



राष्ट्रीय आयुर्वेद संस्थान

मानद विश्वविद्यालय (डी-नोवो)
(आयुष मंत्रालय, भारत सरकार)

NATIONAL INSTITUTE OF AYURVEDA

Deemed to be University (De-novo)
(Ministry of AYUSH, Govt. of India)



NO. F. 1 (04) BOM/REG/NIA/2023-24/1755

Date: 22/02/2024

To,
The Chairperson & members,
Board of Management,
National Institute of Ayurveda,
Deemed to be University (De-Novo),
Jaipur.

**Subject: Minutes of the 7th Meeting of the Board of Management held on
31st January, 2024.**

Respected Sir/Madam,

Kindly find attached herewith the Minutes of the 7th Meeting of Board of Management of National Institute of Ayurveda, Deemed to be University (De-Novo), Jaipur duly approved by Chairman of the Board of Management for your kind information and perusal. Comments, if any, may kindly be sent through E-Mail at the earliest possible.

Thanking You.

Yours Sincerely,

(PROF. A. R. MURTHY)
REGISTRAR I/C

NO. F. 1 (04) BOM/REG/NIA/2023-24/1756-65

Date: 22/02/2024

Copy forwarded for information and necessary action to:-

1. Sr. PPS to Secretary, Ministry of Ayush.
2. Dr. MA Qasmi, Adviser (Unani), Ministry of Ayush.
3. Ms. Asha Chauhan, Director, Ministry of Ayush.
4. Shri B.S. Kothari, Under Secretary, Ministry of Ayush.
5. Section Officer (NI), Ministry of Ayush.
6. Joint Registrar (Administration/Academic) NIA, DU, Jaipur.
7. Deputy Director/Administrative officer. NIA, DU, Jaipur.
8. In Charge (IT), for uploading on NIA Website, NIA, DU, Jaipur.
9. Account officer, NIA, DU, Jaipur.
10. PA to Vice-Chancellor, NIA, DU, Jaipur.

REGISTRAR I/C

जोरावर सिंह गेट, आमेर रोड, जयपुर-302002

Jorawar Singh Gate, Amer Road, Jaipur-302002

Tel.fax : 0141-2635816, Website : www.nia.nic.in, E-mail : nia-rj@nic.in

NATIONAL INSTITUTE OF AYURVEDA DEEMED TO BE UNIVERSITY

MINUTES OF THE 7TH MEETING OF BOARD OF MANAGEMENT HELD ON 31-1-2024.

PRESENT

1.	Prof. Sanjeev Sharma, Vice-Chancellor (Online)	Chairman
2.	Prof. RK Joshi, Pro-Vice-Chancellor I/C	Member
3.	Prof. A Rama Murthy, Registrar I/C	Secretary
4.	Prof. Anup Thakar, Director, ITRA, Jamnagar(Online)	Member
5.	Prof. CV Jayadevan, Principal, PSV Ayu. College, Kottakkal(Online)	Member
6.	Dr. Ranjit Puranik, MD & CEO, Shri Dhootpapeshwar Ltd. (Online)	Member
7.	Prof. Baldev Kumar, Professor	Member
8.	Prof. P Hemantha Kumar, Professor	Member
9.	Prof. Chhaju Ram Yadav, Professor	Member
10.	Dr. Sudipta Rath, Associate Professor	Member
11.	Shri NN Kutty, Retd. Deputy Director(Admn.), NIA	Member

Shri BK Singh, Joint Secretary, Ministry of Ayush, could not participate due to pre-occupations.

Board of Management was informed that the Government of Rajasthan has withdrawn their 2 Nominees from the Board of Management and the Institute has already requested the Govt. of Rajasthan for nominating 2 Members in their places.

