



राष्ट्रीय आयुर्वेद संस्थान

मानद विश्वविद्यालय (डी-नोवो)
(आयुष मंत्रालय, भारत सरकार)

NATIONAL INSTITUTE OF AYURVEDA

Deemed to be University (de-novo)
(Ministry of AYUSH, Govt. of India)



NO. F. 1 (04) BOM/REG/NIA/2025/2748

Date: 08/01/2025

To,
The Chairperson & members,
Board of Management,
National Institute of Ayurveda,
Deemed to be University (De-Novo),
Jaipur.

**Subject: Minutes of the 10th Meeting of the Board of Management held on
26-11-2024 - reg.**

Respected Sir/Madam,

In reference to the subject cited above, kindly find attached herewith the Minutes of the 10th Meeting of Board of Management of National Institute of Ayurveda, Deemed to be University (De-Novo), Jaipur held on 26.11.2024, duly approved by the Chairman of Board of Management for your kind information and perusal.

Thanking You.

Yours Sincerely,

(PROF. ANITA SHARMA)
REGISTRAR I/C

NO. F. 1 (04) BOM/REG/NIA/2024-25/2749-58

Date: 08/01/2025

Copy forwarded for information and necessary action to: -

1. Sr. PPS to Secretary, Ministry of Ayush
2. Dr. MA Qasmi, Adviser (Unani), Ministry of Ayush
3. Ms. Asha Chauhan, Director, Ministry of Ayush
4. Shri B.S. Kothari, Under Secretary, Ministry of Ayush
5. Section Officer (NI), Ministry of Ayush
6. Joint Registrar (Administration/Academic) NIA, DU, Jaipur
7. Deputy Director/Administrative officer. NIA, DU, Jaipur
8. In-Charge(IT) for uploading on NIA Website
9. Account officer, NIA, DU, Jaipur
10. PA to Vice-Chancellor, NIA, DU, Jaipur

(PROF. ANITA SHARMA)
REGISTRAR I/C

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NATIONAL INSTITUTE OF AYURVEDA DEEMED TO BE UNIVERSITY

MINUTES OF THE 10TH MEETING OF BOARD OF MANAGEMENT HELD ON 26-11-2024 (HYBRID MODE)

PRESENT

1.	Prof. (Dr.) Sanjeev Sharma, Vice-Chancellor	Chairman
2.	Shri Satyajit Paul, Deputy Director General, Ministry of Ayush (Online)	Member
3.	Prof. (Dr.) P Hemantha Kumar, Pro-Vice-Chancellor I/C (Online)	Member
4.	Prof. (Dr.) HML Meena, Dean (UG Studies)	Member
5.	Prof. (Dr.) Ashok Kumar, Dean (Para-medical)	Member
6.	Prof. (Dr.) Ms. Bharati K, Professor (S.A.G)	Member
7.	Dr. Mahendra Kumar Prajapati, Associate Professor	Member
8.	Prof. (Dr.) Smt. Anita Sharma, Registrar I/C	Secretary

Prof. Nisha Ojha, Dean (Ph.D.), Shri C S Sharma, Deputy Director (Admin.), Shri Naresh Kumar Gupta (Administrative Officer) and Shri N N Kutty Senior consultant (Admin.) attended the meeting as the special invited member.

Prof. (Dr.) Sanjeev Sharma, Vice-Chancellor, in his Opening Remarks extended a warm welcome to Shri Satyajit Paul, Deputy Director General, Ministry of Ayush, and all the Members of the Board of Management. He shared with the members about the sudden & untimely demise of Prof. (Dr.) C.V. Jayadevan, Ex-Member of the Board of Management for NIA DU Jaipur, due to a massive cardiac arrest on 8th November, 2024. Chairman also briefed about the admission of the First batch of BAMS programme at NIA Panchkula and details about the online inspection conducted by the UGC on 14th Nov. 2024 to confer the Off-Campus status to NIA Panchkula under National institute of Ayurveda Jaipur.

Further, Prof. (Dr.) Sanjeev Sharma congratulated the Board on achieving the prestigious All India Rank 1 and an 'A' grade by NIA, DU Jaipur, in the assessment for the Academic Year 2024-25, conducted by the QCI and MARBISM. This recognition was acknowledged as a significant milestone for the institution.

The Chairman also discussed about the quorum requirements for convening the meetings of Board of Management and updated the members about the ongoing process of reconstitution of the Board. He mentioned that the necessary correspondence with the Ministry of Ayush (Government of India) and the State Government of Rajasthan had been initiated.

