



# राष्ट्रीय आयुर्वेद संस्थान

मानद विश्वविद्यालय (डी-नोवो)  
(आयुष मंत्रालय, भारत सरकार)

## NATIONAL INSTITUTE OF AYURVEDA

Deemed to be University (de-novo)  
(Ministry of AYUSH, Govt. of India)



No.F.10-50/2023-NIA/CC

Dated: 8-8-2023

The Chairman & Members of  
Board of Management of  
National Institute of Ayurveda  
Deemed to be University


**Subject: Minutes of 5<sup>th</sup> Meeting of Board of Management held on 28-7-2023 in NIA, Jaipur.**

Sir/Madam,

Kindly find attached herewith the Minutes of the 5<sup>th</sup> Meeting of Board of Management of NIA Deemed to be University held on 28-7-2023 in NIA, Jaipur, duly approved by Chairman, Board of Management, for your kind information and perusal. Comments, if any, may kindly be sent to the Institute at the earliest possible.

Thanking you,

Yours faithfully,

  
(PROF. AKU RAMA MURTHY)  
PROFESSOR(SAG) & REGISTRAR I/C

Copy to:

1. PPS to Secretary for kind information Secretary (AYUSH)
2. Dr. MA Qasmi, Adviers (Unani), Ministry of Ayush
3. Ms. Asha Chauhan, Director, Ministry of Ayush
4. Shri B.S. Kothari, Under Secretary (Ayurveda Section), Ministry of Ayush
5. NI Section, Ministry of Ayush

Copy to

1. Pro-Vice-Chancellor I/C
2. Registrar I/C
3. Joint Registrar (Academic) I/C
4. Joint Director (Admn.)
5. Deputy Director (Admn.)
6. Admn. Officer
7. PA to Vice-Chancellor



# NATIONAL INSTITUTE OF AYURVEDA DEEMED TO BE UNIVERSITY

## MINUTES OF THE 5<sup>TH</sup> MEETING OF BOARD OF MANAGEMENT HELD ON 28-7-2023

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### PRESENT

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|---|--------------|
| 1. Prof. Sanjeev Sharma, Vice-Chancellor  | Chairman     |
| 2. Prof. Smt. Mita Kotecha, Pro-Vice Chancellor I/C                                     | Member       |
| 3. Prof. P. Hemantha Kumar, Professor & Dean(PG Studies), NIA                           | Member       |
| 4. Prof. Chhaju Ram Yadav, Professor, Dean(Research), NIA                               | Member       |
| 5. Prof. Anup Thakar, Director, ITRA, Jamnagar  | Member       |
| 6. Prof. C.V. Jayadevan, Principal<br>Vaidyaratnam PS Varier Ayurved College, Kottakkal | Member       |
| 7. Prof. Shri Krishna Khandal, Retd. Professor of NIA                                   | Member       |
| 8. Prof. R.K. Joshi, Professor, NIA   | Member       |
| 9. Dr. Sudipta Kumar Rath, Associate Professor, NIA                                     | Member       |
| 10. Dr. Ranjit Puranik<br>MD & CEO, Shree Dhootpapershwar Ltd., Mumbai                  | Member       |
| 11. Shri N.N. Kutty, Retd. Deputy Director(Admn.) of NIA                                | Member       |
| 12. Prof. A. Rama Murthy, Professor & Registrar I/C, NIA                                | Member-Secy. |

Following esteemed Members attended the Meeting Online:

1. Prof. Anup Thakar
2. Prof. C.V. Jaidevan
3. Shri Ranjit Puranik

Shri B.K. Singh, Joint Secretary, Ministry of Ayush, Member could not attend the Meeting due to his pre-occupied schedule.

Chairman of the Board of Management Prof. Sanjeev Sharma welcomed all the Members who joined the Meeting through physical and online mode. Thereafter, with the permission of the Chairman, Dr. Narinder Singh, Jt. Registrar(Academic), on behalf of Registrar, presented the Agenda Items one by one for discussions and consideration.

<b>Agenda Item No. BOM 5.1</b>	<b>To confirm Minutes of the 4<sup>th</sup> Meeting of Board of Management held on 27-3-2023.</b>
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Board of Management noted that in the interest of the Institute, the Vice-Chancellor, on behalf of the Board of Management and as empowered to him by Board of Management, took a decision for using the already existing and approved Recruitment Rules of the Post of Assistant Professor in Pay Level-10 for recruitment to the same post of Assistant Professor for NIA, Panchkula. He took this decision to maintain harmony in both the Institutes. The Board of Management, accordingly, confirmed the Minutes of its 4<sup>th</sup> Meeting held on 27-3-2023.



<b>Agenda Item No. BOM 5.2</b>	<b>To report Action Taken/Present Position on the Minutes of the 4th Meeting of Board of Management held on 27-3-2023.</b>
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Board of Management noted the Action Taken and Present Position on the Minutes of its 4<sup>th</sup> Meeting held on 27-3-2023.