Prof. Sanjeev Sharma, Chairman, in his Opening Remarks, welcomed the Members and sought their valuable opinions and suggestions for the further development of the Institute. He informed that the Institute has received NABL Accreditation for its Laboratory and the process is going on for continuation of the NABH Accreditation of its Hospital for which Third Party Audit has already been conducted. He also informed that the Recruitments for all the Posts for NIA, Panchkula and that of NIA, Jaipur have been completed and except 5 Candidates, all 40 Candidates selected have joined. An Orientation Training Program was conducted for all the newly recruited personnel, he added. The next recruitments for the remaining vacant Posts are being taken up.

Dr. Narinder Singh, Associate Professor and Joint Registrar(Academic) I/C, then presented the Agenda Items for discussion and consideration:

Agenda Item No. 7.1 **To confirm the Minutes of the 6th Meeting of Board of Management held on 20-12-2023.**

As there was no observations received on the circulated minutes hence, Board of Management confirmed Minutes of its 6th Meeting held on 20-12-2023.

Agenda Item No. 7.2 **To report Action Taken/Present Position on the Minutes of the 6th Meeting of Board of Management.**

Board of Management noted the Action Taken/Present Position on the Minutes of its 6th Meeting held on 20-12-2023.

Agenda Item No. 7.3 **To ratify the Appointments and Confirmations made to Regular Posts with the Recommendations of Selection Committees and DPCs.**

Board of Management ratified the Appointments made by Vice-Chancellor, on behalf of Board of Management, under the Powers vested on him, to the Vacant Regular Posts and also Confirmation of Employees as recommended by the respective Selection Committees and DPCs.

Agenda Item No. 7.4 **To change the Nomenclature of the Posts of Joint Director(Admn.), Deputy Director(Admn.) and Administrative Officer in tune with the Nomenclature of Administrative Posts in UGC Pattern.**

After detailed discussions, Board of Management approved to change the Nomenclatures of the Posts of Joint Director(Admn.), Deputy Director(Admn.) and Administrative Officer as Joint Registrar(Admn.), Deputy Registrar(Admn.) and Assistant Registrar(Admn.), respectively, in the existing Pay Scales. Board of Management also amended the Provisions accordingly in Col.11 of RRs and also the Composition of Selection Committee/ DPC in Col. 12. The Board of Management thus approved the Recruitment Rules for these three Categories of Administrative Posts as attached with the Minutes. It was recommended by Board of Management that copies of the amended Recruitment Rules should be sent to the Ministry of Ayush for information.

Agenda Item No. 7.5 **To consider and approve allowing of Designations also along with Pay Scales to Medical Officers and Resident Medical Officer under Approved DACP Scheme.**

Board of Management noted that the Ministry of Ayush had extended DACP Scheme in respect of Ayush Doctors(Non-Teaching Staff) working in the National Institutes, like Medical, Clinical, Specialists, Supportive Clinical/Research Staff, vide its OM dated 27-6-2017. This DACP Scheme has already been implemented in the Institute. The Board of Management also noted that under this DACP Scheme, upgradation of only Pay Scales are allowed to the eligible incumbents, unlike the Teaching Cadre, they are deprived of upgraded Designations. After detailed discussions, Board of Management approved, in principle, to allow Designations also along with the upgradation of Pay Scales for all the incumbents working on the Posts specified in the OM dated 27-6-2017 and decided that the details and RRs should be submitted in the next Meeting of Board of Management for approval for these categories.

Agenda Item No. 7.6 **To consider amendments in the Recruitment Rules for the Post of Photocopy Operator and bifurcate the Approved RRs for Nursing Officer(Ayurveda) and Nursing Officer(Modern).**

Photocopy Operator: The Board of Management noted that the existing Nomenclature of Gestetner Operator is irrelevant in the present day times and that it should be changed as Photocopy Operator for the existing lone Post in this category. After detailed discussions, Board of Management approved to change the Nomenclature of the Post of Gestetner Operator as Photocopy Operator and also approved its RRs, as attached herewith.

