

**NATIONAL INSTITUTE OF AYURVEDA**  
**Deemed to be University**

No.F. 1 (36A)/Aca./Teachers Vacation/2022-23/ 225-39

Dated: 6-4-2022

**NOTIFICATION**

In pursuance to the approval of the Board of Management to the proposal for Grant of Vacation Leave to Teaching Staff of the Institute, the Teaching Staff of this Institute, the following provisions for availing of Vacation Leave by the Teaching Staff of this Institute is conveyed as under:

1. 20 Days Summer Vacation
2. 10 Days Winter Vacation
3. In addition to the Summer and Winter Vacations, the Teachers will be allowed 20 Days Earned Leave (instead of 30) and 20 Days HPL Per Calendar Year. 10 Days Earned Leave will be credited to their Leave Account on 1<sup>st</sup> January and 10 Days Earned Leave on 1<sup>st</sup> July every Calendar Year.
4. In case any Teacher is prevented from availing any portion or full Vacation Leave in public interest, he/she will be entitled for 1/3 Earned Leave for the unavailed portion of the Vacation. However, this will not exceed 10 Days Earned Leave in a Calendar Year and overall 30 days in a Calendar Year.

The Schedule of Summer as well as Winter Vacations will be decided by the Registrar from the year 2022 and will be circulated separately under intimation to all concerned. Further a Roster for availing the aforesaid vacations by the Teaching Staff will also be decided by the Head of the Department concerned keeping in view interest of academic activities as well as clinical facilities.

  
VICE-CHANCELLOR I/C

Copy to:

1. Pro-Chancellor
2. Registrar
3. DMS(Hospital)
4. All Heads of Departments
5. Controller of Examinations
6. Joint Director(Admn.)
7. Dean (UG /PG/Para-Medical /Fellowship/Research/Interdisciplinary/Student Welfare)
8. Joint Registrar(Academic)
9. In-Charge(IT) for uploading on NIA Website
10. Administrative Officer & Finance Officer
11. RMO
12. Store Officer
13. Accounts Officer
14. Librarian
15. Establishment/Accounts/Academic Section/Library/IT

  
VICE-CHANCELLOR I/C