<b>Agenda Item No. BOM 5.3</b>	<b>To consider and approve the Memorandum of Association and Rules &amp; Regulations in accordance with UGC (Deemed to be Universities) Regulations, 2023 notified on 2-6-2023.</b>
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The University Grants Commission (UGC) has notified new Regulations for Deemed to be Universities vide its Notification dated 2-6-2023 published in the Gazette of India - Extraordinary Part III-Sec.4 - No. 365 on 2<sup>nd</sup> June 2023. These revised Regulations, called "**University Grants Commission (Institutions Deemed to be Universities) Regulations 2023**". The new Memorandum of Association and Rules & Regulations of NIA Deemed University has to be drafted in the light of the regulations for which Institute has prepared a Draft of Memorandum of Association and Rules & Regulations. The Board of Management approved the draft of new Memorandum of Association and Rules & Regulations with the specific changes in the following Clauses of it:

<b>Clause</b>	<b>Proposed in Agenda</b>	<b>Changes in Proposed</b>
4.4.3	To create teaching and academic posts, to determine the number, cadres and qualifications thereof as approved by the University Grants Commission, and statutory body concerned and the emoluments of such posts in consultation with the Finance Committee and with the approval of the Ministry of Ayush;	To recommend create <b>Regular Teaching and Non-Teaching</b> posts, to determine the number, cadres and qualifications thereof as approved by the University Grants Commission, and statutory body concerned ( <b>NCISM/CCIM etc.</b> ) and the emoluments of such posts in consultation with the Finance Committee and for the approval of the Ministry of Ayush;
4.4.4	To appoint such Professors, Associate Professors, Assistant Professors and other academic staff as may be necessary on the recommendation of the Selection Committee;	To appoint such <b>Regular Teaching and Non-Teaching</b> staff <b>against the created</b> posts as may be necessary on the recommendations of the Selection Committees and DPCs;
4.4.5	To lay down the duties and conditions of service of the Professors, Associate Professors and Assistant Professors and other academic staff of the Institute in consultation with the Academic Council;	To lay down the duties and conditions of service of <b>Teaching and Non-Teaching</b> staff of the Institute in consultation with the Academic Council <b>or any other body</b> ;
5.2	One-third of the total number of members of the Executive Council shall form the quorum for thefor a meeting.	<b>Minimum Seven Members</b> of the Executive Council shall form the quorum for a Meeting.
17.2	<b>One-third of the total number of members of the Finance Committee shall form the quorum for a meeting.</b>	<b>Minimum 5 Members</b> of the Finance Committee shall form the quorum for a Meeting.
27.1	The post of the Pro Vice-Chancellor may be created by the Institution Deemed to be University with the approval of the Central Government.	The post of Pro-Vice-Chancellor may be created/ <b>appointed or nominated</b> by the Institution Deemed to be University with the approval of the Central Government.



Detailed deliberations and discussions were held regarding the tenure of Head of the Department as to whether the term of Head of the Department should be rotatory or fixed based on seniority. Finally it was decided to resolve this issue on the basis of majority. All the Members present expressed their views. One Member, Prof. A.R. Murthy, was in favour of keeping term of the Head of the Department on rotatory basis, one Member, Mr. N.N. Kutty, did not express any comment while all the remaining Members favoured of appointing the senior-most Teacher, Professor or Associate Professor, as may be available in the Department, as Head of the Department on non-rotatory basis. Keeping in view the majority of the Members in favour of appointing the senior-most Teacher, Professor or Associate Professor, as may be available in the Department, as Head of the Department on non-rotatory basis, the Board of Management recommended to replace the proposed provisions with the following provisions at Clause 32.2 of 32:

***"32.2 The appointment of the Head of the Department or Chairperson of the center shall be on non-rotatory basis and senior-most Teacher, Professor or Associate Professor, as may be available in the Department, shall be appointed Head of the Department or Chairperson of the center.***

<b>Agenda Item No. BOM 5.4</b>	<b>To consider and approve By-Laws Pertaining to Appointments, Service Conditions and Administrative Matters.</b>
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Board of Management approved the By-Laws pertaining to Appointments, Service Conditions and Administrative Matters, attached herewith.

<b>Agenda Item No. BOM 5.5</b>	<b>To consider and approve Recruitment Policy for Direct Recruitments to Regular Posts</b>
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Board of Management approved, in principle, the Recruitment Policy for Direct Recruitment to Regular Posts. Legal Advice from Institute's Legal Adviser may be obtained before notifying the same.

<b>Agenda Item No. BOM 5.6</b>	<b>To report adoption of the Approved Recruitment Rules for the Post of Assistant Professor of NIA, Jaipur for the same Post for NIA, Panchkula.</b>
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Board of Management noted and ratified the decision taken by Vice-Chancellor in his Capacity as Chairman of Board of Management to use the Recruitment Rules of the Post of Assistant Professor approved and prevailing in NIA, Jaipur for Recruitment to the Posts of Assistant Professor for NIA, Panchkula.