Nursing Officer: Board of Management noted that with the clubbed RRs for Nursing Officer for both Ayurveda and Modern Streams, only Modern qualified Nursing Officers, standing in Merits, got recruited in the last three recruitments resulting in dearth of qualified Nursing Officers of Ayurveda/Ayush stream. Board of Management, therefore, approved to bifurcate the RRs separately for Nursing Officer(Ayurveda) and Nursing Officer (Modern), as approved and attached in these Minutes.

This will benefit the Institute to recruit Nursing Officer either in Ayurveda Stream and Modern Stream as per its needs. Board of Management, however, noted that presently, the Institute has not specified the number of Nursing Officers required for Ayurveda and Modern Streams, out of its sanctioned strength. It was, therefore, decided that Vice-Chancellor may constitute an internal Committee to specify the number of Nursing Officers required for Ayurveda and Modern Streams, out of the Sanctioned Strength, and submit the same in the next Meeting for approval.

Agenda Item No. 7.7 Information and approval of the Intellectual Property Rights (IPR) Policy for NIADU.

Board of Management discussed in detail on the Intellectual Property Rights (IPR) Policy. It was informed that the comments and suggestions received from International Federation of Professional Managers (IFPM), Forum on Indian Traditional Medicine (FITM), Invest India, Department of Science & Technology (DST) etc. were considered and incorporated in the IPR Policy. Comments from Council of Scientific & Industrial Research (CSIR) are awaited and on receipt of the same, the comments will be incorporated in the Policy. The suggestions given by Dr. Ranjit Puranik are very important, especially sharing of the revenue and also constitution of a Board and IPR Cell. More attention will be paid on inclusion of industry part also for maintaining transparency. It was decided that any amendments and provisions required in future will be carried out from time to time in the Intellectual Property Rights (IPR) Policy. Board of Management, after the discussions, approved the IPR Policy, in principle.

The Meeting ended with a Vote of Thanks to the Chair.



**NATIONAL INSTITUTE OF AYURVEDA
DEEMED TO BE UNIVERSITY**

Recruitment Rules for the Regular Post of Joint Registrar(Admn.)

1	Name of the Post	Joint Registrar(Admn.)	
2	No. of Posts	1	
3	Classification	Group-A	
4	Pay Band & Grade Pay/ Pay Scale	Pay Level-12 Pay Matrix Rs. 78,800-2,09,200	
5	Whether Selection Post or Non-Selection Post	Not Applicable	
6	Age Limit for Direct Recruits	Not Applicable	
7	Educational and other Qualifications prescribed for Direct Recruitment	Not Applicable	
8	Whether Age and Educational Qualifications prescribed for Direct Recruits will apply in case of Promotees	Not Applicable	
9	Period of Probation, if any	Not Applicable	
10	Method of Recruitment whether by Direct Recruitment or by Promotion/Deputation Absorption and Percentage of Vacancies to be filled by various Methods	By Promotion failing which by Deputation Including Short Term Contract.	
11	In case of Recruitment by Promotion/ Deputation/ Absorption, Grades from which Promotion/ Deputation/Absorption to be made	<p><u>For Promotion:</u> 5 Years Regular Service as Deputy Registrar(Admn.) including the Service rendered on the Post of Deputy Director(Admn.).</p> <p><u>For Deputation Including Short Term Contract:</u> (a) Officers of Central Government, State Government, Statutory Organisations, Autonomous Bodies, PSUs, University or Research Institution not exceeding the age of 56 Years as on the Closing Date of receipt of Applications. 1. Holding analogous/equivalent Post on Regular basis. OR 2. With 3 Years experience in Administration/Finance/Vigilance in Pay Scale of PB-3 (Rs. 15,600-39,100) with GP Rs. 6,600 (Pre-Revised) equivalent Scale of Pay in Govt./Govt. Autonomous Bodies/PSUs. (b) Possessing the following Educational Qualifications & Experience: 1. Graduate Degree in any discipline from a recognised University. 2. Experience in Personnel Management with thorough knowledge of official procedures of Establishment and Accounts and General Admn. <u>Desirable:</u> 1.(i) MBA/PG Diploma in HRD/Finance/Law. (ii) Working experience in Teaching Institute preferably in Medical Institute. 2. Working knowledge of Computers.</p>	
12	If a Selection Committee Departmental Promotion Committee exists, what is its Composition	1	Vice-Chancellor, NIA Chairman
		2	An Officer not below the Rank of Director in the Ministry of Ayush Member
		3	Registrar, NIA Member
		4	A Domain Expert to be nominated by Vice-Chancellor Member
		5	An Officer belonging to SC/ST to be nominated by Vice-Chancellor to represent Reservation Policy Member
13	Circumstances in which UPSC is to be consulted in making Recruitment	Not Applicable	

