Applied Science-Occupational Therapy OR B.Sc. Health Science-Occupational Therapy Registered with Specific State or Central Board	40,000
2. Behavioural Therapist	Bachelor Degree in Social Work or related field such as Counseling or Psychology and Registered with Specific State or Central Board	40,000
3. Speech Therapist	Bachelor in Audiology and Speech Language Pathology OR B.Sc. Speech and Language Pathology/Speech and Hearing. OR B.Sc. Audiology & Speech Rehabilitation. Registered with Specific State/Central Board	40,000
4. Special Educationist	12 th Standard Pass with 1 Year Diploma in Special Education in any of the Category of Disability. OR 12 TH Pass with 2 Year D.Ed. Special Education in any of the Category of Disability. OR Graduate with B.Ed.(Special Education). Registered with Specific State/Central Board	25,000
5. Child Psychologist	B.Sc. Child Physiology. OR D.Ed. Ch. Psy. Educational & Child Psychology. Registered with Specific State/Central Board.	40,000

COST OF INSTRUMENTS : Rs. 10 LAKHS

1	Paediatric Physiotherapy Instruments	Rs. 8 Lakhs
2	Occupational Therapy Instruments	Rs. 2 Lakhs

Agenda Item No. FC. 7.7	To consider and approve Funds to Officers of NIA on Hospitality on Official Meetings, Discussions etc.
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The Finance Committee recommended extension the Hospitality Ceiling to different Officers of the Institute also, as below. Utmost economy shall be adhere while spending on hospitality.

Sl.No.	Designation of Officers	Monthly Ceiling
1	Vice-Chancellor	As Per Actuals
2	HODs who are in GP Rs. 10,000 & Equivalent Officers	3,000
3	HODs who are in GP Rs. 8700 & Equivalent Officers	1,200
4	HODs, Joint Director(Admn.) in GP Rs. 7600 & Equivalent Officers	1,200
5	Deputy Director(Admn.) in GP Rs. 6600 & Equivalent Officers	800
6	Administrative Officer in GP Rs. 5400 & Equivalent Officers	700

Agenda Item No. FC.7.8	To consider and approve 3 Manpower on Contractual/Outsourcing Basis for the Bio-Medical Laboratory of Deptt. of Rasa Shastra
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The Finance Committee recommended engaging following 3 personnel on Contractual/Outsourcing Basis for Bio-Medical Laboratory attached to the Department of Rasa Shastra & Bhaishajya Kalpana. The prescribed norms and ugidelines issued by Ministry of Women & Child Development in this regard should be followed strictly.

Manpower	Qualifications	Fixed Monthly Remuneration
1. Research Assistant 1	Post-Graduate Qualification in Zoology with Specialisation in Cytogenetics/Genetics/in other relevant area. Preference will be given to Candidates having Experience in the field.	50,000
2. Lab. Attendant 1	12 th Standard Pass with Science-Biology Stream.	20,000
3. MTS 1	10 th Standard Pass.	18,500

Agenda Item No. FC.7.9	To consider and approve 1 Media Consultant on Contractual/ Outsourcing Basis
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The Finance Committee recommended engaging following 1 Media Consultant on Contractual/Outsourcing Basis for managing Media related affairs of NIA for wide publicity and making awareness among the general public etc. The prescribed norms and guidelines

issued by Ministry of Ayush in this regard should be followed strictly. The personnel so engaged must be alligned with Media Cell of the Ministry of Ayush.

Manpower	Qualifications	Fixed Monthly Remuneration
Media Consultant 1	Degree or Diploma in Mass Communication/ Journalism from a recognised University with at least 4 Years experience in Public Relations, Media Studies, Journalism. Ability in Editing/ Preparing/Compiling News for Newsletter/ Newspapers independently. Knowledge of Social Media Platforms like Face Book, Twitter, YouTube etc.). Proficiency in Hindi and English and Regional Language.	For Degree Holder: 40,000 For Diploma Holder: 30,000

Agenda Item No. FC.7.10	To consider and approve 1 Graphic Designer on Contractual/ Outsourcing Basis
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The Finance Committee recommended engaging following 1 Graphic Designer on Contractual/Outsourcing Basis for smooth and systematic handling of matters relating to Graphic Designing. Finance Committee is also of the opinion that a Studio is being established by CCRAS, New Delhi the services of which can also be utilized by the Institute for its media related activities.

Manpower	Qualifications	Fixed Monthly Remuneration
Graphic Designer 1	Bachelor Degree/Diploma in Graphic Design, Visual Communication, Fine Arts or a related field with Proven Work Experience of at least 5 Years as a Graphic Designer, either in an Agency or in-house design role, knowledge of online and offline designing Software would be preferred.	For Degree Holder: 40,000 For Diploma Holder: 30,000

Agenda Item No. FC.7.11	To consider and approve Establishment of Department of Epidemiology, Public Health & Biostatistics at an Estimated Cost of Rs. 77 Lakhs.
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The Finance Committee recommended setting-up of new Department i.e. Department of Epidemiology, Public Health & Biostatistics as well as engaging Personnel on Contractual/Outsourcing Basis. The Fixed Monthly Remuneration for the Professor, Associate Professor and Assistant Professor should be enaged on Contractual/Outsourcing Basis at the existing rates as already approved. FC recommended Rs. 50,000 for Assistant Professor (Non-Medical PG Degree Holder) and Rs. 55,000 for Assistant Professor(Medical PG Degree Holder) instead of proposed Rs. 50,000 as Fixed Monthly Remuneration for Assistant Professor and 1 Data Entry Operator and 1 MTS in place of 2 each.

The Finance Committee expressed happiness to know that after attaining the status of Deemed University, NIA is submitting various proposals of different categories exploring the possibilities of growth of Ayurveda in new areas, which will definitely give new dimensions to the research activities in Ayush Sector.

Sl.No.	Manpower	No.	Fixed Monthly Remuneration (Rs.)
1	Professor	1	1,00,000
2	Associate Professor	2	75,000
3	Assistant Professor	3	50,000
4	Data Entry Operator	1	22,000
5	M T S	1	18,500

NON-RECURRING - Rs. 19 Lakhs

Sl.No.	Items	Amount (Rs.)
1	Infrastructure Development	10,00,000
2	Computers, Printers etc.	3,00,000
3	Software Applications	3,00,000
4	Annual Contingency	3,00,000

Shri PK Pathak, Special Secretary, who is retiring on 30th June, expressed his views about NIA. He acalimed the significant achievements made by NIA during his tenure. NIA Deemed University has been consistent with its high-impact teaching, training and research crossing milestones and setting new benchmarks. NIA has become a role institution for other institutions of the Ministry. It has made significant progress not only in the field of Ayurveda but also in the field of quality education, research, patient care, public health, pharmaceutical, etc. It is very very special for the Ministry. I wish it achieve new hights in the comming days. Now it should be entred in the field of digital health by making linkage with WHO etc.

Meeting ended with the Vote of Thanks to the Chair.