<b>Agenda Item No. BOM 5.7</b>	<b>To consider to authorize NIA, Jaipur for making all Admissions in NIA, Panchkula</b>
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Board of Management authorised NIA, Jaipur for making all Admissions in Diploma, Under-Graduate and Post-Graduate Programs and any other Training Programs as may be planned for NIA, Panchkula.

<b>Agenda Item No. BOM 5.8</b>	<b>To consider to authorize NIA, Jaipur for Administering and Controlling all Activities of NIA, Panchkula.</b>
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Board of Management authorised NIA, Jaipur for:

1. Administering, controlling and supervising all the functions of NIA, Panchkula.
2. Attaching any Staff of NIA, Jaipur to NIA, Panchkula, along with or without the Post of the incumbent, for carrying out various Teaching, Hospital, Administrative and General Activities and in public interest as per needs.

<b>Agenda Item No. BOM 5.9</b>	<b>To approve, in principle, to launch OPD Clinics in the upcoming NIA at Panchkula.</b>
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Board of Management approved to launch OPD Clinics and Hospital Services in the Satellite Centre at Panchkula of NIA.

<b>Agenda Item No. BOM 5.10</b>	<b>To approve to launch "NIA International School of Ayurveda" in the Institute for Foreign Students.</b>
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Board of Management approved, in principle, to launch a separate NIA International School of Ayurveda at NIA, Jaipur for the foreign students undergoing various Programs considering their difficulties and also in the interest of globalisation of Ayurveda.

<b>Agenda Item No. BOM 5.11</b>	<b>To consider and recommend Creation of 32 more Regular Posts for NIA Deemed University.</b>
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Board of Management recommended Creation of the following 32 additional Regular Posts for NIA Deemed University.

Sl.No.	Name of the Post	Pay Level	Grade Pay	No. of Posts
<b>18 Regular Teaching Posts for 6 New Deptts.</b>				
1	Professor	13	8700	6
2	Associate Professor	12	7600	6
3	Assistant Professor	10	5400	6
<b>14 Regular Administrative Posts</b>				
1	PS to Vice-Chancellor	10	5400	1
2	Personal Assistants to Senior Officers	6	4200	3
3	Rajbhasha Adhikari	10	5400	1
4	Assistant Accounts Officer	7	4600	1
5	Assistant Section Officer	6	4200	2
6	Senior Secretariat Assistant	4	2400	3
7	Junior Secretariat Assistant	2	1900	3

Consolidated Proposal for Creation of all the 42 Regular Posts(10+32) may be submitted to Ministry of Ayush for obtaining Government Approval, as directed by it vide Letter No.L.12011/09/2022-AS Dated 8-6-2023.



<b>Agenda Item No. BOM 5.12</b>	<b>To approve, in principle, to acquire a suitable Land from Govt. of Rajasthan for Expansion Purposes.</b>
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Board of Management approved, in principle, to acquire a suitable Land from Govt. of Rajasthan, JDA or the Rajasthan Housing Board. Any fund required in this regard be got approved from Finance Committee and Ministry of Ayush

<b>Agenda Item No. BOM 5.13</b>	<b>To note the Minutes of the 7<sup>th</sup> Meeting of Finance Committee held on 27-6-2023.</b>
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Board of Management noted and approved the Minutes of the 7<sup>th</sup> Meeting of Finance Committee held on 27-6-2023.

<b>Agenda Item No. BOM 5.14</b>	<b>To approve to deposit Digitized Mark-Sheets, Certificates, Degrees, etc. of NIA in the National Academic Depository(NAD) of UGC for easy access and retrieval of Students.</b>
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Board of Management approved to deposit Digitized Mark-Sheets, Certificates, Degrees, etc. of NIA in the National Academic Depository(NAD) of UGC for easy access and retrieval by Students.

<b>Agenda Item No. BOM 5.15</b>	<b>To consider and approve Extension in the Tenure of Consultants for 12 Months</b>
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Board of Management approved Extension in Services of 2 Consultants, viz. Shri GD Gupta and Shri Ajit Mathur, beyond 70 Years of age for 1 more year in the interest of the Institute. Board of Management recommended that efforts should be made by the administration to explore alternative arrangements in place of such Consultants.

<b>Addl. Agenda Item No. BOM 5.16</b>	<b>To consider and approve SOP for Procurements.</b>
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Board of Management approved, in principle, the SOP for Procurements of various Equipments, Instruments, Apparatus, Furnitures, Office Equipments, IT Tools etc. with the following observations:

1. Draft of SOP should be re-examined in micro manner.
2. No deviation should be effected from any provision of GFR, CVC or any Guidelines of Government of India in this regard.
3. Services of Domain Expert should be obtained while re-examining SOP.

**Meeting ended with a Vote of Thanks to the Chair.**

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 8/8/23