**NATIONAL INSTITUTE OF AYURVEDA
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Recruitment Rules for the Regular Post of Deputy Registrar(Admn.)

1	Name of the Post	Deputy Registrar(Admn.)	
2	No. of Posts	1	
3	Classification	Group-A	
4	Pay Band & Grade Pay/ Pay Scale	Pay Level-11 Pay Matrix Rs. 67,700-2,08,700	
5	Whether Selection Post or Non-Selection Post	Selection	
6	Age Limit for Direct Recruits	Not Applicable	
7	Educational and other Qualifications prescribed for Direct Recruitment	Not Applicable	
8	Whether Age and Educational Qualifications prescribed for Direct Recruits will apply in case of Promotees	No	
9	Period of Probation, if any	Not Applicable	
10	Method of Recruitment whether by Direct Recruitment or by Promotion/Deputation Absorption and Percentage of Vacancies to be filled by various Methods	By Promotion failing which by Deputation including Short-Term Contract.	
11	In case of Recruitment by Promotion/ Deputation/ Absorption, Grades from which Promotion/ Deputation/Absorption to be made	<p><u>For Promotion:</u> Assistant Registrar(Admn.)/Private Secretary or an equivalent Post in Administrative Side in Pay Level-10 with 5 Years Regular Service, including the Service rendered on the Post of Administrative Officer.</p> <p><u>For Deputation Including Short Term Contract:</u> Officers of Central Government, State Government, Semi-Government, Statutory Organisations, Govt. Autonomous Bodies, PSUs, University or Research Institution holding analogous Post or Officers with Grade Pay Rs. 5400 having 3 Years Administrative Experience.</p>	
12	If a Selection Committee Departmental Promotion Committee exists, what is its Composition	1	Vice-Chancellor, NIA Chairman
		2	An Officer not below the Rank of Deputy Secretary in the Ministry of Ayush Member
		3	Registrar, NIA Member
		4	A Domian Expert to be nominated by Vice-Chancellor Member
		5	An Officer belonging to SC/ST to be nominated by Vice-Chancellor to represent Reservation Policy Member
13	Circumstances in which UPSC is to be consulted in making Recruitment	Not Applicable	



NATIONAL INSTITUTE OF AYURVEDA DEEMED TO BE UNIVERSITY

Recruitment Rules for the Regular Post of Assistant Registrar(Admn.)