After the Opening Remarks, Dr. Narinder Singh, Joint Registrar (Academic) I/C on the behalf of Prof. (Dr.) Anita Sharma, Registrar I/C, Secretary, Board of Management, took up the Agenda Proposals for discussion, consideration & approval.

Agenda Item No. BOM 10.1 **To confirm the Minutes of the 9th Meeting of the Board of Management held on 23rd July, 2024.**

It was conveyed to the Board that no comments or suggestions were received from any member regarding the drafted minutes circulated among the Board members. The decisions made during the meeting had already been implemented and were being followed. The Board of Management unanimously confirmed the Minutes of the 9th Meeting held on 23rd July, 2024.

Agenda Item No. BOM 10.2 **To report Action Taken & Current Status about the Minutes of the 9th Meeting of Board of Management held on 23-07-2024.**

The last meeting of the board of Management was convened with the single Agenda regarding the adoption of the Annual Accounts for the Financial Year 2023-24 as approved by Finance Committee in its 11th (Urgent) Meeting held on July 18th ,2024. The Report was submitted to the Principal Director of Audit (Central), Indian Audit and Accounts Department for conducting Audit of the Accounts for the Financial Year 2023-24. The Board Members were also informed about the Approval of Ordinance/Regulations of the Project Management Unit (PMU), Intra Mural Research (IMR) & Policy for the reimbursement of Article Publication Processing Charges/Publication Fee in Open Access Journals from the Scientific Advisory Committee in its meeting held on 01st October, 2024. The Board of Management noted the Action Taken/Present Position on the Minutes of its 9th Meeting held on 23-07-2024.



Agenda Item No. BOM 10.3

Approval of the proposed convocation Programme for the various programmes conducted by the university, starting from the academic year 2020.

The Board of Management reviewed and, in principle, approved the Convocation Program proposed by the Academic Council for Ph.D., MD/MS (Ayu.). M.Sc. IDS Program, BAMS and various Certificate programmes conducted by the NIA, DU, Jaipur, starting from the academic year 2020, with the suggestion of getting the permissions from the appropriate body & authorities

Agenda Item No. BOM 10.4

Consideration of;

Extending the maximum admission deadline for the regular Ph.D. Programme for one month, with a further two-week extension subject to approval by the Vice-Chancellor.

Establishment of maximum six-month duration for admissions from the waiting list for the regular Ph.D. Programme.

In order to address the issues being faced at the time of admission & non-filling of the available seats for the regular Ph. D. program, the Board of Management reviewed and approved the proposals forwarded by the Academic council meeting held on Oct. 10th, 2024.

Agenda Item No. BOM 10.5

Review and approval of proposed amendments to the Ph.D. rules and regulations for Implementation.

The Board of Management reviewed and approved the amendments in the Ph. D. Ordinance proposed by the Academic Council in its Meeting held on 10th October 2024. The Board held detailed discussions on the admission process for the Regular Ph.D. Programme, with particular focus on Clause 11.2 and Clause 11.4.

In this regard, the Board of Management recommended Constitution of an appropriate Committee to finalize the amendments related to these clauses. Additionally, the Board suggested incorporating a provision to obtain an Undertaking regarding the appropriate compliance with Clause 16 (a) and Clause 16 (b)

Furthermore, the provisions for enrolment under Short Term courses being offered under hybrid mode for the Ph. D. scholars was also approved keeping in due consideration the leave rules as per the Ph. D. ordinance.



The Board of Management reviewed the recommendation concerning the norms for approval of research supervisors (Clause 17.1.1). After deliberation, the Board declined the recommendation as presented. Instead, the Board suggested that the eligibility and qualifications for the approval of research supervisors be aligned with the standards set by UGC, AcSIR, CSIR, and ICMR.

The Board of Management reviewed the amendments under Clause 17.2.1 and Clause 17.2.2. After careful consideration, the Board approved the amendments with the suggestion to make necessary language corrections for better clarity and inference.

A detailed discussion was held regarding the recommended amendment under Clause (c). The Board suggested adopting a comprehensive and robust mechanism that incorporates decisions from appropriate bodies, such as the Disciplinary Committee, Student and Employee Grievance Addressal Committees. Additionally, it was recommended that these decisions be followed with due permissions from competent authorities in this regard.

Under Clause 18.1, about the manageable number of research scholars a Ph.D. supervisor can mentor, the Board reviewed the Recommendation under (c). It was suggested to replace the term "Other Universities of National Importance" with "reputed Universities".