1	Name of the Post	Assistant Registrar(Admn.)																
2	No. of Posts	2																
3	Classification	Group-A																
4	Pay Band & Grade Pay/ Pay Scale	Pay Level-10 Pay Matrix Rs. 56,100-1,77,500																
5	Whether Selection Post or Non-Selection Post	Selection																
6	Age Limit for Direct Recruits	35 Years																
7	Educational and other Qualifications prescribed for Direct Recruitment	Not Applicable																
8	Whether Age and Educational Qualifications prescribed for Direct Recruits will apply in case of Promotees	Not Applicable																
9	Period of Probation, if any	1 Year																
10	Method of Recruitment whether by Direct Recruitment or by Promotion/Deputation Absorption and Percentage of Vacancies to be filled by various Methods	By Promotion failing which by Deputation including Short Term Contract.																
11	In case of Recruitment by Promotion/ Deputation/ Absorption, Grades from which Promotion/ Deputation/Absorption to be made	<p>For Promotion:</p> <table border="1"> <tr> <td>1</td> <td>A Degree from a recognised University.</td> </tr> <tr> <td>2</td> <td>3 Years Regular Service as Store Officer/Section Officer in Pay Level-7 OR 8 Years Regular Service as Personal Assistant/ Office Superintendent/Assistant Section Officer in Pay Level-6.</td> </tr> </table> <p>For Deputation Including Short Term Contract: Officers having a Degree of a recognised University and holding analogous Post on regular basis in the Pay Scale of Rs.15,600-39,100 with Grade Pay Rs. 5400 in Central Government, State Government, Semi-Government, Statutory Organisations, Govt. Autonomous Bodies, PSUs, University or Research Institution with sufficient experience in the field of Administration and Accounts. OR Assistant or equivalent with 8 Years of experience in the Grade Pay of Rs. 4200 out of which minimum 3 Years experience in Accounts, Administration, Establishment work.</p>		1	A Degree from a recognised University.	2	3 Years Regular Service as Store Officer/Section Officer in Pay Level-7 OR 8 Years Regular Service as Personal Assistant/ Office Superintendent/Assistant Section Officer in Pay Level-6.											
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1	Vice-Chancellor, NIA	Chairman																
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13	Circumstances in which UPSC is to be consulted in making Recruitment	Not Applicable																

**NATIONAL INSTITUTE OF AYURVEDA
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Recruitment Rules for the Regular Post of Photocopy Operator

1	Name of the Post	Photocopy Operator		
2	No. of Posts	1		
3	Classification	Group-C		
4	Pay Band & Grade Pay/ Pay Scale	Pay Level-2 Pay Matrix Rs. 19,900-63,200		
5	Whether Selection Post or Non-Selection Post	Not Applicable		
6	Age Limit for Direct Recruits	Not Applicable		
7	Educational and other Qualifications prescribed for Direct Recruitment	Not Applicable		
8	Whether Age and Educational Qualifications prescribed for Direct Recruits will apply in case of Promotees	Not Applicable		
9	Period of Probation, if any	Not Applicable		
10	Method of Recruitment whether by Direct Recruitment or by Promotion/Deputation Absorption and Percentage of Vacancies to be filled by various Methods	By Promotion		
11	In case of Recruitment by Promotion/ Deputation/ Absorption, Grades from which Promotion/ Deputation/Absorption to be made	MTS with 3 Years Regular Service and Experience in operating and handling Photocopy Machines.		
12	If a Selection Committee Departmental Promotion Committee exists, what is its Composition	1	Registrar/Jt. Registrar(Admn.)/Jt. Director(Admn.)/	Chairman
		2	An Officer not below the Rank of Under Secretary in the Ministry of Ayush	Member
		3	Administrative Officer/Assistant Registrar(Admn.) to be nominated by Vice-Chancellor	Member
		4	An Officer belonging to SC/ST to be nominated by Vice-Chancellor to represent Reservation Policy	Member
13	Circumstances in which UPSC is to be consulted in making Recruitment	Not Applicable		



NATIONAL INSTITUTE OF AYURVEDA

Recruitment Rules for the Regular Post of Nursing Officer(Modern)