Agenda Item No. BOM 10.6

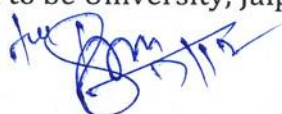
Approval for the issuance of the degrees to passed scholars of MD /MS Ayurveda & M.Sc. IDS Programs from NIA Deemed University.

The Board of Management noted and approved the list of successful candidates from the M.Sc. IDS Programmes, MD/MS (Ayurveda) & Ph. D. programme presented by the Controller of Examination office. The Board of Management approved issuance of the Degrees to the successful Scholars of M.Sc. IDS Program, MD/MS (Ayurveda) & Ph. D. programme from NIA Deemed University.

Agenda Item No. BOM 10.7

Approval of the degree format for various programmes being conducted by the university.

The Board of Management thoroughly reviewed the degree format for various programmes, which was framed in a bilingual format and forwarded by the Academic Council. After careful consideration, the Board of Management approved the degree format for the various programmes being conducted by the National Institute of Ayurveda, Deemed to be University, Jaipur.



Agenda Item No. BOM 10.8

Approval of the Minutes of the 12th Finance Committee Meeting held on 15th October 2024.

The Board of Management approved the Minutes of the 12th Finance Committee Meeting, held on 15th October 2024

Agenda Item No. BOM 10.9

Approval of the minutes of the 7th academic council meeting held on 10th October, 2024.

The Board of Management approved and noted the Minutes of the 7th Meeting of Academic Council, held on 10th October 2024

Agenda Item No. BOM 10.10

To ratify DACP Promotions, Regular Promotion and Confirmation of Employees made with the Recommendations of DPCs held on 26th September, 2024.

The Board of Management ratified the Approvals given by the Hon'ble Vice Chancellor under the powers vested on him for promotions of 10 teachers on DACP Scheme, Promotion to 1 post of Deputy Director (Admin.) and confirmation of 7 Teachers & 2 Non-Teaching Staffs on the recommendation of DPCs in their meeting held on 26th Sept. 2024, as mentioned below:

DETAIL OF TEACHERS GRANTED PROMOTION AND UPGRADATION UNDER THE APPROVED DACP SCHEME

S.No.	Name of the Teacher	DACP Promotion Granted	
1	Prof. Smt. Bharathi K	Professor(SAG)	Pay Level 14
2	Prof. Surendra Sharma	Professor(SAG)	Pay Level 14
3	Prof. Smt. Nisha Kumari Ojha	Professor	Pay Level 13
4	Prof. Sharad Maroti Porte	Professor	Pay Level 13
5	Prof. Smt. Suman Sharma	Professor	Pay Level 13
6	Prof. Smt. Aparna Sharma	Professor	Pay Level 13
7	Prof. Sudipta Kumar Rath	Professor	Pay Level 13
8	Prof. Narinder Singh	Professor	Pay Level 13
9	Prof. Sandeep M Lahange	Professor	Pay Level 13
10	Prof. Mohar Pal Meena	Professor	Pay Level 13

DETAIL OF PROMOTION TO THE POST OF DEPUTY DIRECTOR(ADMN.)

S.No.	Name	Promotion Granted	
1	Shri Chandra Shekhar Sharma	Deputy Director(Admn.)	Pay Level 11



DETAIL OF CONFIRMATIONS MADE

S.No.	Name	Designation
1	Dr. Tarun Sharma	Assistant Professor
2	Dr. Smt. Jyotsna Thakur	Assistant Professor
3	Dr. Smt. Rashmi Prakash Gurao	Assistant Professor
4	Dr. Vishal Nandlal Prajapati	Assistant Professor
5	Dr. Reetesh Ramnani	Assistant Professor
6	Dr. Smt. Sangeeta Verma	Assistant Professor
7	Dr. Smt. Vaishali Laxman Khatale	Assistant Professor
8	Dr. Smt. Anushree D	Panchakarma Vaidya
9	Shri Surendar Kumar Yadav	Museum Curator

Agenda Item No. BOM 10.11	To consider and approve Amendments in the RRs for the Post of Administrative Officer
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Board of Management considered the Amendments in the RRs for the Post of Administrative Officer in Pay Level 10 in Group-A. It was noted that the Qualifying Service provided for Promotion to this Post is 8 Years for both the Feeder Cadres, i.e. Store Officer which is in higher Pay Level 7 and Personal Assistant which is in lower Pay Level 6. The DOPT provides only 5 Years of Qualifying Service for Promotion from Pay Level 7 and 10 Years for Promotion from Pay Level 6.

After detailed deliberations on the various requirements provided in the existing RRs, the Board of Management approved the following Amendments for the Post of Administrative Officer in Pay Level 10(Group-A) in the respective Columns of the RRs.

1. 5 Years Qualifying Service for Promotion as Store Officer (Pay Level 7) in Column No. 11.
2. 8 Years Qualifying Service for Personal Assistant (Pay Level 6) and Office Superintendent (Pay Level 6) in Column No. 11 in view of the Protection Clause provided by DOPT in OM No.AB.14017/48/2010-Estt.RR dated 31-12-2010 which provides retention of the existing eligibility service for the existing incumbents holding the Feeder Cadre Post on regular basis.
3. 8 Years Combined Regular Service as Store Officer in Pay Level 7 and Personal Assistant/Office Superintendent in Pay Level 6, in Column No. 11.
4. Deletion of the requirement provided in Sl. No. 6, 7 and 8 for Direct Recruitment as the Post is to be filled by promotion failing which by Deputation Including Short Term Contract.



5. Composition of Selection Committee and DPC in Column No. 12.

The Board of Management accordingly approved the Recruitment Rules for the Post of Administrative Officer (Pay Level 10 Group-A) as attached herewith.

The Meeting ended with observing the moment of silence in the memory of Late Prof. (Dr.) C V Jayadevan Ji, Former Principal Vaidyaratnam P S Varier Ayurveda College, Kottakkal, Member Board of Management NIA DU, Jaipur Nominated by the Hon'ble Minister of Ayush Govt. of India with Tenure of Sept. 13th 2021- Sept 12th ,2024).

**Prof. Anita Sharma,
Registrar I/C,
Secretary, Board of Management**



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RECRUITMENT RULES FOR THE POST OF ADMINISTRATIVE OFFICER

1.	Name of the Post	ADMINISTRATIVE OFFICER	
2.	No. of Posts	As Sanctioned	
3.	Classification	Group-A	
4.	Pay Band and Grade Pay/Pay Scale	Pay Level 10	
5.	Whether Selection Post or Non-Selection Post	Selection	
6.	Age limit for Direct Recruits	Not Applicable	
7.	Educational and other Qualifications required for Direct Recruits	Not Applicable	
8.	Whether Age and Educational Qualifications prescribed for Direct Recruits will apply in case of Promotes	Not Applicable	
9.	Period of Probation, if any	1 Year for Promotes	
10.	Method of recruitment whether by Direct Recruitment or by Promotion/ Deputation/ Absorption and Percentage of Vacancies to be filled by various methods	By Promotion failing which by Deputation Including Short Term Contract	
11.	In case of Recruitment by Promotion/ Deputation/ Absorption, Grades from which Promotion/Deputation/ Absorption to be made	<p><u>For Promotion</u> 5 years' regular service as Store Officer in Pay Level 7. OR 8 Years regular service as Personal Assistant/ Office Superintendent in Pay Level 6. OR 8 Years Combined Regular Service as Store Officer in Pay Level 7 and Personal Assistant/Office Superintendent in Pay Level 6.</p> <p><u>Deputation including Short Term Contract:</u> Officers of Central Government, State Government, Statutory Organizations, Autonomous Bodies, PSUs, University or Research Institutions:</p> <p>1. Holding analogous post on regular basis and graduate degree from recognized University in the Pay Scale of Rs. 15600-39100 with GP Rs. 5400 with sufficient experience in the field of Administration, Establishment and Accounts. OR Assistant or equivalent with 8 years of experience in the Grade Pay of Rs. 4200 out of which minimum three years' experience in Accounts, Administration, Establishment work.</p>	
12.	If a Selection Committee/ Departmental Promotion Committee exists, what is its Composition	1	Vice-Chancellor, NIA Chairman
		2	Director/Deputy Secretary/Under Secretary concerned in Ministry of Ayush Member
		3	One Expert from Administrative Side to be nominated by Vice-Chancellor Member
		4	One Officer to represent Reservation Policy to be nominated by Vice-Chancellor Member
13.	Circumstances in which UPSC to be consulted in making Recruitment.	Consultation with UPSC is not necessary	

Note: The eligibility service shall continue to be the same for persons holding the Feeder Posts on Regular basis on the Date of Notification of the Revised Rules. (Para 3.1.3 of DOPT OM No. AB.14017/48/2010-Estt. RR dated 31-12-2010).