1	Name of the Post	NURSING OFFICER (AYURVED)													
2	No. of Posts	---													
3	Classification	Group-B (Non-Gazetted) Non-Ministerial													
4	Pay Scale	Pay Level 7 Pay Matrix Rs. 44,900-1,42,400													
5	Whether Selection Post or Non-Selection Post	Not Applicable													
6	Age Limit for Direct Recruits	30 Years													
7	Educational and other Qualifications prescribed for Direct Recruitment	<p>(i) B.Sc. (Hons.) in Nursing/B.Sc. Nursing from an Indian Nursing Council recognised Institute or University.</p> <p style="text-align: center;">OR</p> <p>Post-basic B.Sc. Nursing from an Indian Nursing Council recognised Institute or University.</p> <p>(ii) Registered as a Nurse or Nurse & Midwife with State/Indian Nursing Council.</p> <p style="text-align: center;">OR</p> <p>(i) Diploma in General Nursing Midwifery from an Indian Nursing Council recognised Institute/ Board or Council.</p> <p>(ii) Registered as Nurse or Nurse & Midwife in State/Indian Nursing Council.</p> <p>(iii) 2 Years experience in Minimum 25 bedded Hospital after acquiring the educational qualification mentioned above.</p>													
8	Whether Age and Educational Qualifications prescribed for Direct Recruits will apply in case of Promotees	Not Applicable													
9	Period of Probation, if any	2 Years for Direct Recruits													
10	Method of Recruitment whether by Direct Recruitment or by Promotion/Deputation Absorption and Percentage of Vacancies to be filled by various Methods	<p>By Direct Recruitment failing which by Deputation.</p> <p>Note: Vacancies caused by the incumbent being away on Deputation or long illness or study leave or under other circumstances for duration of one year or more may be filled on Deputation basis.</p>													
11	In case of Recruitment by Promotion/ Deputation/ Absorption, Grades from which Promotion/ Deputation/Absorption to be made	<p><u>Deputation:</u> Officers of Central Government, State Government, Statutory Organisations, Autonomous Bodies, PSUs, University:</p> <p>i) Holding analogous Posts on regular basis in the parent cadre or department; and</p> <p>ii) Possessing the educational qualifications prescribed for direct recruits under Col. 7.</p> <p>(The maximum age limit for appointment by Deputation shall be not exceeding 56 Years as on the closing date of receipt of applications)</p>													
12	If a Selection Committee Departmental Promotion Committee exists, what is its Composition	<table border="1"> <tr> <td>1</td> <td>Medical Superintendent</td> <td>Chairman</td> </tr> <tr> <td>2</td> <td>An Officer not below the rank of Under Secretary from Ministry of Ayush</td> <td>Member</td> </tr> <tr> <td>3</td> <td>A Professor or Associate Professor or Dy. Medical Supdt. to be nominated by Vice-Chancellor</td> <td>Member</td> </tr> <tr> <td>4</td> <td>An Officer belonging to SC/St to be nominated by Vice-Chancellor for Representing Reservation Policy</td> <td>Member</td> </tr> </table>	1	Medical Superintendent	Chairman	2	An Officer not below the rank of Under Secretary from Ministry of Ayush	Member	3	A Professor or Associate Professor or Dy. Medical Supdt. to be nominated by Vice-Chancellor	Member	4	An Officer belonging to SC/St to be nominated by Vice-Chancellor for Representing Reservation Policy	Member	
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13	Circumstances in which UPSC is to be consulted in making Recruitment	Not Applicable													

NATIONAL INSTITUTE OF AYURVEDA

Recruitment Rules for the Regular Post of Nursing Officer(Ayurveda)

1	Name of the Post	NURSING OFFICER (AYURVEDA)													
2	No. of Posts	---													
3	Classification	Group-B (Non-Gazetted) Non-Ministerial													
4	Pay Scale	Pay Level 7 Pay Matrix Rs. 44,900-1,42,400													
5	Whether Selection Post or Non-Selection Post	Not Applicable													
6	Age Limit for Direct Recruits	30 Years													
7	Educational and other Qualifications prescribed for Direct Recruitment	<p>(i) B.Sc. Nursing(Ayush) from an Ayush recognised Institute/University.</p> <p>(ii) Registered in the respective State/Indian Ayush Nursing Council.</p> <p style="text-align: center;">OR</p> <p>(i) Diploma in Nursing & Pharmacy of Ayush and registered in the respective State/Indian Ayush Nursing Council.</p> <p>(ii) 2 Years experience in minimum 25 bedded Hospital after acquiring the educational qualification mentioned above.</p>													
8	Whether Age and Educational Qualifications prescribed for Direct Recruits will apply in case of Promotees	Not Applicable													
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